



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Tuesday, June 14, 2016, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, June 10, 2016, and called the meeting to order at the hour of 9:02 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley
ABSENT:	None
STAFF:	Sharee Sprague, Clerk Carolyn Anderson, Deputy Clerk
OTHER :	Mark Rose Sr Gary Thompson Ann Wheeler Ray Henery Craig Heward Paul Laggis
	Stephen Burke, CAI Connie Shepherd Ron Anderson Bob Eldredge Kevin Ostler Stephen Burke, CAI

III. AGENDA

A. NOTICES/REPORTS

1. **Power County Coroner:** Coroner Mark Rose presented budget projections to the board requesting to leave budget the same as FY2016. Mr. Rose advises the only anticipated increase is the raise in Ada County autopsy fees, however it is believed the budget could sustain the increased autopsy cost. Mr. Rose suggests using the upcoming year as an observation year to see if an additional increase should be made, however, autopsy cases are variable. Mr. Rose reports that he does have some expenses that have not been reported for travel at this time and the next Coroner training will be in Idaho Falls, which will reduce travel expenses. There will be an increase to the budget for anticipated benefit cost increases. Mr. Rose advises that he does not anticipate any purging expenses and will roll available remaining balances forward. Anderson inquired about the possibility of having Matt Rose hired in as the deputy coroner as he is the only qualified individual in the area and advises that he will contact Idaho Association of

Counties and the Prosecutors Office for legal counsel and direction related to the nepotism statute.

2. **Power County Building & Grounds:** Grounds Supervisor Gary Thompson presented budgetary request for the upcoming fiscal year. Mr. Thompson advises that if the Palmer Property is purchased the contract should be increased by \$100.00 per month for grounds maintenance. Mr. Thompson anticipates that a new weed eater will need to be purchase within the next fiscal year. Otherwise, the budgetary items appear to be adequate. The Board inquired about the subcontracted cleaning services and Mr. Thompson advised that he has been made aware of concerns as they have arose and is managing them.
3. **Power County Victims Advocacy Program:** Women’s Advocate Director, Ann Wheeler, presented budgetary request for the upcoming fiscal year reporting the county support should remain the same as last year. Mrs. Wheeler advises that the advocacy had experienced a reduction in monetary donations, however goods and supply donations have increased. Rent went up \$2.00 per month due to the increase in water fees sustained by the City of American Falls. The largest expense lately has been food. Mrs. Wheeler provided a financial reporting and advises that the program is now insured with an annual premium of \$1722.00. Commissioner Anderson inquired of the current Board Members and Mrs. Wheeler advises them to be as follows;
 - Ann Wheeler
 - Suprena Russell
 - Minerva Chaqueco
 - Traci Harbart

The Board recognized the difficulty in the services provided through the advocacy and thanked Mrs. Wheeler for her service and asked to forward the same to her Board.

4. **Power County Veterans Service Officer:** Veterans Service Officer Ray Henery updated the Board on services being utilized by the community veterans and presented budgetary request for the upcoming year. Mr. Henery advises that there would be not changes to salary and he would like to move some funds within his expense budget line to allow for more travel as that line item will be overdrawn this year and there are more meetings and trainings slated for the upcoming year. The Board recognized the improvement in services to the area veterans and thanked Mr. Henery for his service.
5. **Power County Transfer Station:** Transfer Station Department Head, Craig Heward, presented budgetary requests to the Board. Mr. Heward requests a 3% increase in salaries, a \$6,000.00 increase to his expense line budget, and an increase of \$20,000.00 in his capital outlay budget line. Clerk Sharee Sprague advises that the added administrative duties that he has passed on to the Clerk’s Office has significantly impacted the office and is now averaging over 7 hours per week and therefore, there may also need to be an administrative fee assessed against his budget to offset the fiscal impact to the current expense fund. Mr. Heward advises that the cost of removing oil is not \$.87 per gallon and the tank needs to be drained. By consensus, the Board directed Mr. Heward to schedule the removal of the oil and directed Clerk Sprague to satisfy the bill from the Payment in Lieu of Taxes contingency account. The Board discussed abuse at the Big Sky Transfer Station by Bannock County Residents and inquired if implementation of a resident card may assist in recovering some of the

expenses at that site. Mr. Heward advises that his part-time employee for that site recently resigned, which causes additional concerns to be discussed at that site. The matter will be rescheduled before the Board on June 23, 2016 for further discussion.

6. **Power County Juvenile Probation:** Juvenile Probation Manager, Connie Shepherd, presented budget considerations for the upcoming year to the Board. Ms. Shepherd advises that there will not be any changes to her budget, with the exception of some Substance Abuse Disorder Services (SUDS) funding that will be getting reduced. Clerk Sharee Sprague advises that when she checked with Region VI, it was advised that the county would most like incur an increase and was advised to plan on budgeting an extra \$5,000, changing that budgetary request to \$100,000.
7. **Waterways:** Ron Anderson appeared before the Board and provided an update and discussed projected projects and changes within the upcoming fiscal year. Following discussion, the Board determined that the repairs and maintenance budget line should be increased by \$10,000.00 to sustain unforeseen expenditures in the next line and determined to reduce the grant line by \$11,000.00.

