



# POWER COUNTY BOARD OF COMMISSIONERS

*Commission Chambers*  
*543 Bannock Ave.*  
*American Falls, ID 83211*  
[www.powercounty.is.us](http://www.powercounty.is.us)

Monday, January 12, 2015, 9:00 a.m.

## I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, on January 12, 2015, at the hour of 9:00 a.m., in the Commission Chambers of the Power County Courthouse.

## II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Norman Wright

ABSENT: None

STAFF: Linda Annen, Chief Deputy Clerk

OTHER PARTIES PRESENT: Bill Lasley, Commissioner Elect  
Sharee Sprague, Clerk Elect

## III. AGENDA

### A. ELECTED OFFICIALS

1. **Oath of Office:** Magistrate Judge Paul S. Laggis administered the Oath of Office to incoming elected officials Bill Lasley, County Commissioner, Sharee Sprague, Power County Clerk, Deanna Curry, Power County Treasurer, Mark Rose, Power County Coroner, Ron Funk, Power County Commissioner and Mary Annen, Power County Assessor.

Commissioner H. Norman Wright was released as Commissioner and left the meeting at 10:23 am.

Linda Annen, Chief Deputy Clerk was released and Sharee Sprague, Clerk resumed administrative duties on behalf of the Commissioners.

### B. NOTICES/REPORTS

1. **Recognition of Service:** Ron Funk reported that he and Delane Anderson had visited Douglas Glascock, Assessor on January 9, 2015, in his home and presented him with an engraved mantle clock in recognition of his years of service to Power County.

2. **Elected Officials:** Commissioners Funk and Anderson welcomed Commissioner Bill Lasley and Elected Clerk Sharee Sprague and requested that Sharee Sprague act as the Administrative Assistant to the Commissioners, which she accepted.
3. **Groundwater Report:** Kari A Pritchett of Cascade Earth Science submitted the Spring 2014 Groundwater report for the Power County Transfer Station. Craig Heward, Transfer Station Manager was also present. Kari advises that there is new DEQ personnel assigned over the Transfer Station. Ralph has general oversight and David Going is over the groundwater. Power County has contamination which has bumped them to Perimeter 2, which would suggest additional testing measures be initiated to measure volatile organic compounds, however, the Transfer Station is in compliance.
4. **Public Defense Commission Letter:** Ron Funk updated Bill Lasley on the Public Defense Commission.
5. **Bureau of Reclamation:** Delane Anderson reported that after discussion and legal consultation of Doug Balfour, the Memorandum of Understanding with the Bureau of Reclamation as the umbrella for the west boat ramp can be accepted.
6. **Mobility Management Program / Rural Transit Program:** David Doran, District 5 Mobility Manager with Community Transportation Association of Idaho updated the Board on progress. Mr. Doran advises that he has spoken with the housing authority, Joyce Foster, Spring Creek, and Sister Marie. The Dialysis Institute has one person that has dialysis 3 times a week. Public Rural Transit (PRT) has agreed to assist on Monday, Wednesday and Friday when they get back at 3:00. If people here in town need to use the bus locally, PRT will make that available until 5:00, we would just have to let them know. During the interim, to build up rider use, they have waived the three person minimum. If it is only one person, they will still accommodate that. Plans are in the works for companies to sell advertising on side of bus and flyers have been circulated around town.  
  
Mr. Doran advised that a find my Idaho Ride website has been designed pursuant to a Veteran's grant and will direct information for Power County Veteran Service Coordinator Ray Henery thru Sharee Sprague.  
  
Coordination of ongoing development and services continues with Kristen Jensen.
7. **Veterans Service Officer:** Ron Funk advised that he was contacted by Ray Henery verifying that he is the new Veteran's service Officer beginning January 1, 2015. Following discussion of the Commission, it was decided that an official letter appointing Ray Henery should be drafted and sent out. Additionally, the Commission shall send a thank you letter of appreciation to Sheldon Kovarsky recognizing his service. A copy of both letters shall be sent to Debbie Harmon. A copy of the Veterans Service job description and budget shall also be sent to Ray Henery.
8. **Parking:** Delane Anderson reported that although a letter was designated to go out

to all employees, the letter was not sent due to a miscommunication.

