



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Monday, May 12, 2015, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, on May 12, 2015, and called the meeting to order at the hour of 9:05 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Ryan Petersen, Legal Counsel
Adam M Strong, Legal Counsel Intern
Maureen Schelske, Deputy Auditor

OTHER PARTIES PRESENT: Brandi R. Young
Brandon Wilde (telephonically)
Charles W Clark
Don Haskin
Ken Estep
Kim Gaskill
Maggie Mann
Sheriff Jim Jeffries

III. AGENDA

A. NOTICES/REPORTS

1. **Doctor's Office Lease:** Brandon Wilde appeared telephonically and requested the Board consider renegotiating his lease obligation upon the grounds that initially he and his partner were developing a satellite office in American Falls and intended on working in the office two (2) days per month. However, his partner has since retired and he is unable to be justify being out of his Pocatello office and, therefore, is needing to cut that time down to one (1) day per month and therefore seeks to amend the lease payment amount to \$200.00 for each day that the office is utilized. Following inquiries and discussion, Commissioner Funk advises that the Commissioners would be conducting

budget meetings the first week in June. The Commissioners shall take the matter under advisement and schedule the matter for further discussion during the budget hearing process.

2. **Idaho Power request for services:** Don Haskin, of the Power County Highway District appeared before the Commissioners and reported that Bud Smalley of Idaho Power had requested services on the road to Papse Mountain repeater site. Weather has eroded the road and there is a need for repairs, which the Highway District would be able to complete. However, last he knew, the Scherer's wanted to do the work themselves. At present the Highway District is not utilizing the tower, but may be interested in adding an antenna to improve radio service. Mr. Haskin inquired if the County was still paying for right of way to the area. The Commissioners confirmed that the county has continued to pay for right of way access with the Scherer's. Mr. Haskin advises that there is a generator onsite that is owned by the Highway District, therefore, if the agreement with the Scherer's is ever breached and/or terminated, the generator would need to be retrieved. Mr. Haskin advises that the Scherer's do not want the road improved to a point that it would cause excess use of the road. However, it appears that the Highway District could level out the road and create a diversion of water. Mr. Haskin suggests that Idaho Power coordinate communication with the Scherer's. Upon agreement between the Scherer's and Idaho Power, the Highway District could perform the repairs. The Commissioners confirmed that power services had been terminated on Papse Mountain. By consensus, the Board agreed that Mr. Smalley be the lead in communicating with Scherer's regarding repairs to the road and suggested discussing radio improvement options by adding an antenna on Papse Mountain.
3. **Deaton & Company (FY14 Audit Report):** Charles Clark and Brandi Young appeared on behalf of Deaton and Company and presented the Audit Report for the 2014 Fiscal Year.
4. **Bureau of Reclamation (BOR) Amendment for Security Patrols and Law Enforcement:** Sheriff Jim Jeffries appeared before the Board and advised that the County had to renew the contract Bureau of Reclamation for security services and explained the billing process used for services rendered. Once funds are received they are applied for reimbursement to the grant line item, remainder can be applied toward benefits and or administrative costs as determined by the Commission.
5. **Jail Medical AND Mental Health Services Contract:** Sheriff Jim Jeffries appeared before the Board and requested the County enter into agreement with Badger Medical for continued medical and mental health services for inmates housed at the Power County Jail through the end of the fiscal year. Subsequently, the contractual periods should follow the Counties fiscal year.
6. **Public Health District Budget Report:** Maggie Mann and Kim Gaskill of Southeastern Idaho Public Health appeared before the Board to present the coming year budget report and requests. Ms. Mann explains that the District will be seeking a 3% increase however is also proposing an increase in the rental funds paid to the county for the facility, which will actually more than offset the sought increase. A breakdown of the assessments considered and used as argument for the increase was presented.
The District will be implementing a parents of teachers program for new parents in Power County.

State Health Care Innovation Plan has been initiated. The plan is driven by the Governor and geared toward improve services and access, improving outcomes of services rendered and reduce costs to patients. Budget Hearing in Oneida County May 21, 2015, which would necessitate Commissioner Attendance. Commissioner Funk will attend the meeting.