B. **MOTIONS:**

1. **Agenda:** A motion to approve the agenda for Tuesday, June 14, 2016, was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Computer/IT Concerns:** Clerk Sharee Sprague advised the Board that the county has been encounter loss of connectivity to the computer programs, internet and e-mail. The issue has been ongoing for a couple of months and Computer Arts has been diligently working toward a solution. On Monday, June 13, 2016, there were several issues that arose and the Idaho Supreme Court and Adam Michaelson with Computer Arts were attempting to work remotely to resolve the issue. Clerk Sprague reports that she and Stephen Burke from Computer Arts discussed the concerns earlier in the day and that Mr. Burke re-arranged his schedule and is onsite working on tracing the issues. Mr. Burke advised the Board that there had been some miscommunication within their organization early on, however that has been remedied. Mr. Burke reported that he had located a rural computer that was monitoring activity and had removed it from the system, however, there was little change to the issues. Mr. Burke reports that the company has already ordered a replacement firewall in an effort to work toward a solution, however, there appears to be intermittent problems with the network switches, which be believed were getting close to replacement within their life cycle. Clerk Sprague confirms that Garn Herrick had communicated that it would be a good idea to include some contingency plan within the upcoming budget to upgrade some of the equipment in the server room and the networking switches were a part of that plan. The Board inquired of the estimated cost to replace the switched and Mr. Burke advised that the replacement of three (3) and additional materials required to get them replaced, would run around \$5,200.00.

Mr. Burke returned later and confirmed that it would be helpful to replace the networking switches, and remove each connection one by one and then monitor activity in an effort to trace down the intermittent problems occurring. Mr. Burke advises that while consulting with another technician with the company, he was made aware of a

special price break available through Dell and confirmed that the switches through Dell are good switched and would be a good fit for the county system. Mr. Burke presented a quote in the amount of \$2830.52.

Following discussion, a motion to accept the Computer Arts quote for upgrading the server room switches in the amount of \$2,830.52 and pay the expenses from the current expense contingency fund was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

C. POINTS OF ORDER:

1. **Power County Public Defender:** Contracted Public Defender Robert Eldredge appeared before the Board and advised that he would not be seeking any changes to his contract in the upcoming year. The Board advised that the Public Defense Commission is still working at guiding the Counties through the process of becoming compliant with any possible Constitutional violations and as they work through the process, they advise of their determined resolution. The Board advised that a public defender office has been located for use within the county moving forward and thanked Mr. Eldredge for his continued service.
2. **TABLED ITEMS:** Due to computer networking issues and calendaring conflicts the following topics were continued to June 23, 2016;
 - Power County Weed Department
 - Power County Clerk
 - Power County Elections
 - Power County Indigent Services
 - Gerald Fehringer Youth Center

IV. EXECUTIVE SESSION:

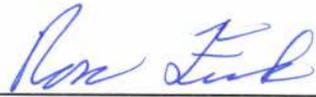
1. **Executive Personnel Session I.C. 74-206(1)(b) 2:28 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Executive Personnel Session I.C. 74-206(1)(b) 2:48 pm:** A motion to exit into executive session pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next session for the board to hear budget considerations is slated for June 23, 2016.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk.

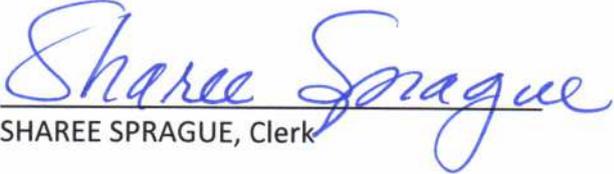
Following audible call of the Board, motion carried and the meeting was adjourned at 3:51 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held June 27, 2016.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business of the
Power County Commissioners on Monday June 14, 2016**

ARRIVED	APPEARED	LEFT
8:50 am	Bill Lasley	1:00 pm
8:54 am	Carolyn Anderson	9:40 am
8:59 am	Ron Funk	3:51 pm
8:59 am	Delane Anderson	3:51 pm
9:03 am	Mark Rose Sr	9:21 am
9:26 am	Gary Thompson	9:47 am
9:45 am	Sharee Sprague	3:51 pm
10:10 am	Ann Wheeler	10:32 am
10:28 am	Ray Henery	11:02 am
11:00 am	Craig Heward	11:35 pm
11:25 am	Paul Laggis	11:50 am
11:40 am	Stephen Burke, CAI	11:50 am
1:00 pm	Connie Shepherd	1:27 pm
1:10 pm	Paul Laggis	1:25 pm
1:23 pm	Ron Anderson	1:58 pm
1:55 PM	Bob Eldredge	2:50 pm
2:06 pm	Paul Laggis	2:48 pm
2:48 pm	Kevin Ostler	3:08 pm
3:04 pm	Stephen Burke, CAI	3:35 pm