



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Monday, April 11, 2016, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, April 11, 2016, and called the meeting to order at the hour of 9:01 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Linda Annen, Indigent Director
Jennifer Rupp, Indigent Clerk
Carolyn Anderson, Deputy Clerk
Maureen Schelske, Deputy Auditor
Ryan Petersen, Legal Counsel

OTHER PARTIES PRESENT:

III. AGENDA

A. NOTICES/REPORTS

1. **Prosecutor Budget Requests:** Prosecutor Ryan Petersen advised that historically his administrative assistant and deputy were reimbursed for use of their personal cell phones for county business. The request was not included in his original budget request, however, the staff is currently using their personal cell phones for county business on a regular basis and requests that they be reimbursed. Clerk Sprague reports there are enough funds in the current fiscal budget to reimburse the administrative assistant \$25.00 per month and the deputy \$45.00 per month. By consensus, the Board advised that the funds fall within the prosecutor's budget determination and would support the reimbursements.
2. **Clerk Copy Machine Bids:** Clerk Sprague reports that the Clerk's copy machine lease has expired and the county now owns the machine. There have been historical problems with the machine and with the repair and maintenance customer service. The county fax machine is also failing. Due to the age of the machine, replacement parts are

cumbersome to locate if available at all. The fax machine was recently repaired and the repairman advised that once it failed again, it would most likely need to be replaced at an estimated cost of \$3,000. Clerk Sprague reports that she has received bids to replace the clerk's copier, which would also give the ability to act as the county fax machine and would allow for e-mailing faxes instead of auto printing. There was an extra \$2,000.00 allocated in the current budget in anticipation of replacement needs for the copier and fax machine. Clerk Sprague advises that they are currently reviewing and evaluating copier bids and upon conclusion, the old machine could be allocated to another department. It is the opinion that the copier would suffice well in an office with smaller needs.

3. **Vector Disease Control:** Justin Huse of Vector Disease Control appeared before the Board and presented the beginning season report for the mosquito abatement. Mr. Huse reports that the area is above snow pack and there is no anticipated zika or west Nile cautionary alerts. The Board directed Mr. Huse to contact Weed Supervisor Curtis Munk for assistance in reporting or assisting in problem areas.
4. **School Dist 381 Bond:** William Thomas Middle School Principal Randy Jensen appeared before the Board and presented May 17, 2016 election bond information. Mr. Jensen reports that property owner's taxes will decrease. The Board inquired on reports of children traveling outside the area for their education needs and Mr. Jensen reported that the schools do lose many children to other schools for athletic reasons in their later school years. Mr. Jensen reports that the classes are averaging 100-125 kids each year of which a very large percentage are Hispanic and the majority of them starting school do not speak English.
5. **Update on Insurance Claim:** Sheriff Jim Jeffries appeared before the Board and presented an update on insurance claims for wrecked and damaged vehicles. The Sheriff reports that the final anticipation would be that the County would have an estimated \$15,000 toward replacement of a vehicle.
6. **ESCLARA Community Education Program:** Rudy Pena appeared before the Board and provided an update on the Community Education Program. The Board inquired if Mr. Pena had contacted Idaho State University for possible collaboration. Mr. Pena reports that attempts for collaboration have not been successful.

B. **MOTIONS:**

1. **Agenda:** A motion to amend the agenda for Monday, April 11, 2016, to include Boards Updates necessary prior to the next regular scheduled meeting and then approve the agenda was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. **Indigent Claims:** A motion to approve Catastrophic Health Care Cost Program (CAT) assignments was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
3. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on March 28, 2016, was presented Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

4. **Claims:** A motion to approve the claims was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

Fund	Amount Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 38,514.47
0003 FAIR BOARD	\$ 230.76
0004 POWER COUNTY AMBULANCE DIST.	\$ 1,507.66
0005 POWER COUNTY ABATEMENT DIST.	\$ 16,060.00
0006 DISTRICT COURT	\$ 3,351.83
0008 JUSTICE FUND	\$ 13,028.87
0009 MISDEMEANOR PROB/DRUG COURT	\$ 1,000.00
0010 ENHANCED 911 SERVICES	\$ 1,517.77
0015 ELECTIONS	\$ 1,116.18
0016 INDIGENT	\$ 9,156.19
0020 REVALUATION	\$ 243.72
0023 SOLID WASTE (LANDFILL)	\$ 21,222.91
0024 TORT	\$ 1,764.48
0027 WEEDS	\$ 141.00
0038 WATERWAYS	\$ 458.41
0050 PAYMENT IN LIEU OF TAXES	\$ 9,705.25
TOTAL	\$ 119,019.50

5. **Prosecutor Budget Requests:** Prosecutor Ryan Petersen and Chief Deputy Prosecutor Anson Call appeared before the Board advising of current investigations and requested additional funding to assist with special investigations. Upon conclusion of discussion, a motion to allocate \$10,000 from the Payment in Lieu of Taxes Capital Crimes Contingency Fund to assist in the prosecution of pending cases in Power County was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
6. **Investment Committee Report:** Treasurer Deanna Curry appeared on behalf of the Power County Investment Committee and reported the following change in Investments on behalf of the County;

- On March 28, 2016 Chas Kipp from Multi Bank Securities informed Deanna Curry, Power County Treasurer, that Fannie Mae #7 cussip #3136G0F89 for \$150,000 was being called on 4-4-16. The County earned 2.4% per year for 15 months on this \$150,000. On March 31, 2016, the Power County Investment Committee decided to replace the called bond with Federal Farm Credit Bank bond cussip #3133EFY50 investing said \$150,000. The replacement bond is a fixed coupon with an initial rate of 2.59% and a maturity date of 1-6-2025. The first possible call date is 7-6-2016.

A motion to accept the Investment Committee Report was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

7. **Investment Committee Report:** Treasurer Deanna Curry appeared on behalf of the Power County Investment Committee and reported the following change in Investments on behalf of the County;
- On April 11, 2016 Chas Kipp from MultiBank Securities informed the Power County Treasurer, Deanna Curry, that Fannie Mae #11, cussip #3136G2NK9, would be called on 4-21-16. Power County made 2% for 6 months on \$125,000. On April 11, 2016 the Power County Investment Committee decided to replace the called bond with Federal Farm Credit Bank bond cussip #3133EF2M8. The replacement bond is a fixed coupon with an initial rate of 1.92% and a maturity date of 4-12-2022. The first possible call date is 7/12/16.

A motion to accept the Investment Committee Report was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

8. **South East Idaho Public Health (SIPH) Department Quarterly Report:** Judy Hoopes appeared before the Board on behalf of SIPH and presented the Board with an update for September through December. A motion to accept the quarterly report was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
9. **Tax Exemption application for Parcel # RPA0802-02:** Chief Deputy Assessor Kim Olson appeared on behalf of the Power County Assessor's Office in response to an Application for Tax Exemption filed by Idaho State University. No representative from the University appeared at the hearing. The Board reviewed the history of the exemption given in the past. Commissioner Anderson inquired of the property owner, Lyle Eliassen, should have been the applicant or if a representative should have appeared on behalf of the application. Upon conclusion of discussion, a motion to approve the application for exemption was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, Commissioners Lasley and Funk voted in favor and Commissioner Anderson voted against, motion carried.
10. **Update: Surplus Computers:** Clerk Sharee Sprague advised the Board that the Idaho Supreme Court had updated most of the court related workstation computers for the county. Clerk Sprague reports that the State of Idaho would consider donation of surplus computers to local areas and would be submitting a request for the same to the State as soon as needs had been assessed. Clerk Sprague reports that the contractor for adult probation has been utilizing two (2) of the counties computers while they upgraded their systems, however, should be done with those in the near future. Clerk Sprague reports that the City of American Falls has two (2) computers causing a security risk on the system as they need to updated from the XP Operating system, however, they do not have any funds in the budget to upgrade or replace those units until after the next budget cycle. Clerk Sprague inquired if the Board would consider donation of the computers being utilized by adult probation to the City in light of the anticipated donation of computers from the State of Idaho. Following discussion, a motion to donate one (1) surplus computer to the City of American Falls and loan the second computer to them pending final determination and receipt of any donated computers from the State of Idaho was presented by Commissioner Funk with a second by

Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

11. **Board Update:** A motion to reappoint Chelsey Sanders, Terrell Sorensen, Barry Williams and Corey Kress to the Weeds Board was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

C. **POINTS OF ORDER:**

1. **Drug Court Memorandum of Understanding:** The Drug Court Memorandum of Understanding was tabled to the next meeting to allow ample time for legal counsel to review and advise.
2. **Bureau of Reclamation Management Agreement:** Following discussion, no action was taken or decision rendered.
3. **Recycling at Big Sky and Rockland Landfills:** Randy Moffit, Eastern Idaho Recycling and Salvage LLC, appeared before the Board and requested that the current contract be terminated as Mr. Moffit is now working at another business full-time and is in the process of closing out the business. Mr. Moffit advised that Landfill Department Head, Craig Heward, had inferred that Mill Creek Metal may be interested in picking up the contract. The Board requested that written notice be provided pursuant to the contract and recognized that the thirty (30) day notice time begin April 11, 2016.
4. **Building/Grounds Concerns at the Courthouse and Annex:** Grounds Supervisor, Gary Thompson, appeared before the Board and reported concerns with the Courthouse and Annex buildings. Mr. Thompson reports that he has been working on some of the leaking and believes he may have found a couple of areas that have been corrected. Mr. Thompson reports several areas of concern where the exterior moldings are cracked, missing or otherwise needing repairs; several areas where the mortar is missing from the brick and the brick is separating from the building; there is structure damage at the annex that is causing the brick to arch. The Board directed Mr. Thompson to work with some area contractors and get some bids for repair and advise the Board if a structural engineer is necessary.
5. **Power County Soil Conservation District:** Pegi Long appeared before the Board and advised that the District would like to participate in the National Envirothon at Idaho State University July 22-26, 2018. In order for the National Competition to come to Idaho, the costs is \$225,000.00. Ms. Long recognized the support from the Board and advised any contribution would be greatly appreciated. Commissioner Lasley inquired how the program programs with FFA. Ms. Long advises that it is similar and usually the same students participate, however, their advisor is so busy that they usually cannot participate through the school. Ms. Long reports that their field day at the school is slated for May 10, 2016 and invited the Board to attend. The Board directed Ms. Long to recruit students and then report back and the Board tabled the matter until such time.
6. **Contract for Services - SHRED IT - Sheriff Jeffries:** The matter was discussed and tabled to the next meeting to research other secure shredding options.

7. **Airport Lease - David Zimmerman:** The matter was tabled to the next meeting upon the grounds that Mr. Zimmerman had an unforeseen conflict and the parties needed additional time to review suggested solutions.

IV. EXECUTIVE SESSION:

1. **Executive Indigent Session pursuant to I.C. §74-206 9:01 am:** A motion to enter into executive session pursuant to I.C. §74-206, to be advised of pending criminal investigations was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
2. **Executive Indigent Session pursuant to I.C. §74-206 9:34 am:** A Motion to exit executive session pursuant to I.C. §74-206, was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
3. **Executive Indigent Session pursuant to I.C. §74-206(1)(e) 10:27 am:** A motion to enter into executive session pursuant to I.C. §74-206(1)(e), to consider preliminary negotiations involving matters of trade or commerce was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
4. **Executive Indigent Session pursuant to I.C. §74-206(1)(e) 9:34 am:** A Motion to exit executive session pursuant to I.C. §74-206(1)(e), was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for April 25, 2016.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, Commissioner Anderson was absent, motion carried and the meeting was adjourned at 4:23 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held April 25, 2016.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business
of the Power County Commissioners on Monday, April 11, 2016**

ARRIVED	APPEARED	LEFT
8:55 am	Sharee Sprague	4:35 PM
8:55 am	Bill Lasley	4:35 PM
8:55 am	Ron Funk	4:35 PM
8:55 am	Delane Anderson	4:21 PM
8:58 am	Ryan Petersen	9:38 AM
8:55 am	Anson Call	9:40 AM
9:20 am	Randy Moffit	9:51 AM
10:20 am	Stan Gortsema	11:15 AM
10:50 am	Justin Huse	11:29 AM
11:27 am	Randy Jensen	12:07 PM
11:48 am	Ann Wheeler	12:08 PM
12:03 pm	Gary Thompson	12:55 PM
1:00 pm	Pegi Long	1:31 PM
1:20 pm	Sheriff Jim Jeffries	1:49 PM
2:25 pm	Ryan Petersen	3:00 PM
2:30 pm	Maureen Schelske	3:00 PM
2:50 pm	Kim Olson	3:42 PM
3:00 pm	Treasurer Deanna Curry	3:42 PM
3:43 pm	Maureen Schelske	4:01 PM
4:00 pm	Rudy Escalera	4:21 PM
4:15 pm	Ryan Petersen	4:20 PM