



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Monday, June 15, 2015, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, on June 15, 2015, and called the meeting to order at the hour of 9:34 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Adam M Strong, Legal Counsel Intern
Linda Annen, Indigent Director
Jennifer Rupp, Indigent Clerk
Maureen Schelske, Deputy Auditor

OTHER PARTIES PRESENT: Abe Luca
Adam Strong
Bobby Harris (telephonic)
Craig Heward
Justin Huse
Mark Rose
Assessor Mary Annen
Blackfoot Mayor Paul Loomis (telephonic)
Rob Marin (telephonic)
Treasurer Deanna Curry

III. AGENDA

A. NOTICES/REPORTS

1. **Claims:** Deputy Auditor, Maureen Schelske appeared before the Board and presented claims for approval. A claim was corrected and another claim for ongoing website maintenance was questioned.
2. **Assessor:** Assessor Mary Annen updated the Board on repairs needed to the 2003

- Chevrolet Blazer. The Board called Bobby Harris to verify recommended repairs as assessed by Cole Chevrolet. The Board recommends replacing the ball joints, serpentine belt, seals and tires and repair the fuel system within this budget cycle and then monitor the other needs and address when appropriate within the next budget cycle.
3. **Gem State Prospector Grant:** Legal Intern, Adam Strong, advises that there is no out of pocket fees assessed to the county and the agreement deems to be appropriate and there is no liability to the county beyond the processing of the pass-through monies.
 4. **HAVA Grant:** Clerk Sharee Sprague reported that the County has qualified for a grant to use toward upgrading the election equipment. The State has advised that the County qualifies for \$27,553.00 in funds upon payment of matching funds in the amount of \$8,474.00. The County previously paid in \$3,469.00 leaving the counties remaining obligation at \$5,005.00.
 5. **Special Assistant United States Attorney (SAUSA):** Blackfoot Mayor Paul Loomis reported that there have only been three (3) entities that have replied to the Email regarding SAUSA budgeting criteria and, therefore, he is unable to determine the actual county liability. The City of Blackfoot budgeted \$2500.00 to cover cost as their proportionate share if all parties participated would be \$1500.00. Mayor Loomis reports that he understands that the Legislature would be contributing \$70,000.00 in funding and participation would allot a one (1) year commitment. The United States Attorney Office will be paying all training, travel and housing of the Assistant Attorney.
 6. **Vector Disease Control Quarterly Report:** Justin Huse appeared and presented the April and May quarterly report. There was a complaint out by Seagull Bay and, therefore, it was recently treated. Commissioner Anderson inquired if treatment had been done down by lower boat docks. Mr. Huse advises that they try not to treat that close to the river. The spillway opened up and caused an increase in mosquitos next to the river and treatment options are being considered. Commissioner Funk inquired if changes to budgetary would be effective this coming fiscal year. Mr. Huse advises that he understood that the contracts would remain the same. Budgetary reporting shall be calendared for discussion at 1:30 pm on June 29, 2015.
 7. **Conflict Public Defender:** Abe Luca, conflict public defender, appeared and presented his annual report of defending attorneys pursuant to I.C. 19-864. The conflict contract expires in September and Mr. Luca would like to renew that contract and would request a budgetary increase of \$2,400.00 for the 2016 Fiscal Year, which would bring the budgetary allocation to \$20,400.00. Mr. Luca updated the Board on recent training he attended for Defending Attorney's presented by the Idaho State Public Defense Commission. In addition, Mr. Luca attends the IDDCL training held annually in Sun Valley. Cost of that training entails a registration fee of \$300-\$350 plus hotel expenses.
 8. **Landfill Personnel Inquiries:** Craig Heward appeared and reported that he and Sabrina are both back to work full-time and inquired if the part-time party that was retained during his medical leave stay on to cover shifts when parties take vacation. The Board advises that the part-time party could continue to work dependent on budgetary constraints. Commissioner Lasley will work with Mr. Heward to determine work demands and coverage options. Commissioner Anderson inquired if a quote had been received from Snake River Disposal for removal of debris in Rockland. Nolan Buffi and

Eagle Rock Construction have submitted bids. The Board directed Mr. Heward to follow up on the bid process and make a determination to award the bid and report back to the Commissioners. Rented a loader from case \$1600.00 per week to assist with cleaning up debris at the landfill. Commissioner Anderson and Craig Heward will check out some property options in Rockland.

9. **GIS (Geographic Information Systems):** Assessor Mary Annen advises that Kurtis Workman has been attending classes and could become certified to do mapping. Donna Thornton has completed the basic mapping class as well.

Rob Marin, Teton County GIS Coordinator, advises he was hired four (4) years ago. Teton County implemented their program in 2006-2007 during the real estate boom. They had to re-develop the address grid and set up the system for long term growth, had a full staff, a server and owned seven (7) software licenses. The real estate market then crashed and Teton County reduced their staff and had a large turnover. The first thing accomplished on Mr. Marin's hiring was to reduce the number of software licenses and work with local contractors and appraisers to update and complete the re-design the addressing and parcels within the county. Currently, I work about 40% of my time for the Assessor. I also work with Planning and Zoning, the EMS and other departments. The market is moving toward Web Mapping. I utilized many interns, most of whom came to me. Keith Webber of Idaho State University provided me with an intern as well. Teton County pays their interns. I coordinated with the Weed Department to create an R Database and the Weed Employees downloaded the collector app to coordinate collection of information for upload onto the server. The software maintenance would cost \$2,000-\$4,000.00 annually through EZRI. The Server and SDB Licensing is the bulk of the cost. SDE would not be recommended for a smaller county. A separate server would be highly recommended. AT least 2 desktop licenses and 1 server license. Be cautious not to jump in and purchase unnecessary extensions once it becomes needed. Spatial analyst is a good extension. Be flexible in your funding for the first few years. Commissioner Funk inquired of budget constraints excluding salary. Mr. Marin reports his budget, outside of special projects, is around \$30,000.00, of which \$7,000.00 is for software licensing. Assessor Annen inquired if the GIS Department complete the deed processing. Mr. Marin reports that he doesn't complete the deed processing, but assists the processing new deeds. Mr. Marin shares that they require digital CAD file of plat submissions of all new subdivisions. Mr. Marin advises that upon building a stand-alone department it is good to be aware that while building the program the Coordinator is extremely busy, however, once the program is built the party running the program would need to be self-motivated and/or shared with another department as time constraints are much less. Compilation of the data is the biggest and most important part of the building structure. Assessor Annen inquired of the education and background requirements. Mr. Marin advises that somebody with a GIS Bachelors, heavy geological background and three-four (3-4) years of experience and experience in Web Map. GIS is not strictly GIS, it encompasses a varied degree of areas.

10. **Shared Credit Card Application:** Clerk Sprague advised that Key Bank has advised that the general credit card issued to the Power County Clerk's Office will be cancelled as of June 12, 2015 unless personal information by an authorized employee is attached to the credit card. Clerk Sprague and Treasurer Curry are not in support of providing such

information to the credit institution. The Clerk's Office inquired of similar requirements from area credit institutions and received feedback from Advantage Plus and Bank of Commerce. Advantage Plus advises that they are in the process of setting up the appropriate credit service, however, at this time it is not available. The Bank of Commerce advises that they can authorize an appropriate credit card based on the County's previous history with them. Clerk Sprague advises that the Auditor's Office will be initiating a shared use policy that would require parties utilizing the shared card to report intended use, amount required and date of purchase to be reported before they could gain access to the card.

11. **Investment Committee:** The Power County Treasurer reports FHLB #3 Cussip #313382F24 for \$250,000 is being called on June 20, 2015. A bond is available through Fannie Mae #10 Cussip #3136G1GE3 with an interest rate of 2.4% and a maturity date of 3-28-2023.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, June 15, 2015, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion carried unanimously.
2. **Indigent Claims:** A motion to approve claim 2015-76 and deny 2015-60 and 2015-61 was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.
3. **Claims:** A motion to hold the Rave Communications bill until the next Commissioner meeting and then approve the claims as presented was presented by Commissioner Lasley, with a second by Commissioner Anderson. Following an audible call of the board, the motion carried.

