



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Friday, July 28, 2017, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in special session Friday July 28, 2017, and called the meeting to order at the hour of 9:08 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Linda Annen, Indigent Director

OTHER PARTIES PRESENT: Sheriff Jim Jeffries Andi Higgins
Deputy Sheriff Kevin Ostler Di Jones
Chief Deputy Prosecutor Anson Call

III. AGENDA

A. NOTICES/REPORTS

1. **Building Administrator Budget Considerations:** Building Administrator Andi Higgins appeared before the Board to provide a budget request update. Ms. Higgins requests the part-time salary line be adjusted to allow for a raise upon satisfaction of probationary requirements. Ms. Higgins requests the contingency line be reduced and the funds be transferred to a computer services line to allow for purchase of software to update efficiency in the office.
2. **Ambulance District Budget Considerations:** EMS Director Di Jones appeared before the Commission and requested additional considerations related to the Ambulance budget. Ms. Jones reports that the Commission did not understand her proposal for additional personnel. Clerk Sprague advised that if the Ambulance District opted to use the \$17,336.00 of foregone taxes it would allow for a total taxable increase to the budget of \$45,409.00. Any additional increases would need to be justified by collection of other revenue. Following discussion, the Commission agreed to allow for the additional personnel and directed the Clerk to make necessary adjustments from the contingency

and vehicle lines of the Budget. Clerk Sprague shall communicate such changes with Commission Chair Funk.

3. **Sheriff Budget Considerations:** Sheriff Jeffries appeared before the Commission advising that the budget proposal is generally satisfactory. Sheriff Jeffries requested the Commission consider an increase to allow for ballistic vests, an extra patrol position and an extra vehicle contingent on community partnerships regarding the school resource officer. Commission Chair Funk advised that the County needs a commitment between Power and Oneida County Sheriffs and Commissions regarding the housing of Oneida county inmates. Sheriff Jeffries expressed concerns of the ability to house maximum security inmates unless the jail is remodeled and requested a two (2) year commitment to the jail remodel. The Commission inquired if the Sheriff would be amiable to a contract to house Oneida County minimum and medium security offenders, which the Sheriff agreed to consider.
4. **Prosecutor Budget Considerations:** Chief Deputy Prosecutor Anson Call advised that he had been directed by Prosecutor Ryan Petersen to appear before the commission to present budget considerations in Mr. Petersen's absence. Mr. Call advises that the Fiscal Year 2018 budget would reflect one (1) attorney and requests the salary be set at \$89,000 as a comparable salary to other agencies within the State. Mr. Call advises that the suggested salary would be a reduction in overall budgeted salary by reducing the number of full-time employees in the upcoming budget. Mr. Call advises that the prosecutor will be available on Mondays for Commissioner meetings outside court required appearances. Mr. Call advises that the prosecutor will assure that legal counsel is available for all tax property exemption, appeal hearings. Mr. Call advises that the appointment of the new Planning/Development (building administrator) will alleviate the need for an outside Planning and Zoning Attorney. Mr. Call advises that the Prosecutor will be attend all Planning and Zoning meetings or assure to have outside counsel available at said hearing and assure counsel is retained for representation when conflicts arise beyond the ability of the Prosecutor to adequately provide such services. Mr. Call requests an outside counsel budget line in the amount of \$18,000 to cover such situations. Mr. Call advises that their legal intern has been working toward updating the personnel policy and develop other policies for the county. Mr. Call advises that he is currently carrying approximately 78 criminal cases per month in addition to the other responsibilities of the Prosecutor's Office.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Friday, July 28, 2017, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Non-Emergency Medical Transports for mental holds:** Sheriff Jim Jeffries presented a proposed contract with Peak Transportation to provide transport for non-emergency mental holds. Upon conclusion, a motion to execute the agreement with Peak Transportation was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

Sheriff Jeffries was directed to return a final original copy after the agreement has been signed by Peak Transportation.

3. **Bureau of Land Management Patrol Agreement:** Sheriff Jim Jeffries presented the patrol agreement between Bureau of Land Management and Power County for the 2017-2018. Sheriff Jeffries reported the Sheriff's Office was unable to make as many patrols this past year due to personnel shortages. Sheriff Jeffries reports the reimbursement and contractual duties remain unchanged in the new agreement. Upon conclusion, a motion to execute the agreement between Bureau of Land Management and Power County for Patrol Services between July 1, 2017 through June 30, 2018, was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
4. **Language Services Agreement:** Sheriff Jim Jeffries presented a language line service agreement to allow for interpreter services. Sheriff Jeffries advises that they do not need to access them very much, however, the agreement allows the Sheriff to meet statutory interpreter services for confined individuals. Upon conclusion, a motion to forward the agreement to legal counsel for review and authorize Commission Chair Funk to sign the same upon approval of legal counsel was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

C. POINTS OF ORDER:

1. **Firefighting Agreement:** Sheriff Jim Jeffries discussed a collaborative firefighting agreement with the Board. Upon conclusion, the Board tabled the matter to August 14, 2017.

IV. NO EXECUTIVE SESSION HELD

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for August 14, 2017.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion carried and the meeting was adjourned at 3:27 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held September 11, 2017.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk