



# POWER COUNTY BOARD OF COMMISSIONERS

## Meeting Minutes

*Commission Chambers*

*543 Bannock Ave.*

*American Falls, ID 83211*

*[www.powercounty.is.us](http://www.powercounty.is.us)*

Friday, June 10, 2016, 9:00 a.m.

### I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, June 10, 2016, and called the meeting to order at the hour of 9:02 am, in the Commission Chambers of the Power County Courthouse.

### II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk

BUDGET PRESENTERS: Treasurer Deanna Curry

### III. AGENDA

#### A. NOTICES/REPORTS

1. **Power County Treasurer:** Treasurer Deanna Curry presented budget projections to the board. Treasurer Curry reports that the shared employee with the Assessor's Office is working out well. Therefore, she is requesting the part-time employee line be reduced by \$1,000.00. Clerk Sharee Sprague advised that the shared budget expenses will be addressed differently in the upcoming budget to provide everyone of a clear picture of the maximum budgeted amount for each position with the county. Therefore, there will be a shared employee budget line showing the reflective amount of funds to be transferred from the Treasurer's budget to Assessor's budget to offset the budgetary allocation. The dues and membership fees will be increasing by \$50.00 which she had adjusted out of the service charge line to keep the expenses budget line unchanged. She will need a new laptop and possibly 2 printers and therefore, the capital budget line is increased by \$500.00. The Treasurer also reported that \$5,700 of current budgetary funds could be retained and applied toward the next fiscal year.
2. **Power County Assessor:** Assessor Mary Annen presented budget projections to the board. Assessor Annen reports that the shared employee with the Assessor's Office is working out well. Clerk Sharee Sprague advised that the shared budget expenses will be addressed differently in the upcoming budget to provide everyone of a clear picture of the maximum budgeted amount for each position with the county. Therefore, the

budget line will reflect the full amount of the shared employee expense and then there the Treasurer's share of the employee budget allocation will be transferred to Assessor's budget to offset the budgetary allocation. Assessor Annen reports that she will be seeking an increase of \$750.00 in the travel expenses in the Current Expense Assessor budget to allow for training of her Chief Deputy. The revaluation supplies line is requested to be increased by \$2,000.00 to cover excess expenses anticipated for proper printer supplies to assist with problems incurred by using aftermarket toners in the machines. However, the Industrial Litigation line has been decreased by \$5,000.00 to accommodate for the difference, which makes the collective difference of the expense budget line in the revaluation fund \$3,000.00 reduction. Following discussion the Board of Commissioners expressed concerns with the proposed reduction in the Industrial Litigation fund and will take the matter under consideration. Assessor Annen reports that \$52,000.00 of the current budget can be reserved for application against the upcoming fiscal year budget.

3. **Airport:** Airport Manager, Jared Turner, presented budget considerations telephonically with the Board. Mr. Turner advises that the runway is in need of repair this year. And presented projections for the upcoming year. The Board inquired if damages would cause the Airport to close and Mr. Turner advises that the airport could remain open, but the section that is damaged should not be used until repaired. Following discussion the Board instructed Mr. Turner to barricade the damaged runway area from use and wait to repair in conjunction with upcoming projects in the next fiscal year.
4. **Power County Extension Office:** Extension Officer Terrell Sorensen appeared before the Board and presented budget projections for the upcoming year. Mr. Sorensen reports that drip lines have been installed around trees at the Fairgrounds. Mr. Sorensen advises that Tyler Rowberry will install weed barrier and then rocks and curbing will also be installed at the Fairgrounds. Mr. Sorensen advises that the county needs to assess a master plan for the fair grounds and purpose and then develop a contingency plan for implementation. Mr. Sorensen requests that the Board consider cost of living allowance increases for the employees and requests the vehicle operating expense line be increased by \$500.00 as the county now has a full time agent and the vehicle will be utilized more than in the past few years. The Board requested that Mr. Sorensen aim to retain \$5,000.00 from his current budget for application against upcoming budgetary requests.
5. **Power County Building and Planning & Zoning Departments:** Robert Steinlicht appeared before the Board and presented budget projections for the upcoming year. Mr. Steinlicht reports the only changes to his budget would be an allocation of \$40,000.00 for a vehicle upgrade if the levy allows. Mr. Steinlicht advises that his current vehicle is sufficient. The vehicle has 107,000 miles on it and can suffice for an additional year if necessary, but believes the county should begin a contingency plan for replacement. The Board inquired if building permit traffic has increased, which Mr. Steinlicht advised it had not. Following discussion, the Board advises that they will take the requests under advisement and are considering removal of the part-time employee line and move funds into a contingency account to be utilized upon unanimous agreement of the Board as building growth would support.