Power County Sheriff Deputy Jackie Morris presented the following recommendations to the board:

Parking designations marked 1-5 be for Elected Officials

Authorized parking areas are for all other personnel

Jackie will come up with a diagram for suggested areas of parking to be revisited at the next Commissioners Meeting

Further discussion of Security Measures for the Judge Escape route from Courtroom and Magistrate Court Office is needed.

Following discussion of the Board, it was determined that a letter clarifying appropriate a parking areas will be sent out to all employees following the Elected Officials meeting.

9. **Transfer Station Truck:** Commissioner Funk reported that he has been informed that the Transfer Station Truck is having problems again. Driscoll Truck Center still has the truck that the Commissioners looked at a year ago, which was listed at \$17,500. Commissioner Funk has requested that Karl from Driscoll Truck look at the Transfer Station vehicle and provide the Commission with a trade-in value. The truck will need PTO and pump to roll tarp. Commissioner Funk will continue to research and verify actual cost to the county for replacement of the vehicle, including assessing future needs and uses of the vehicle, and the Commission will revisit the matter at more length in the future.
10. **Joint Agency Meeting:** Commissioner Lasley will represent the Commission on January 15, 2015, at the Pocatello City Council meeting regarding pending closure of the Pocatello USPS Branch.
11. **AF City Council:** Commissioner Anderson will get on the American Falls City Council Agenda and petition for review and/or clarification of services charged at the Airport.
12. **Duties of Commissioners:** Commissioner Board Assignments were reviewed and re-affirmed or moved as follows:

**Commissioner Funk**

- Ambulance/Disaster Srv.
- Building & Grounds
- Economic/Industrial Dev.
- Health District
- Law Enforcement
- Legislative
- Public Lands Committee

**Commissioner Lasley**

- Ambulance/Disaster Srv.
- Building & Grounds
- Economic/Industrial Dev.
- Extension Office (U of I)
- Fairboard
- Guardianship Board
- Law Enforcement

**Commissioner Anderson**

- Airport
- Ambulance/Disaster Srv.
- Building & Grounds
- Economic/Industrial Dev.
- Historical Society
- Juvenile Justice
- Law Enforcement

<b>Commissioner Funk</b>	<b>Commissioner Lasley</b>	<b>Commissioner Anderson</b>
<ul style="list-style-type: none"> <li>• Resource, Conservation &amp; Dev.</li> <li>• Senior Citizens</li> <li>• Shoshone-Bannock Tribes</li> <li>• Southeast Idaho Council of Govt. (SEICOG)</li> <li>• Southeast Idaho State Fair</li> <li>• Transfer Station/Landfill</li> </ul>	<ul style="list-style-type: none"> <li>• Legislative</li> <li>• Planning &amp; Zoning / Building Department</li> <li>• Security</li> <li>• Shoshone-Bannock Tribes</li> <li>• Soil Conservation District</li> <li>• Transfer Station/Landfill</li> <li>• Weeds/Cloud Seeding</li> </ul>	<ul style="list-style-type: none"> <li>• Legislative</li> <li>• Probation-Adult Services</li> <li>• Search &amp; Rescue</li> <li>• Shoshone-Bannock Tribes</li> <li>• Snowmobile</li> <li>• Transfer Station/Landfill</li> <li>• Veterans Services</li> <li>• Waterways</li> </ul>

