

## POWER COUNTY COMMISSIONER MINUTES

The Board of Power County Commissioners met in regular session on Monday, May 14<sup>th</sup>, 2007. Present were Commissioners Vicki Meadows, Chairman, Ken Estep and Ron Funk. Also present was Power County Clerk Christine Steinlicht.

POWER COUNTY COURTHOUSE – FOUNDATION DAMAGE: Power County Building & Grounds supervisor Gary Thomsen appeared before the Commissioners to discuss the moisture damage of the foundation on the north end of the Power County Courthouse. Mr. Thomsen reported that Gary Ferguson d/b/a BGM Builders has suggested that Power County arrange for a structural engineer to view the foundation damage and prepare specifications for repair. Following discussion, the Commissioners agreed to contact the structural engineer recommended by Mr. Ferguson and this matter was tabled until June 11<sup>th</sup>, 2007

POWER COUNTY COMMISSIONER MINUTES: Moved by Commissioner Meadows, seconded by Commissioner Funk, to approve and execute the Power County Commissioner Minutes for April 9<sup>th</sup>, 17<sup>th</sup> and 23<sup>rd</sup>, 2007, as presented. Carried.

CITY OF AMERICAN FALLS/POWER COUNTY – JOINT QUARTERLY MEETING: Power County Clerk Chris Steinlicht reported that the next joint quarterly meeting of the American Falls City Council and the Board of Power County Commissioners has been scheduled for Tuesday, June 5<sup>th</sup>, 2007, at 6:00 p.m. at the American Falls City Hall Council Chambers. Clerk Steinlicht and City of American Falls Clerk Robin Herndon will coordinate an appropriate agenda.

POWER COUNTY PROPERTY – UNDERGROUND FUEL TANK: Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Meadows, to investigate the possibility of removing the underground, double walled fuel storage tank situated on Power County's property in Arbon Valley, formerly referred to as the Arbon Store site. Carried. This matter was tabled until June 11<sup>th</sup>, 2007.

POWER COUNTY CLERK QUARTERLY REPORT (I.C. #31-1611): Pursuant to I.C. #31-1611, Power County Clerk Christine Steinlicht presented the Commissioners with the Clerk's quarterly report for the quarter ending March 30<sup>th</sup>, 2007.

POWER COUNTY TREASURER REPORT (I.C. #31-2113): Pursuant to I.C. #31-2113, Power County Treasurer Bobbie Mauch appeared before the Commissioners to present the Treasurer's report and Statement of Treasurer's Cash for the period ending April 30<sup>th</sup>, 2007.

POWER COUNTY TREASURER – INVESTMENT POLICY: Power County Treasurer Bobbie Mauch appeared before the Commissioners to report that the Multi-Bank

Securities investment accounts have now been closed and the funds transferred to the Idaho State Investment Pool. Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Meadows, that the penalty for early withdrawal of the Multi-Bank Securities investments will be deducted from future excess interest. Carried. The Commissioners then reviewed the draft Investment Security Policy submitted by Idaho Counties Reciprocal Management Program (ICRMP) and agreed to refer the same to Power County Prosecuting Attorney Paul Laggis. This matter was tabled until June 11<sup>th</sup>, 2007.

POWER COUNTY PROPERTY TAX REFUNDS (UTILITIES): Power County Treasurer Bobbie Mauch appeared before the Commissioners to report the Idaho State Tax Commission and Northwest Pipeline and PacifiCorp have achieved negotiated settlements for the disputed assessments of 2006, and that the Fourth District Court has approved the settlement agreements. Treasurer Mauch reported that she will be contacting each taxing district within Power County to collect and remit any tax refund payments still owing. Clerk Steinlicht reported that pursuant to I.C. #63-1305, each taxing district within Power County may recover the refund amounts on their 2007 L-2 Budget Certification Requests.

