



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.is.us

Tuesday, June 27, 2017, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in special session Tuesday, June 27, 2017, and called the meeting to order at the hour of 9:03 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley
ABSENT:	None
STAFF:	Sharee Sprague, Clerk Linda Annen, Indigent Director Carolyn Anderson, Deputy Clerk
OTHER PARTIES PRESENT:	Assessor Mary Annen Treasurer Deanna Curry Sheriff Jim Jeffries Ann Wheeler Bobbi Morris Brittini Jones Connie Woodworth Curtis Munk Deanna Smith Di Jones Judge Paul Laggis Deputy Kevin Ostler Mark Rose Mitch Cromwell Roberta Matulis Spencer Goodmansen

III. AGENDA

A. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Tuesday, June 27, 2017, was presented by Commissioner Anderson with a second by Commissioner Lasley. Commissioner Funk was absent. Following audible call of the Board, motion unanimously carried.

B. POINTS OF ORDER:

1. **Board of Equalization Appeals:** Clerk Sharee Sprague reports that all appeal applications have been scheduled for Thursday, June 29, 2017.
2. **Assessor:** Assessor Mary Annen appeared before the Commission and presented budget considerations for the Assessor and Revaluation Funds. Assessor Annen reports

that the requests submitted are less than last year's set budget. Assessor Annen advises that a shift in postage charges at the State level have had a positive impact to the local postage budget. Assessor Annen updated the board on educational status of her team advising that she currently has one (1) certified appraiser and one (1) employee working toward certification by the end of the calendar year. Furthermore, she expects to have two (2) fully certified in mapping by the end of summer.

3. **Advocate Program:** Ann Wheeler appeared before the Commission and reported on budget expenses incurred through the Advocacy program. Mrs. Wheeler requests the Commission continue with the same \$7,500.00 contribution in the upcoming budget cycle.
4. **Treasurer:** Treasurer Deanna Curry appeared before the Commission and presented budget considerations. Treasurer Curry reports that the requests submitted are less than last year's set budget.
5. **Indigent:** Indigent Director Linda Annen appeared before the Commission and presented Indigent budget considerations. Director Annen advises that the county is incurring a high volume of claims and projected changes in the Affordable Care Act infers to have a significant impact to the county indigent budgets. Director Annen advises that she has increased the budget, however, she questions if that will be enough given the shift in applications and claims being filed in this last quarter.
6. **Ambulance:** Di Jones appeared before the Commission and presented Ambulance and EMS budget considerations for the upcoming fiscal year. Ms. Jones presented personnel options to resolve volunteer shortages. Clerk Sharee Sprague advises that in consideration of preliminary levy reports, it appears the district will be limited to an approximate increase of \$27,000.00.
7. **Sick Leave Bank:** Di Jones appeared before the Commission and provided an update on the Sick leave bank. Ms. Jones asked for clarification on the donation and budgetary process. Clerk Sharee Sprague advised that on November 28, 2016, the Commission supplemented the fund with \$25,000.00 to sustain a manageable amount moving forward, which the Commission set at \$35,000.00, to cover salary, retirement, social security, and state unemployment costs. To keep the bank in the positive moving forward, the Bank would need to collect enough contributions each year to meet the need of the budgetary limitation and remain compliant with the Sick Leave Bank Policy. Clerk Sprague suggested the Bank do the first donation cycle early in the fiscal year and then follow-up with a secondary drive if needed in April or May of the calendar year to assure that the budget is sustained.
8. **CAI - Concerns and Budget proposals:** Mitch Cromwell and Spencer Goodmansen appeared on behalf of Computer Arts Inc. Mr. Cromwell submitted budgetary request reflecting a 1% increase in fees. The Commission opened the floor for departments to share concerns and ongoing requests for product improvement.
 - Clerk Sharee Sprague reported that the indigent program needs better reporting options. Such as including the certificate of service for appropriate on the notices when printed and advised of some balancing concerns that have occurred in the past.

- Clerk Sharee Sprague inquired why the payroll program would not allow for employees set-up to control what percentage of their annual wage would be paid from a specific fund or funds. This is extremely helpful when you have employees that work in different funding areas and would negate the need to have transfer lines listed in the budget, which appears to inflate the budget.
- Clerk Sharee Sprague requested Mr. Cromwell provide an reference on updates forthcoming in the Webtime program.
- Assessor Mary Annen requested assessment organization report improvements, which she has been advised for over two (2) years that they were forthcoming.
- Assessor Mary Annen requested Image labeling in property manager.
- Multiple parties present expressed concerns about CAI being short-staffed
- Indigent Director Linda Annen advised of some CAT report concerns.
- Deputy Clerk Carolyn Anders requested the following items be addressed.
 - Jury forms need return address
 - Export reports from financial formats differently each time
 - Budget control copy and paste
 - Month End – Auto AC breakout reports differently between Treasurer/Clerk
 - WebTime Accrual balance view for supervisors
 - WebTime view of past time
- Sheriff Jim Jeffries and Deputy Kevin Ostler expressed concerns that they had regarding the 7 – K Exemption employees within CAI WebTime and staffing and knowledge concerns.

Mr. Cromwell reports that Chris in Meridian Office can assist with IT services from the helpdesk and agreed to take the concerns back and follow-up with improvement possibilities and steps taken to address concerns. The remaining employees and Computer Arts representative adjourned to the break room to continue round table discussions regarding Computer Arts Service needs.

9. **Drug Court:** Judge Paul Laggis and Drug Court Coordinator Deanna Smith report that the drug court budget should remain static this upcoming year and reported that the county receives drug testing funds but is otherwise fully funded by participant funding. Clerk Sprague reports that Trial Court Administrator Kerry Hong is working with all program supervising parties that Deanna Smith oversees for continuity and accountability.
10. **Weeds:** Curtis Munk appeared before the Commission and presented budget considerations in his department for the upcoming fiscal year. Mr. Munk requested 3% salary increase for full-time employees and to increase the part-time salary to reflect the same amounts being paid in other departments.
11. **Coroner:** Coroner Mark Rose appeared before the Commission and presented budget considerations in his department for the upcoming fiscal year. Coroner Rose reports that his budget will remain static for the upcoming fiscal year, however, other counties are paying more for burials, but he would continue to serve as the Commission set forth the allotted fees. Coroner Rose reports that Ada County will not be seeking an increase to their Pathology fees, and therefore, that line item would not need to be revised

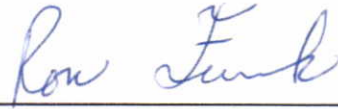
either. Clerk Sprague advised that the Pathology Agreement expires in September, and, therefore would need to be renewed.

IV. EXECUTIVE SESSION (no executive session was held)

V. ASSESSMENTS/CONCLUSIONS:

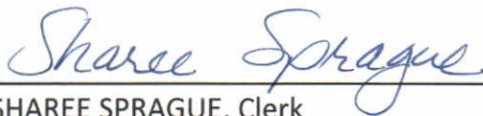
1. **Next Meeting:** The next regular session for the board to meet is slated for June 28, 2017.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion carried and the meeting was adjourned at 5:32 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held July 24, 2017.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk