



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Monday, May 23, 2016, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, on May 23, 2016, and called the meeting to order at the hour of 9:02 a.m., in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Carolyn Anderson, Deputy Clerk Ryan Petersen, Legal Counsel	
OTHER PARTIES PRESENT:	Deanna Curry Perry Steidley Abe Luca Denise Ralphs Mitch Jensen Richard Creason	Di Jones Scott Wright Lyle Eliassen Jenni Rupp Anson Call Maureen Schelske

III. AGENDA

A. NOTICES/REPORTS

1. **Conflict Public Defender Proposal:** A brief discussion was held regarding the current conflict public defender contract and future plans. Mr. Lyle Eliassen had previously submitted a letter of resignation for July 1, but informed the board he was withdrawing that resignation until the end of the current fiscal year to satisfy the present contract. The Board directed Mr. Eliassen to send a written notice as well.
2. **UPDATE - Annex Building Concerns Meyers-Anderson Architecture:** Ryan Creason with Meyers-Anderson Architecture addressed the Board, reporting that he and a colleague were able to take a look at the Annex internal structure, locating areas that were responsible for the current inadequacies. Options were discussed for means of repair. Mr. Creason will prepare a proposal and report back to the Board at their next regular meeting.

3. **UPDATE: Rockland Transfer Station:** Rockland City Clerk Denise Ralphs appeared before the Board and presented each member with a map depicting the Rockland transfer station property bounds, and another showing the surrounding area. The Board agreed to visit the Rockland Transfer Station at the conclusion of their regular business this same day to observe the property in order to better understand plans for renovation and improvement.

B. **MOTIONS:**

1. **Approve Agenda:** A motion to approve the agenda was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, the motion unanimously carried.
2. **Approval of Past Meeting Minutes:** Commissioner Funk made a motion to approve the minutes with the amendment to strike discussion details from an Executive Session, followed by a second from Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
3. **Sexual Assault Nurse Examiner (SANE):** Prosecutor Ryan Petersen advised the Board that Power County resident Grant Neibaur has offered to provide \$1000.00 in funding towards the SANE nurse training. Power County Women's Advocate, Ann Wheeler, is working toward raising some funding as well. The City of American Falls declined to collaborate or assist with any funding at this time. A motion to backfill any necessary funds up to a \$1000.00 from the Commissioners consultation expense budget line was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
4. **Ambulance - Administration & Financial Report / Disaster Services Surplus:** Director Di Jones reports that financial reports are not available for reporting and requests the matter be continued to next month. Ms. Jones reported surplus items to be disposed and advised other agencies within the county could utilize some of the listed equipment. The Board agreed that items should be disbursed individually, not collectively. A motion to declare the property list presented from the Ambulance District and Disaster Services as surplus property on the grounds that there is not listing valued over \$250.00 was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

A motion to authorize Director Di Jones to reach out to other county agencies for donation of items, host a yard sale of remaining items and then donate the balance to Trinity Treasures was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

5. **Treasurer Update:** Treasurer Deanna Curry disbursed reports for review. A motion to accept the Treasurer reports as presented was offered by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
6. **Treasurer Destruction of Records:** Treasurer Curry presented copies of Title 31, Chapter 8, the Treasurer's record retention policy for reference, which has been reviewed by county legal counsel. Commission Chair Funk read Resolution No. 2016-02, which included an attachment list of items scheduled for destruction. A motion to accept and approve Power County Resolution No. 2016-02 was presented by commissioner Funk,