6. **Power County Sheriff:** Sheriff Jim Jeffries appeared before the Board and presented budgetary requests for the upcoming year. The Sheriff requests a 2% salary increases for personnel and a 3% salary increase for administrative staff. The Sheriff reports that upon the retirement of Chief Deputy Jackie Morris, a new patrol position was added and funded by that budget line. The new Chief Deputy will be appointed from within at which time the salary line items will be corrected for reference. The Sheriff requests an increase in his expense budget of \$4,710.00 and reported necessary changes related to vehicles for consideration. The Sheriff advises that the new jail medical contract with the Power County Hospital is going well and believes services to be improved. The Sheriff seeks similar salary increases in the Jail budget and anticipates an increase in his expense budget line to accommodate day to day cost increases for incarceration and jail medical above the contract reciting individual instances that occurred the past year. The Board requested that the Sheriff reserve as much of the current budget for application against the upcoming budget as possible.
7. **Senior Citizens Center:** The new Senior Citizens Director, Pat Lozoya, appeared before the Board and presented budgetary requests for the upcoming year. Ms. Lozoya reports that activity at the Senior Center has increased by 25-35% over the past few months. Ms. Lozoya requests and increase in expenses by \$1000.00 to assist with the added expenses. Ms. Lozoya reports that she has been collaborating with area resources and is in the process of getting set up with the Idaho Food Bank for services as well.
8. **Power County Prosecuting Attorney:** Chief Deputy Prosecutor Anson Call appeared before the Board and presented budget projections for the upcoming year. Clerk Sharee Sprague reports that she visited with Prosecutor Ryan Peterson who had advised that he requested salary increases for everyone, however, he requested that the proportionate amount directed toward the Elected Prosecutor salary be diverted to Mr. Call and Ms. Harbart in an effort to get them closer the actual value of the positions they were filling. Mr. Call advised that if there were to be any shortfall in that area that available monies should be directed to Ms. Harbart first as she is a vital cause for the success and cohesiveness of the office. Mr. Call reports that Mr. Petersen seeks to reduce outside professional services by \$6,000.00 to allocate toward the salary requests as the office is better staffed and won't need as much outside legal services.
9. **Power County Search & Rescue:** Ron Stilwell appeared before the Board and reported that the Search and Rescue budget should remain unchanged.

B. **MOTIONS:**

1. **Agenda:** A motion to approve the agenda for Monday, June 10, 2016, was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

C. **NO POINTS OF ORDER WERE PRESENTED FOR CONSIDERATION.**

IV. **NO EXECUTIVE SESSION HELD.**

V. **ASSESSMENTS/CONCLUSIONS:**

1. **Next Meeting:** The next session for the board to hear budget considerations is slated for June 14, 2016.

2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion carried and the meeting was adjourned at 4:36 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held June 27, 2016.



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COMMISSIONER FUNK, Chairman

ATTEST:



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SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business of the  
Power County Commissioners on Monday June 10, 2016**

<b>ARRIVED</b>	<b>APPEARED</b>	<b>LEFT</b>
10:50 am	Sharee Sprague	4:36 pm
10:50 am	Bill Lasley	4:36 pm
10:55 am	Ron Funk	4:36 pm
10:55 am	Delane Anderson	4:36 pm
11:05 am	Deanna Curry	11:31 am
11:30 am	Mary Annen	12:15 pm
12:25 pm	Jared Turner (telephone)	12:30 pm
1:00 pm	Terrell Sorensen	12:45 pm
1:38 pm	Bob Steinlicht	2:05 pm
2:38 pm	Jim Jeffries	3:29 pm
2:50 pm	Pat Lozoya	3:42 pm
3:30 pm	Abe Luca	4:25 pm
3:33 pm	Anson Call	4:15 pm
4:23 pm	Ron Stillwell	4:35 pm
4:33 pm	Jim Jeffries	4:35 pm