Fund Description	Expenses
GENERAL FUND (CURRENT EXPENSE)	\$ 21,372.11
POWER COUNTY ABULANCE	\$ 3,744.41
ABATEMENT	\$ 16,060.00
DISTRICT COURT	\$ 4,972.03
JUSTICE FUND	\$ 21,181.35
ENHANCED 911 SERVICES	\$ 1,977.02
ELECTIONS	\$ 611.30
INDIGENT	\$ 13,052.54
JUNIOR COLLEGE TUITION	\$ 4,938.25
REVALUATION	\$ 551.98
SOLID WASTE (LANDFILL)	\$ 26,009.00
WEEDS	\$ 614.36
WATERWAYS	\$ 1,026.04
PAYMENT IN LIEU OF TAXES	\$ 9,386.93
TOTAL	\$ 125,497.32
Rave Communications Bill held	\$ 1,137.60
TOTAL PROCESSED FOR PAYMENT	\$ 124,359.72

4. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on June 1, 2015, and June 2, 2015, was presented Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, motion unanimously carried.
5. **Gem State Prospector Grant:** host county for Gem State Prospector Gem Grant was presented by Commissioner Lasley, with a second by Commissioner Funk. Following an audible call of the board, the motion carried.
6. **Shared Credit Card Application:** A motion to authorize application through the Bank of Commerce for a shared credit card to be accessed through the Power County Auditor was presented by Commissioner Lasley with a second by Commissioner Anderson. Commissioner Funk abstained. Roll call vote:
 - Bill Lasley – Aye
 - Ron Funk – Abstains on the grounds of conflict of interest
 - Delane Anderson – AyeMotion carries and the Clerk was directed to complete the application through the Bank of Commerce.
7. **HAVA Grant:** A motion to approve payment of matching funds to the Idaho Secretary of State in the amount of \$5,005.00 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
8. **Agenda Amendment:** A motion to amend the agenda to include Investment Committee action on the grounds that the Power County Treasurer was advised on June 15, 2015, that a bond is being called as of June 20, 2015, requiring immediate attention of the Investment Committee and, therefore, the matter cannot be delayed until the next regular meeting of the Power County Board of Commissioners was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
9. **Investment Committee:** A motion to reinvest \$250,000.00 through Fannie Mae #10 Cussip #3136G1GE3 with an interest rate of 2.4% and a maturity date of 3-28-2023 was presented by Commissioner Anderson with a second by Funk. Following an audible call of the board, the motion unanimously carried.

C. **POINTS OF ORDER:**

1. **IACC Report and Discussion:** Reports and discussion regarding the Idaho Association of Commissioners and Clerks (IACC) Conference held June 8-11, 2015 is tabled until June 22, 2015.

IV. EXECUTIVE SESSION:

1. **Indigent pursuant to I.C. §67-2345 2:10 pm:** A Motion to enter into executive session pursuant to I.C. §67-2345, to consider records that are exempt from disclosure under Chapter 3, Title 9, Idaho Code, specifically indigent medical applications was made by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

2. **Indigent pursuant to I.C. §67-2345 2:21 pm:** A Motion to exit executive session pursuant to I.C. §67-2345, to consider records that are exempt from disclosure under Chapter 3, Title 9, Idaho Code, specifically indigent medical applications was made by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

V. ASSESSMENTS/CONCLUSIONS:

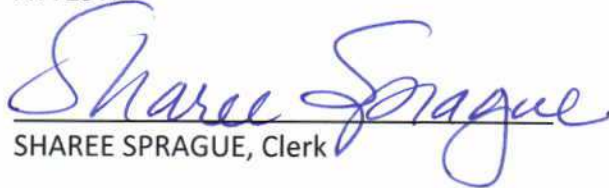
1. **Next Meeting:** The next regular session for the board to meet is slated for June 22, 2015.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the meeting was adjourned at 4:50 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held June 22, 2015.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk

**The following is a record of parties that participated in the
Business of the Power County Commissioners on Monday,
June 1, 2015**

ARRIVED	APPEARED	LEFT
8:50 am	Sharee Sprague	4:50 pm
8:50 am	Bill Lasley	4:50 pm
8:50 am	Ron Funk	4:50 pm
8:50 am	Delane Anderson	4:50 pm
9:35 am	Mayor Paul Loomis (Blackfoot)	9:46 am
9:55 am	Justin Huse	10:15 am
10:33 am	Abe Luca	11:03 am
11:01 am	Craig Heward	11:48 am
11:23 am	Mark Rose	11:51 am
11:53 am	Deanna Curry	12:03 pm
12:21 pm	Mary Annen	12:40 pm
1:01 pm	Mary Annen	2:06 pm
1:13 pm	Rob Marin (telephonic)	2:03 pm
2:03 pm	Linda Annen (Staff)	2:21 pm
2:03 pm	Jennifer Rupp (Staff)	2:21 pm
2:34 pm	Maureen Schelske	3:28 pm
3:00 pm	Mary Annen	4:01 pm
3:50 pm	Bobby Harris (telephonic)	3:53 pm
4:10 pm	Adam Strong	4:38 pm