- with a second by Commissioner Anderson. Following an audible call of the board, motion unanimously carried.
7. **Indigent Claims:** A motion to deny Indigent Claim #2016-60 was presented by Commissioner Lasley, with a second made by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
 8. **Canvass Election Results:** Clerk Sharee Sprague presented a canvass of the May 17th primary election results for review. A motion to certify the canvass of election results as presented, was presented by Commissioner Funk, with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
 9. **Agenda Amendment:** A motion to amend the agenda for Monday, May 23, 2016, to include payroll updates on the grounds that information was requested to be on the Agenda, however, was overlooked and certain items involve separation benefits which necessitate action prior to the next regular scheduled meeting and then approve the agenda was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
 10. **Payroll updates:** Payroll Clerk Carolyn Anderson presented three salary adjustments and two final-pay requests for employees. Following discussion, a motion to approve the payouts and salary approval as recited was presented by Commissioner Lasley, with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried and the following monies were approved to be paid from the current budget;
 - Jail Employee Korinda West, shall receive an annual salary raise from \$30,000 (\$14.42/hour) to \$ 37,685.00 (\$18.12/hour) due to her achievement in meeting POST requirements and applying for certification
 - Deputy Jailer Francisco Torres shall be transferred to the position of Sheriff Deputy Patrol office, and receive a current annual salary not to exceed \$40,745.00 (\$19.59/hour).
 - Retired employee Jackie Morris has been paid for 136 hours of vacation at a rate of \$21.97 and 12 hours of compensatory time at a rate of \$32.95 for a total payout of \$3,338.32. Morris shall also receive 5 months of county-paid COBRA insurance coverage as a benefit of his 189 hours of sick leave.
 - Retiring employee Kathy Roy shall be paid for up to 77.60 hours of vacation time at a rate of \$18.12 for a total payout of \$1,406.11. Roy will also receive up to two (2) months of county-paid COBRA insurance coverage as benefit for her 80 hours of sick leave.
 - Deputy Jailer Brendan Howard is approved for hire starting annual salary \$30,000 (\$14.42/hour)
 11. **Agenda Amendment:** A motion to amend the agenda for Monday, May 23, 2016, to include Investment Committee on the grounds that information was provided to the Board after the posting of the meeting and failure to act prior to the next meeting could cause a fiscal ramification to the county and then approve was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
 12. **Adjourn and reconvene as Investment Committee:** A motion to adjourn as the Board of County Commissioners and convene as the Power County Investment Committee

was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

13. **Investment Committee:** Treasurer Deanna Curry reports that she was contacted on May 23, 2016 Chas Kipp from Multi Bank Securities advising that Federal Home Loan Mortgage Co. cussip #3134G75U1 in the amount of \$149,550.00 was being called on effective May 23, 2016. The County earned \$1,747.50 for 6 months. It is recommended that the bond be reinvested with Federal Home Loan Mortgage Co. cussip #3134G9KJ5 in the amount of \$150,000.00. The replacement bond is a step coupon with an initial rate of 1.0% and a maturity date of May 25, 2021, with a first possible call date of November 25, 2016. Upon conclusion of discussion, a motion to reinvest the \$150,000.00 in a step coupon with an initial rate of 1.0% with Federal Home Loan Mortgage Co. cussip #3134G9KJ5 as recommended was presented by Commissioner Anderson with a second by Commissioner Lasley. Following discussion an audible call of the Board was conducted and motion unanimously carried.
14. **Adjourn and reconvene as Board of Commissioners:** A motion to adjourn as the Power County Investment Committee and convene as the Board of County Commissioners was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
15. **Claims:** A motion to approve Anderson Auto Body Claim in the amount of \$699.63 was presented by Commissioner Funk, with a second by Commissioner Lasley. Commissioner Anderson abstained. Following audible call of the Board, motion unanimously carried. A motion to approve the claims approval report in the amount of \$93,092.74 was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

Fund	Amount Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 15,298.08
0003 FAIR BOARD	\$ 230.76
0004 POWER COUNTY AMBULANCE DIST.	\$ 2,067.75
0006 DISTRICT COURT	\$ 5,086.73
0008 JUSTICE FUND	\$ 7,292.60
0009 MISDEMEANOR PROB/DRUG COURT	\$ 1,833.57
0010 ENHANCED 911 SERVICES	\$ 1,684.33
0015 ELECTIONS	\$ 5,423.40
0016 INDIGENT	\$ 12,256.54
0020 REVALUATION	\$ 7,151.85
0023 SOLID WASTE (LANDFILL)	\$ 18,030.30
0027 WEEDS	\$ 195.22
0038 WATERWAYS	\$ 95.49
0050 PAYMENT IN LIEU OF TAXES	\$ 25,811.38
TOTAL	\$ 100,074.04

16. **Certificate of Residency for Junior College Tuition I.C. §33-2110:** A Motion to approve the presented applications for Certificate of Residency pursuant to I.C. §33-2110 for Junior College Tuition assistance through college of Southern Idaho was made by Commissioner Anderson with a Second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried and the following applications were approved;
- Joshua Wageman
 - Edain Ledesma