7. **Power County Clerk - Property Disposal:** Clerk Sharee Sprague reports that upon inspection of surplus computer equipment discarded in the IT Server room it has been determined that the following equipment should be disposed of as described;

Dell OptiPlex 745 had a bad power supply and no workable Ram (workable parts transferred to another PC to allow for upgrade to Windows 7 and continued service)

Dell OptiPlex 745 broken Capacitors on Motherboard and no workable Ram (workable parts transferred to another PC to allow for upgrade to Windows 7 and continued service)

Dell OptiPlex 680 housing placed in server room, however everything was missing there was no ram. Recommended to be discarded and/or destroyed as there is not unsalvageable and or unable to recycle.

Samsung Monitor screen cracked will power up, but there is a big black bar across the screen. Recommended to be discarded and/or destroyed as there is not unsalvageable and or unable to recycle.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda upon adding the following items was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the following items were added to the Agenda;
 - GIS Mapping
 - Transfer Station
 - Investment Committee
 - Election Grant
2. **Investment Committee Report on Investments:** The Power County Treasurer reports Fannie Mae #3 Cussip #03G4 for \$245,000 is being called on May 15, 2015. A bond is available through Federal National Mortgage Association Cussip # 3135G0SG9 (Fannie Mae #9 0SG9) at 2.36% with a maturity date of December 14, 2022. This bond has a book value of \$245,000 and will settle on Monday May 18th 2015. A motion to purchase the bond was presented by Commissioner Funk with a second by Lasley. Following audible call of the board, motion carried unanimously.
3. **Beer and Wine License Application of Bingham Co-Op (CHS):** The application for a beer and wine license came before the Commission at 10:16 am. The applicant, Bingham Co-Op (CHS) requests approval of retail alcohol beverage license for 2014 2015, namely retail beer and wine.
Roll call of attendance:
 - Bill Lasley
 - Ron Funk
 - Delane Anderson

- Sharee Sprague

A motion to approve the application for approval of retail alcohol beverage license, namely retail beer and wine was presented by Commissioner Funk with a second by Commissioner Anderson. Following roll call vote, motion carried unanimously and the record concluded at 10:17 am.

4. **Claims and Demands:** A Motion to approve demands as presented and to accept the Claims report was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion carried. The following claims were examined, approved, and ordered paid. A detailed report is available through the Clerk's Office.

Fund Description	Expenses
GENERAL FUND (CURRENT EXPENSE)	\$ 27,857.16
POWER COUNTY ABATEMENT DIST.	\$ 16,060.00
DISTRICT COURT	\$ 3,257.48
JUSTICE FUND	\$ 15,825.54
ENHANCED 911 SERVICES	\$ 3,140.45
ELECTIONS	\$ 2,093.58
INDIGENT	\$ 1,983.03
SOLID WASTE (LANDFILL)	\$ 23,122.08
WEEDS	\$ 205.67
WATERWAYS	\$ 464.41
PAYMENT IN LIEU OF TAXES	\$ 16,717.01
TOTAL	\$ 112,223.05

5. **Bureau of Reclamation (BOR) Amendment for Security Patrols and Law Enforcement:** A motion to approve the contract between the Power County Sheriff's Office and the Bureau of Reclamation for security patrol services was presented by Commissioner Funk with a second by Commission Lasley. Following audible call of the Board, motion carried unanimously.
6. **Jail Medical AND Mental Health Services Contract:** A motion to approve extended contract with Badger Medical for continued medical and mental health services for inmates housed at the Power County Jail from April 15, 2015 through September 20, 2015, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried unanimously.
7. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed with attachment for Commissioner meeting held on April 27, 2015 was presented Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, motion carried unanimously.
8. **Property Disposal:** A motion to declare property described by the Power County Clerk as surplus at a value of less than \$250.00 and dispose of the same through the Power County Transfer Station was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion carried unanimously.

