



# POWER COUNTY BOARD OF COMMISSIONERS

**Hearing Minutes**  
*Commission Chambers*  
**543 Bannock Ave.**  
**American Falls, ID 83211**  
[www.powercounty.is.us](http://www.powercounty.is.us)

Monday, July 27, 2015, 5:00 p.m.

## I. CALL TO ORDER

The Board of County Commissioners met for a Public Budget Hearing Monday, on July 27, 2015, and called the meeting to order at the hour of 5:00 p.m., in the Commission Chambers of the Power County Courthouse. This meeting was recorder with audio, and detailed copies of the resolutions may be obtained upon request at the office of the Power County Clerk.

## II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Bill Lasley

ABSENT: NONE

STAFF: Carolyn Skenandore, Deputy Clerk  
Ryan Petersen, Legal Counsel  
Sharee Sprague, Clerk

OTHER PARTIES PRESENT: NONE

## III. AGENDA

### A. PRESENTATION & DISCUSSION OF CURRENT RESOLUTIONS

The Board of County Commissioners met on Monday, July 27th, 2015 at the hour of 5:00 p.m. for a public hearing pursuant to Idaho Code #31-1605, under which the Power County Board of Commissioners has found just cause and need to amend the County's 2015 Fiscal Year budget to reflect the expenditure of unappropriated resources to cover unanticipated salary and benefit expenses and also the receipt and expenditure of unexpected grant money received.

Chairman Funk read for the record the notice of public hearing, and gave a brief outline of the hearing agenda. There were no members of the public in attendance.

Clerk Sharee Sprague read each proposed resolution in detail for the record, and discussion and motions were made as follows:

**Power County Resolution No. 2015-02:** A RESOLUTION TO ACCEPT UNANTICIPATED REVENUE (Problem-Solving Court Coordinator for Sixth Judicial District) was presented. Chairman Funk noted for the record that no members of the general public were present for the meeting and called for discussion. No discussion having been offered a motion to approve Resolution No. 2015-02 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call, motion unanimously carried.

**Power County Resolution No. 2015-03:** A RESOLUTION TO ACCEPT UNANTICIPATED BUDGET CHANGES (Idaho Department of Parks and Recreation Grant Award) was presented. Chairman Funk noted for the record that no members of the general public were present for the meeting and called for discussion. No discussion having been offered a motion to approve Resolution No. 2015-03 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call, motion unanimously carried.

**Power County Resolution No. 2015-04:** A RESOLUTION TO ADJUST BUDGET (Transfer salary funds from Contingency Fund to Dedicated Funds) was presented. Chairman Funk called for discussion, and noted that Commissioner Lasley had left the room to make sure doors to the courthouse were unlocked for access by the public at the hour of 5:20 p.m. Commissioner Lasley returned to the meeting room and stated that he had found the doors locked, but had taken action to unlock them. Commissioner Lasley also stated for the record that he did not see anyone waiting outside the building. Clerk Sharee Sprague noted that she had announced she was going to the Public Hearing in her office just prior to 5:00 p.m., and that doors should have remained unlocked. Discussion was brought forth by Payroll Clerk Carolyn Skenandore noting that an account listed 23-00-526-01 to move funds from did not have the adequate funds available, and recommended a change be made to list fund and account 23-00-526-00 instead in order to satisfy the request. Clerk Sprague requested that the correction be made to the resolution before it was presented to the Board for signing. The resolution document was corrected and re-printed. A motion to adopt resolution no. 2015-04, with the correction that "Landfill part-time salaries + R. Millard & S. Smith salaries", funds be transferred out of 23-00-526-00 was presented by Commissioner Anderson and seconded by Commissioner Lasley. Calling for further discussion and none offered, the vote was called and unanimously carried.

**Power County Resolution No. 2015-05:** A RESOLUTION TO ACCEPT UNANTICIPATED REVENUE (Idaho State Tax Commission Grant Award) was presented and the approval date on the draft was corrected and re-printed. Chairman Funk noted for the record that no members of the general public were present for the meeting and called for discussion. No discussion having been offered a motion to approve corrected Resolution No. 2015-05 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call, motion unanimously carried.

**Power County Resolution No. 2015-06:** A RESOLUTION TO ADJUST BUDGET (Transfer Salary Between Accounts, Prosecutor) was presented.

Discussion was brought forth by Payroll Clerk Carolyn Skenandore noting that noting a correction that needed to be made to an account listed for the Administrative Assistant, changing the transfer from account listed as 08-03-406-00 to 08-03-402-00. Chairman Funk also noted that the approval date needed to be changed from July 27th to July 28th, 2015. Corrections were made and presented to the Board. Calling for further discussion and none offered, a motion to Resolution No. 2015-06 as corrected was presented by Commissioner Anderson, with a second by Chairman Funk. Following audible call of the Board motion unanimously carried.

**Power County Resolution No. 2015-07:** A RESOLUTION TO ADJUST BUDGET (Transfer funds from Contingency Fund to Dedicated Fund, Assessor) was presented. Chairman Funk noted for the record that no members of the general public were present for the meeting and called for discussion. No discussion having been offered a motion to approve Resolution No. 2015-02 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call, motion unanimously carried.

**B. OTHER DISCUSSION:**

Clerk Sprague made noted for the record that in the first of two publications made, there was a reference to Resolution No. 2015-08 which is a resolution that would transfer all the administrative duties the County currently does for the Arbon Valley School district to the Arbon School district and dissolve their trust account in the county budget. However, legal advice was received from the Power County Prosecutor as well as the Idaho Association of Counties that a public hearing was not necessary for the particular resolution. Also, the county had not received the necessary written verification from the Arbon Valley School district confirming their decision to assume those duties at the time of the second publication which was amended to remove resolution no. 2015-08. That particular resolution will be brought forward at a later date, but is not required to be held in a public hearing.

Chairman Funk then called for any further discussion concerning the resolutions or the procedure as it has occurred.

Prosecutor Ryan Petersen noted for the record that he had also stepped away from the meeting to check outside the building for any attendance from the public. He did find a lady waiting in the parking lot in her car, but she was not intending on appearing at the hearing nor had she seen any other individuals come up to the courthouse at any time while she was there.

**C. ASSESSMENTS/CONCLUSIONS:**

Commissioner Anderson then recorded a list of all documents presented at the public hearing for consideration and signing as follows:

- Notice of public hearing to amend 2015 Fiscal year budget
- Power County Resolution No. 2015-02

- Power County Resolution No. 2015-03
- Power County Resolution No. 2015-04
- Power County Resolution No. 2015-05
- Power County Resolution No 2015-06
- Power County Resolution No. 2015-07

After noting that all items on the hearing agenda had been addressed and satisfied, Chairman Funk closed the hearing at 5:40 p.m.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held September 28, 2015.

  
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COMMISSIONER FUNK, Chairman

ATTEST:

  
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CAROLYN ANDERSON, Deputy Clerk