POWER COUNTY TREASURER – DELINQUENT PROPERTY TAXES (AMERICAN AIR, LLC): Power County Treasurer Bobbie Mauch appeared before the Commissioners to report that a Warrant of Distraint should be issued against American Air, LLC, for delinquent property taxes. Following discussion, the Commissioners instructed Treasurer Mauch to review and discuss collection efforts with Power County Prosecuting Attorney Paul Laggis and Tax Attorney Craig Christensen and this matter was tabled until June 11<sup>th</sup>, 2007.

POWER COUNTY TREASURER/AUDITOR – JOINT QUARTERLY REPORT (I.C. #31-2306): Pursuant to I.C. #31-2306, Power County Treasurer Bobbie Mauch and Power County Clerk Christine Steinlicht appeared before the Commissioners to present the Treasurer/Auditor Joint Quarterly Report for the quarters ending December 31<sup>st</sup>, 2006, and March 30<sup>th</sup>, 2007. Following discussion, it was moved by Commissioner Meadows, seconded by Commissioner Estep, to approve and accept the Treasurer/Auditor Joint Quarterly Reports as presented. Carried.

POWER COUNTY INDEPENDENT AUDIT REPORT (I.C. #31-1701): Power County Clerk Christine Steinlicht and Power County Treasurer Bobbie Mauch appeared before the Commissioners to discuss the annual independent audit report required by I.C. #31-1701. Following discussion, the Commissioners agreed to submit a Request for Proposal for preparation of Power County's Fiscal Year 2007 Independent Audit Report to Deaton & Company, and this matter was tabled until May 29<sup>th</sup>, 2007.

INDEPENDENT AUDIT REPORT (FISCAL YEAR 2006) – DEATON & COMPANY: Independent Auditors Charles Clark and Brandi Young of Deaton & Company appeared before the Commissioners pursuant to I.C. #31-1701 to present the audited financial statements and other financial information for Power County's fiscal year ending

September 30<sup>th</sup>, 2006. Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Funk, to accept the Audited Financial Statements and other financial information for Power County's fiscal year ending September 30<sup>th</sup>, 2006, as presented by Deaton & Company. Carried. Pursuant to I.C. #31-819, Clerk Steinlicht shall cause to be published the consolidated balance sheet of said annual audit report.

POWER COUNTY ELECTED OFFICIALS MEETING: Commissioner Meadows announced that it was the date and time scheduled for the Power County Elected Officials meeting. Present were the following Power County Elected Officials:

Vicki Meadows, Commissioner Chairman  
Ken Estep, Commissioner  
Ron Funk, Commissioner  
Christine Steinlicht, Clerk  
Bobbie Mauch, Treasurer  
Doug Glascock, Assessor  
Jim Jeffries, Sheriff  
Paul Laggis, Prosecuting Attorney (via telephone)

POWER COUNTY INFORMATION SYSTEMS/INTERNET USE POLICY: The Power County Elected Officials reviewed the draft Power County Information Systems/Internet Use Policy prepared by Power County Prosecuting Attorney Paul Laggis. Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Funk, to approve and adopt the Power County Information Systems/Internet Use Policy as presented. Carried.

IDAHO ASSOCIATION OF COUNTIES – SCHOLARSHIP FUND: The Power County Elected Officials reviewed the Idaho Association of Counties' guidelines for the 2007 IAC scholarship fundraiser. Following discussion, the Commissioners agreed to solicit donations and this matter was tabled until June 11<sup>th</sup>, 2007.

POWER COUNTY EMPLOYEES – MEDICAL INSURANCE SAVINGS PLAN: Commissioner Estep reported that he had attended the most recent meeting of the Gem Plan Board, and it has been reported that several counties are discussing the possibility of offering medical insurance savings plans to employees in an effort to reduce medical insurance premiums. The Commissioners agreed to discuss this matter further with the Gem Plan Board of Trustees to determine how the savings plans are implemented and funded and this matter was tabled until June 11<sup>th</sup>, 2007.