C. **POINTS OF ORDER:**

1. **Idaho Fish and Game / Eastfork Campground:** Fish & Game officer Scott Wright reports that Fish & Game access-man has been to the East Fork Campgrounds recently and that roads have been graded and bathroom facilities put in place. The Power County Sheriff department and SCILD crew did a garbage clean up, and path blocks have been put in place at creek crossings to prevent further damage. Commissioner Anderson presented a petition he received from a citizens committee in Rockland addressing concerns of the campground area, requesting the closure of the area to public access. Anderson spoke against closing the campground for overnight camping, and suggested a camp host or citizen patrol may be a better solution. Officer Wright also noted that a three-yard PSI receptacle for garbage will be installed, and will be picked up every Monday, at a cost of \$103.00 per month. Wright Also reports that the Department of Lands believes there is a possibility to make contributions next year. Following further discussion of how to best patrol the area, Wright suggested a working partnership, where local citizens could make observations and report any concerns to Fish and Game or local law enforcement for any further action. Commissioner Funk also inquired about reducing the stay limit from 10-days to a 2-day limit. Wright explained that there is already a clause that camp sites cannot be unattended for more than 48 hours, but the reduced stay limit is still a possibility. Commissioner Funk suggested imposing a restricted parking distance for motorized vehicles from the banks of the creek. All parties agreed to a trial period from now to the beginning of July to observe effectiveness of local citizen patrol, and weekly Fish & Game visits, after which time the parties will reconvene for a review at the July 11th County Commissioner meeting.
2. **Herd District Procedures:** Prosecutor Ryan Petersen reported to the Board his concerns over the current state of county herd districts, and that they are not functioning as intended by state legislature. Petersen suggested the commissioners appoint a county Herd District Board to work with each of the individual herd districts to become active again. Petersen will also research the levying ability and effect on the county budget. The law provides that the County can appoint two (2) members to the board, the State Cattlemen's Association appoints two (2), and those four (4) members appoint a fifth. Deputy Prosecutor Anson Call suggested looking at property owners within the herd districts to draw names from. The Commissioners agreed to name appointments at their next meeting, with each commissioner presenting a name from their district and conducting a blind-draw from those names. Prosecutor's office will contact the Idaho Cattlemen's Association.

IV. EXECUTIVE SESSION:

1. **Indigent pursuant to I.C. §67-2345 2:21pm:** A Motion to enter into executive session pursuant to I.C. §67-2345, to consider records that are exempt from disclosure under Chapter 3, Title 9, Idaho Code, specifically indigent medical applications was made by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
2. **Indigent pursuant to I.C. §67-2345 2:41 pm:** A Motion to exit executive session pursuant to I.C. 67-2345 was made by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
3. **Executive Legal Advice Session pursuant to I.C. §74-206(g) 3:44 pm:** A motion to enter into executive session pursuant to I.C. §74-206(g), to communicate with legal counsel to obtain legal advice was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
4. **Executive Legal Advice Session pursuant to I.C. §74-206(g) 4:03 pm:** A Motion to exit executive session pursuant to I.C. §74-206(g), was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.
5. **Personnel pursuant to I.C. §67-2345(1)(a) 5:05 pm:** A Motion to enter into executive session pursuant to I.C. §67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, was made by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
6. **Personnel pursuant to I.C. §67-2345(1)(a) 5:27 pm:** A Motion to exit executive session pursuant to I.C. §67-2345(1)(a) was made by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

V. ASSESSMENTS/CONCLUSIONS:

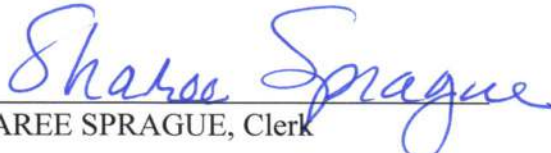
1. **Next Meeting:** The next regular session for the board to meet is slated for June 13, 2016.
2. **Adjourn:** Having no further business to come before the Board, the meeting was adjourned at 8:00 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held June 13, 2016.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business
of the Power County Commissioners on Monday, May 23, 2016**

ARRIVED	APPEARED	LEFT
8:53 am	Carolyn Anderson	5:33 pm
8:57 am	Delane Anderson	8:00 pm
8:58 am	Ron Funk	8:00 pm
9:00 am	Ryan Petersen	9:26 am
9:05 am	Bill Lasley	8:00 pm
9:18 am	Deanna Curry	9:25 am
9:25 am	Sharee Sprague	9:46 am
9:26 am	Di Jones	10:06 am
9:46 am	Perry Steidley	10:31 am
9:47 am	Scott Wright	10:31 am
10:55 am	Abe Luca	11:12 am
10:55 am	Lyle Eliassen	11:12 am
11:30 am	Deanna Curry	12:05 pm
11:58 am	Denise Ralphs	12:50 pm
1:15 pm	Deanna Curry	1:22 pm
2:21 pm	Jenni Rupp	2:39 pm
2:38 pm	Ryan Petersen	4:03 pm
2:40 pm	Mitch Jensen	3:44 pm
3:03 pm	Anson Call	3:44 pm
4:03 pm	Richard Creason	4:30 pm
4:34 pm	Maureen Schelske	4:51 pm
4:57 pm	Ryan Petersen	5:28 pm