



# POWER COUNTY BOARD OF COMMISSIONERS

## Meeting Minutes

Commission Chambers

543 Bannock Ave.

American Falls, ID 83211

[www.powercounty.is.us](http://www.powercounty.is.us)

Monday, April 2, 2015, 9:00 a.m.

### I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, on April 2, 2015, and called the meeting to order at the hour of 10:05 a.m., in the Commission Chambers of the Power County Courthouse.

### II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk  
Ryan Petersen, Legal Counsel  
Carolyn Skenandore, Payroll Clerk

OTHER PARTIES PRESENT: Kathleen Lewis, SICOG  
Robert Steinlicht

### III. AGENDA

#### A. NOTICES/REPORTS

1. **3 Rivers Grant:** Kathleen Lewis advised the Commission that the 3 Rivers Grant deadline is April 30, 2015, and there is \$5,000.00 available for application. The areas of application are community beautification, conservation, and community development. Funds would be June 1<sup>st</sup> and projects need to be completed by December. A grant match not required, but can be included in application and in kind match would apply. Commissioner Funk suggests applying for the grant and utilizing any received funds on the Fairground tree, landscape and drip system improvements needed. Commissioner Anderson suggests that the entrance beautification and gate replacement could also be considered. Commissioner Lasley advises that the Fair Board has a meeting Monday to discuss the status of development of the project. Kathleen Lewis agreed to attend the Fair Board meeting for clarification of the grant application. Commissioner Lasley advises that the Fair Board is still on Phase 1 of their project which entails removal of the old trees and preparation for planting and beautification. Phase 2 would include purchasing the trees and initiating the beautification, which is slated to begin in July.

Commissioner Anderson requested that other available grants be researched for application in combination of this grant as well as at the Airport.

Kathleen inquired of the status of the Escalera program and ISU Cooperation. Commissioner Funk invited Kathleen to attend the Commission meeting on April 27, 2015, when Escalera is scheduled to be discussed.

2. **Airport Courtesy Car:** Clerk Sharee Sprague inquired if the Commission wanted to set up some forms and policy for use of the Airport Courtesy car and explained the process in place in other areas. Ryan Petersen reported when the discussion began ICRMP had required that a policy be in place prior to use of the courtesy car. Ryan Petersen stated the policy that had been drafted originally, which has been included in the use form. Sharee Sprague will forward a copy of the proposed form to the Airport Board for discussion and will notify the ICRMP. The matter shall be tabled and revisited on the April 13, 2015 Commission agenda.
3. **Doctor's clinic ADA Compliance:** Robert Steinlicht reported that the ADA compliance inquiry was satisfied by all interested parties with the approved with all but physicians network that is requiring a plan be in place by April 10, 2015, which if not addressed may cause Dr. Williams to close down.
4. **Cancellation of Taxes:** Assessor Mary Annen reported that a manufactured home placed on a concrete pad and the concrete pad was assessed to the wrong individual and therefore a cancellation is needed to rectify the matter.

**B. MOTIONS:**

1. **Commissioner Agenda (IC67-2343):** Good cause appearing, a motion to amend the Agenda to include the following items was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the agenda was amended to include;
  - Board Appointment
  - Doctor's Clinic
2. **Industrial Development:** A Motion to appoint re-appoint Vicki Meadows and Bob Cox to the Industrial Development Board with a term expiring January 2017 was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion Carried.
3. **Cancellation of Taxes:** A motion to cancel 2014 occupancy taxes for MHZO129-5 in the amount of \$23.69 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion carried.
4. **Personnel:** A motion to place Craig Heward on Family Medical Leave Act effective March 27, 2015, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried.

**C. POINTS OF ORDER:**

1. **Approval of Past Meeting Minutes:** Approval of past minutes was TABLED.
2. **Doctor's clinic ADA Compliance:** The Commission directed Robert Steinlicht to get a contractor and plumber to give an assessment of applicable solutions for discussion

and determination of the board. The Commission directed Ryan Petersen to draft a letter to Physicians Network.

3. **Transfer Station Personnel:** The Commission directed Carolyn Skenandore to place an employment ad in the Power County Press seeking applications at the Transfer Station to replace the last employee that resigned. Compensation depending on experience.

#### IV. EXECUTIVE SESSION:

1. **Personnel pursuant to I.C. §67-2345(1)(a) 11:53 am:** A Motion to enter into executive session pursuant to I.C. §67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, was made by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.
2. **Personnel pursuant to I.C. §67-2345(1)(a) 12:14 pm:** A Motion to exit executive session pursuant to I.C. §67-2345(1)(a) was made by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.

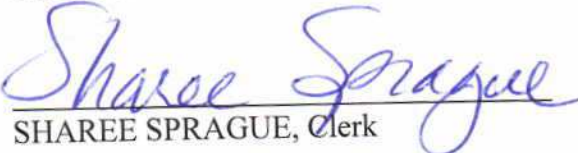
#### V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for April 13, 2015.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Lasley with a second by Commisisoner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 12:18 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held April 13, 2015.

  
\_\_\_\_\_  
COMMISSIONER FUNK, Chairman

ATTEST:

  
SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the Business of the Power County Commissioners on Monday, April 2, 2015**

<b>ARRIVED</b>	<b>APPEARED</b>	<b>LEFT</b>
9:50 am	Sharee Sprague	12:20 pm
10:05 am	Bill Lasley	12:20 pm
9:55 am	Ron Funk	12:20 pm
10:00 am	Delane Anderson	12:20 pm
10:02 am	Kathleen Lewis	11:30 am
10:10 am	Ryan Petersen	12:20 pm
11:00 am	Mary Annen	11:23 pm
11:15 am	Robert Steinlicht	11:40 pm
12:03 pm	Carolyn Skenandore	12:16 pm