MOSQUITO ABATEMENT: Commissioner Estep reported that the Southeastern District Health Department has provided Power County with educational pamphlets, in both English and Spanish, with information on protecting humans and animals from being infected with the West Nile Virus. Following discussion, Commissioner Meadows agreed to deliver the brochures to all area schools and request that the information be sent home with students. This matter was tabled until May 29<sup>th</sup>, 2007.

COMMISSIONER AGENDA – JULY, 2007: Following a review of the calendar, he Commissioners agreed to conduct their regular meetings in July on the 6<sup>th</sup> and 23<sup>rd</sup>, 2007.

LITTERING SIGNS: The Commissioners discussed the need to post “no littering” signs at various locations throughout the county. Following discussion, the Commissioners agreed to investigate the cost of purchasing and installing signs and this matter was tabled until June 11<sup>th</sup>, 2007.

POWER COUNTY AIRPORT – IDAHO COUNTIES RECIPROCAL MANAGEMENT PROGRAM (ICRMP) LIABILITY POLICY: Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Meadows, to approve and execute the Idaho Counties Reciprocal Management Program General Aviation Airport Liability Application as presented. Carried.

POWER COUNTY BOARD OF EQUALIZATION (I.C. #63-501): The Board of Power County Commissioners then met as the Power County Board of Equalization pursuant to I.C. #63-501 to take up the following business:

PROPERTY TAX RELIEF – CIRCUIT BREAKER APPLICATIONS (I.C. #63-706): Power County Deputy Assessor Elna Neu appeared before the Board of Equalization to present the property tax relief applications received pursuant to Idaho Code #63-706, which applications have been processed and approved by the Power County Assessor. Following discussion, it was moved by Commissioner Meadows, seconded by Commissioner Funk, to approve and accept the Circuit Breaker Applications as presented by Power County Assessor Doug Glascock. Carried.

There being no further business to come before the Board, the Power County Board of Equalization recessed until May 29<sup>th</sup>, 2007.

POWER COUNTY ASSESSOR – REAPPRAISAL: Power County Assessor Douglas Glascock appeared before the Commissioners to discuss Power County’s compliance with the five year reappraisal plan required by the Idaho State Tax Commission. Also present were Power County’s contract appraisers Steve Kelsey and Richard Hartley of Kelsey & Company, who presented the Commissioners with Power County’s residential ratio analysis for tax year 2007.

POWER COUNTY WEB PAGE – SURF THE SNAKE: Trish Gutierrez d/b/a Surf the Snake appeared before the Commissioners to discuss updating Power County’s existing web page and the Commissioners agreed to instruct all County elected officials and department heads to review their section of the web page and make a list changes, additions or deletions that need to be made. Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Funk, to approve and accept the Power County Web Page administration plan presented by Trish Gutierrez d/b/a Surf the Snake in the amount of \$1,800 per year. Carried.

ORDER FOR CANCELLATION OF TAXES: Following discussion, it was moved by Commissioner Estep, seconded by Commissioner Funk, to approve the Order for Cancellation of Taxes as presented by Power County Treasurer Bobbie Mauch. Carried.

EXECUTIVE SESSION (I.C. #67-2345): Moved by Commissioner Meadows, seconded by Commissioner Funk, to move into executive session pursuant to I.C. #67-2345 to consider indigent medical applications and documents that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. Upon a call for the question, the following roll call vote was taken:

Commissioner Meadows – Aye  
Commissioner Estep – Aye  
Commissioner Funk – Aye

Motion carried.

INDIGENT CASE #2007-17-I: Moved by Commissioner Meadows, seconded by Commissioner Estep, to approve indigent medical application #2007-17-I. Carried.

INDIGENT CASE #2007-18-I: Moved by Commissioner Meadow, seconded by Commissioner Estep, to approve indigent burial application #2007-18-I. Carried.