C. POINTS OF ORDER:

1. **Geographic Information System (GIS) Mapping Department:** Commissioner Funk will follow up on inquiry regarding GIS Mapping department advising that the County is in the process of doing some investigative process and cost analysis and will revisit the matter at a later date. If the County determines to move forward with a separate GIS Department, fulfillment of personnel for said department will be sought through advertisement and hiring.
2. **Fairboard Contracts:** Legal counsel intern Adam Strong discussed legalities of contracts signed on behalf of the County with the Board. The Board requested that Adam meet with Stan Gortsema of the Fairboard and draft new contracts with and implementation date for the new fiscal year and requested that Mr. Strong have information available during budget hearings with the Fairboard.
3. **Bureau of Reclamation (BOR) Communication with Douglas Balfour:** By consensus of the Board, synopsis of minutes with the Bureau of Reclamation on April 27, 2015, provided by Douglas Balfour, shall be addendum to the Commissioner's Minutes for the same date and Commissioner Funk will instruct Douglas Balfour to draft a letter clarifying the terms of the agreement and send the same to the Bureau of Reclamation.
4. **Review Bid for Annex ADA Door:** Following review of the Annex ADA Door, by consensus, the Board tabled action pending final determination of ADA requirements at the Doctor's Clinic.
5. **Shared employee opportunity:** Commissioner Lasley advises that the Building Administrator has a part-time employee and inquired if it would be beneficial to have that party also work part-time at the landfill position and offer a benefit package. Commissioner Anderson shared the time constraints and scheduling conflicts at each area, however, supervisors in each department believe that it could be feasible. By consensus the Commissioners agree to table discussion of the matter and review development.
6. **Transfer Station:** By consensus, the Board directed Commissioner Anderson to obtain quotes to have debris hauled from the Rockland Landfill into the Power County Transfer Station.
7. **Election Grant:** Clerk Sharee Sprague explained that in the process of applying for HAVA Grant funds, funding was exhausted, however, there may be some optional funding available. It has been suggested to contact the Secretary of State's Office and explain the counties plan for upgrade and replacement of election equipment for application for optional funding. If such funding is available, there may be some matching funds required by the County. By consensus of the Board, the Clerk shall make application for any possible grant funding that would allow for the upgrade of current election equipment.

IV. EXECUTIVE SESSION:

1. **Personnel pursuant to I.C. §67-2345(1)(a) 1:49 pm:** A Motion to enter into executive session pursuant to I.C. §67-2345(1)(a) to consider hiring a public officer, employee,

staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, was made by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion carried.

2. **Personnel pursuant to I.C. §67-2345(1)(a) 2:28 pm:** A Motion to exit executive session pursuant to I.C. §67-2345(1)(a) was made by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for May 26, 2015.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the meeting was adjourned at 5:40 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held May 26, 2015.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk

The following is a record of parties that participated in the Business of the Power County Commissioners on Monday, May 12, 2015

ARRIVED	APPEARED	LEFT
8:40 am	Sharee Sprague	12:25 pm
8:40 am	Bill Lasley	12:25 pm
8:50 am	Ron Funk	12:25 pm
8:50 am	Delane Anderson	12:25 pm
9:20 am	Don Haskin	10:10 am
9:20 am	Brandon Wilde (telephonically)	9:33 am
9:25 am	Ryan Petersen	9:40 am
11:02 am	Brandi R. Young	12:19 pm
11:02 am	Charles W Clark	12:19 pm
1:30 pm	Sharee Sprague	5:40 pm
1:30 pm	Bill Lasley	5:40 pm
1:30 pm	Ron Funk	5:40 pm
1:30 pm	Delane Anderson	5:40 pm
1:43 pm	Adam Strong	2:43 pm
2:30 pm	Maureen Schelske	3:04 pm
3:00 pm	Sheriff Jim Jeffries	3:42 pm
3:38 pm	Ken Estep	4:37 pm
3:55 pm	Maggie Mann	4:37 pm
3:55 pm	Kim Gaskill	4:37 pm