



# POWER COUNTY BOARD OF COMMISSIONERS

**Meeting Minutes**  
**Commission Chambers**  
**543 Bannock Ave.**  
**American Falls, ID 83211**  
[www.powercounty.is.us](http://www.powercounty.is.us)

Wednesday, July 27, 2016, 9:00 a.m.

## I. CALL TO ORDER

The Board of County Commissioners met in special session Wednesday, July 27, 2016, and called the meeting to order at the hour of 9:16 am, in the Commission Chambers of the Power County Courthouse.

## II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk  
Anson Call, Legal Counsel

OTHER PARTIES PRESENT: Doug Pankratz  
Ron Anderson

## III. AGENDA

### A. NO NOTICES OR REPORTS WERE PRESENTED

### B. MOTIONS:

1. **Agenda Amendment:** A motion to amend the agenda for Wednesday, July 27, 2016, to include Building and Grounds Improvement and Extension and 4-H Fairgrounds and Investment Committee on the grounds that information was provided to the Board after the posting of the meeting and said items necessitate action prior to the next regular scheduled meeting and then approve the agenda was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Building and Grounds Improvement:** Commissioner Anderson reports that he was summonsed to review and examine the repair work on the courthouse. The original bid was for 6 days for completion and it has been determined that the damage is much more extensive and will need additional funds to complete the repairs. Additionally upon completion, the building will need to be power washed of debris and repainted. Commissioner Anderson advises that Gary Thomson recommends delaying the painting until the September. The watering system timing had to be changed and caused overspray on the employee vehicles which has causes hard water spotting. Commissioner Anderson has recommended a light acid product to assist with the water spotting. Doug Pankratz addressed the Board explaining the extent of the damages and advised that he estimates the additional costs to be around \$4500.00. A motion to extend the original bid award up to and not to exceed \$12,000.00 total was presented by Commissioner Lasley with a second by Commissioner Funk. Following

- audible call of the board motion unanimously passed.
3. **Investment Committee**: Treasurer Deanna Curry appeared before the Board pursuant to previous motion of the Board to cash out stocks as they are called and requested that the Board authorize a separate account within the State Treasury Account to allow for clear accounting of the stocks that are not re-invested. Following discussion, a motion to direct the Treasurer to create an additional state pool fund line and to transfer called bonds into said separate fund was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board motion unanimously passed.
  4. **Budget Work Session - Payroll**: Clerk Sharee Sprague updated the Board payroll reporting concerns. Clerk Sprague advises that the current payroll reporting process causes employees to pre-report three (3) days of work within the set payroll period. The current reporting process causes mandated adjustments to the payroll reporting if unforeseen schedule changes arise and prohibits the employee from truly giving a sworn statement of actual hours worked. Affordable Care Act compliance and reporting also becomes problematic. Clerk Sprague advised that by initiating a delay between reporting and payroll it would allow for accurate accounting of time worked. Additionally, as this year was the schedule rotation for an extra payroll to occur within the fiscal year, therefore, if the implementation were to be scheduled for September, the employees would still receive 2 paychecks for the month, the extra payroll for the calendar year would occur in December rather than September and the fiscal year extra payroll rotation would be continued to Fiscal Year 2022. Legal counsel Anson Call supported the finding and offered legal background and advised that pursuant to the fair labor laws the Commission is only required to pay once a month, therefore, the one week delay at the proposed time would be legal and would have the least fiscal impact on the employees. Following discussion, a motion to initiate a delay between reporting and payroll effective September 30, 2016, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried.
  5. **Budget Work Session – Digital Records**: A motion to authorize the digitization of historical records and pay for the same out of the general fund contingency account by allocation of \$50,000 to be paid from fiscal year 2016 and the remainder to be paid from fiscal year 2017 was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried.
  6. **Agenda Amendment**: A motion to amend the agenda for Wednesday, July 27, 2016, to include Waterways on the grounds that information was provided to the Board after the posting of the meeting and the discussion requires action by the Board of County Commissioners by August 1, 2016, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
  7. **Waterways**: Ron Anderson appeared on behalf of the waterways board and advised that Idaho Fish and Game is in a building phase and will construct new docks for the pipeline project for the cost of materials. Upon conclusion of discussion, a motion to approve the expenditure of \$16,800.00 to construct new docks for the pipeline project was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

**C. NO POINTS OF ORDER WERE ADDRESSED**

**IV. EXECUTIVE SESSION:**

1. **Executive Session pursuant to I.C. §74-206(1)(c) 9:27 am:** A motion to enter into executive session pursuant to I.C. §74-206(1)(c), to acquire an interest in real property which is not owned by a public agency was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
2. **Executive Legal Advice Session pursuant to I.C. §74-206(1)(c) 9:35 am:** A Motion to exit executive session pursuant to I.C. §74-206(1)(c), was presented by Commissioner Anderson with a second by Commissioner Lasley. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.
3. **Executive Personnel Session I.C. 74-206(1)(b) 9:43 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
4. **Executive Personnel Session I.C. 74-206(1)(b) 9:50 am:** A motion to exit into executive session pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Funk with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
5. **Executive Personnel Session I.C. 74-206(1)(b) 10:05 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
6. **Executive Personnel Session I.C. 74-206(1)(b) 10:35 am:** A motion to exit into executive session pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

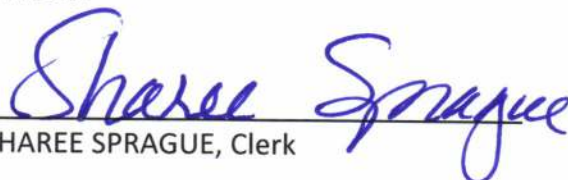
#### **V. ASSESSMENTS/CONCLUSIONS:**

1. **Next Meeting:** The next regular session for the board to meet is slated for August 8, 2016.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following audible call of the Board, motion carried and the meeting was adjourned at 4:00 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held August 22, 2016.

  
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COMMISSIONER FUNK, Chairman

ATTEST:

  
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SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business of the Power County Commissioners on Wednesday, July 27, 2016**

<b>ARRIVED</b>	<b>APPEARED</b>	<b>LEFT</b>
<b>8:52 am</b>	<b>Sharee Sprague</b>	<b>4:00 pm</b>
<b>8:52 am</b>	<b>Bill Lasley</b>	<b>2:37 pm</b>
<b>8:52 am</b>	<b>Ron Funk</b>	<b>4:00 pm</b>
<b>8:52 am</b>	<b>Delane Anderson</b>	<b>4:00 pm</b>
<b>9:21 am</b>	<b>Anson Call</b>	<b>9:36 am</b>
<b>9:50 am</b>	<b>Anson Call</b>	<b>10:20 am</b>
<b>9:55 am</b>	<b>Doug Pankratz</b>	<b>10:04 am</b>
<b>3:23 pm</b>	<b>Ron Anderson</b>	<b>3:38 pm</b>