INDIGENT CASE #2007-15-I: Moved by Commissioner Meadows, seconded by Commissioner Estep, to approve indigent medical application #2007-15-I. Carried.

CLAIMS: Moved by Commissioner Funk, seconded by Commissioner Meadows, to approve the claims as presented, amended and supplemented. Carried.

General Fund	\$ 37,298.88
Ambulance District	5,529.83
District Court	7,131.62
Justice Fund	33,948.74
Indigent	1,523.62
Revaluation	7,115.00
Solid Waste	17,786.30
Tort	75.20
Weeds	1,923.88
Waterways	1,407.50
PILT	121.38

POWER COUNTY CELLULAR TELEPHONES – EDGE WIRELESS: Adam Tucker of Edge Wireless appeared before the Commissioners to discuss Power County's cellular telephone plan, which expires on August 30<sup>th</sup>, 2007. Following a discussion, Mr. Tucker agreed to review Power County's current cellular plan with Alltel and will submit a proposal on May 29<sup>th</sup>, 2007.

POWER COUNTY TRANSFER STATION/LANDFILL – PAST DUE ACCOUNTS: Power County Transfer Station & Landfill Supervisor Craig Heward appeared before the Commissioners to report that Stan Harmon d/b/a M.S.C. Industrial Services is willing to provide excavation services at the Power County Transfer Station and Landfill in lieu of cash payment on his past due account in the amount of \$5,159.15. Following discussion, the Commissioners agreed to allow Mr. Heward, with the assistance of Power County Prosecuting Attorney Paul Laggis, to negotiate excavation services in lieu of cash payment on the account of Stan Harmon d/b/a M.S.C. Industrial Services.

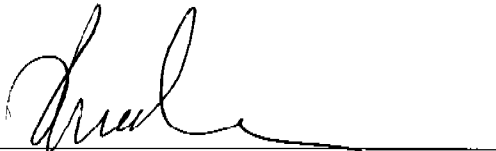
JUNIOR COLLEGE – CERTIFICATES OF RESIDENCY (I.C. #32-2110): Moved by Commissioner Meadows, seconded by Commissioner Estep, to approve and certify the Certificates of Residency as presented by the College of Southern Idaho. Carried.

SOUTHEASTERN IDAHO COMMUNITY ACTION AGENCY (SEICAA) – POWER COUNTY OFFICE: Deb Hemmert, Executive Director, and Julia Campbell, Community Services Director, of the Southeastern Idaho Community Action Agency (SEICAA) appeared before the Commissioners to request assistance in securing affordable office space for their Power County operations. Also present was Power County's SEICAA office coordinator Patty Orona. Ms. Hemmert reported that SEICAA is currently renting space from the Power Soil Conservation District at 505 North Oregon Trail at a cost of \$600 per month, which includes utilities; however, the rental payments limit SEICAA's ability to provide services in the American Falls area. Following discussion, the Commissioners agreed to contribute \$300 per month to the Power County SEICAA office from June through September, 2007, be paid from the Power County Indigent Fund, which will increase to \$600 per month from October, 2007, through September, 2008. The Commissioners agreed that contributions to SEICAA beyond fiscal year 2008 will need to be reviewed annually during the County's regular budget process.

POWER COUNTY DISASTER SERVICES – EMERGENCY OPERATIONS PLAN: Following discussion, it was moved by Commissioner Meadows, seconded by Commissioner Funk, to approve and execute the Emergency Operations Plan as presented by Power County Disaster Services Director Di Jones. Carried.

POWER COUNTY CONFLICT PUBLIC DEFENDER – LYLE ELIASEN: Power County Conflict Public Defender Lyle Eliassen appeared before the Commissioners to introduce Jan Skeen, an associate in the Eliascn Law Office, who will be assisting with the conflict public defender contract.

Adjourned.



VICKI MEADOWS, Chairman



CHRISTINE STEINLICHT, Clerk