**C. MOTIONS:**

1. **Resignation of Douglas Glascock:** Commissioner Funk presented the resignation of Douglas Glascock, Power County Assessor submitted to the Commissioners. Following discussion of the Board, a Motion to accept the resignation of Douglas Glascock effective December 31, 2014, was made by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion carried.
2. **Resignation of Elna Neu:** Commissioner Funk presented the resignation letter from Elna Neu, dated January 8, 2015, resigning her position as Power County Deputy Assessor effective February 5, 2015. Following discussion of the Board, a Motion to Accept the resignation of Elna Neu effective February 5, 2015, was made by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion carried.
3. **Reorganization of the Board:** A motion to appoint Commissioner Funk as Chairman of the Board for the next two (2) years was made by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion carried.
4. **Motion to Amend Agenda:** A Motion to amend the Agenda to include Veteran Service Officer was made by Commissioner Funk with a second by Norman Wright. Following an audible call of the board, the motion carried.
5. **Motion to Amend Agenda:** A Motion to Amend the Agenda to include parking was made by Commissioner Anderson, with a second by Norman Wright. Following an audible call of the board, the motion carried.
6. **Motion to Amend Agenda:** A Motion to Amend the Agenda to include discussion on the Transfer Station Truck was made by Commissioner Funk, with a second by

Norman Wright. Following an audible call of the board, the motion carried.

7. **Payroll Accruals:** Carolyn Skenandore advised the Commissioners of year end vacation, compensation and sick leave accruals for all full-time Power County Employees. Following discussion of the Board, a Motion to approve accruals and adjustments as presented and explained was made by Commissioner Funk, with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.
8. **Claims:** The Commissioners examined claims submitted for approval. Following inquiry of the claims a Motion to approve submitted claims with the exception of Extension Office charge to Texas Roadhouse assessed to the Power County 4-H, was made by Commissioner Anderson, with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.

The following claims were examined, approved, and ordered paid. A detailed report may be examined or requested through the Clerk's Office.

<b>Fund</b>	<b>Amount</b>
General Fund	\$ 38,743.13
Ambulance Fund	\$ 4,450.29
Abatement District	\$ 16,060.00
District Court	\$ 3,119.84
Justice Fund	\$ 41,098.71
Drug Court	\$ 669.54
E911	\$ 1,709.31
Elections	\$ 109.09
Indigent	\$ 1,233.08
Revaluation	\$ 2,316.35
Transfer Station	\$ 5,785.05
Weeds	\$ 1,706.63
Waterways	\$ 27.75
PILT	\$ 11,812.75
<b>TOTAL</b>	<b>\$ 128,841.52</b>

9. **Personnel:** Following discussion of the Board and review of the Power County Personnel Manual a Motion to grant E.N. reinstatement of the increase in pay that should have received on October 1, 2014, retroactively and have the difference included in the next paycheck was made by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion carried.
10. **Certificate of Residency for Junior College Tuition I.C. §33-2110:** A Motion to approve the Application for Certificate of Residency of G. Timmons pursuant to I.C. §33-2110 for Junior College Tuition assistance through college of Southern Idaho was made by H. Norman Wright with a second by Commissioner Anderson.

Following an audible call of the board, the motion carried.

11. **Bureau of Reclamation:** A Motion to accept the Memorandum of Understanding and Maintenance Agreement with the Bureau of Reclamation for the west boat ramp recreation area on the American Falls Reservoir as executed was made by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion carried.

#### IV. EXECUTIVE SESSION:

1. **I.C. §67-2345(1)(b) 11:29 am:** A Motion to enter into executive session pursuant to I.C. §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, was made by Commissioner Anderson with a Second by Commissioner Lasley. Following an audible call of the board, the motion carried.
2. **I.C. §67-2345(1)(b) 11:42 am:** A Motion to exit executive session pursuant to I.C. §67-2345(1)(b) was made by Commissioner Anderson with a Second by Commissioner Lasley. Following an audible call of the board, the motion carried.

#### V. ASSESSMENTS/CONCLUSIONS:

1. **Airport Leases:** Agenda item tabled for next meeting. Carolyn Skenandore will review last year's minutes and report back to the board.
2. **Next Meeting:** The next regular session for the board to meet is slated for January 26, 2015.
3. **Adjourn:** Having no further business to come before the Board, the meeting was adjourned at 2:54 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 23, 2015.

  
COMMISSIONER FUNK, Chairman

ATTEST:

  
SHAREE SPRAGUE, Clerk