

## POWER COUNTY COMMISSIONER MINUTES

The Board of Power County Commissioners met in regular session on Monday, October 27<sup>th</sup>, 2014. Present were Commissioner Ron Funk, Chairman, Delane Anderson and Norman Wright. Also present was Power County Clerk Christine Steinlicht.

COMMISSIONER AGENDA (I.C. #67-2343): Following a review of I.C. #67-2343, and good cause appearing therefore, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to amend the October 27<sup>th</sup>, 2014, Commissioner Agenda to include the following items:

- Power County Treasurer – Order for Cancellation of Taxes
- Power County Treasurer – Letters of Cancellation
- Power County Sheriff – Motorola Solutions (Service Contract)
- Power County Sheriff – Jail Visitation Area (Handicapped Access Ramp)
- Power County Sheriff – Jail Window Coverings
- Power County Buildings & Grounds – Airport House

Carried.

POWER COUNTY BUILDING & GROUNDS – FARM PROPERTY (FALLS IRRIGATION DISTRICT): Terrell Sorensen of Falls Irrigation District appeared before the Commissioners to discuss irrigation issues associated with Power County's farm property located in Section 22, Township 7 South, Range 31 E.B.M. (Tract 539). Mr. Sorensen reported that the 2014 Operation and Maintenance Assessment that Power County will receive from Falls Irrigation District in November will be for the 2015 irrigation season. Following discussion, the Commissioners requested that Falls Irrigation District submit a quote to construct an irrigation pond at the property; accordingly, further consideration of this matter was tabled until November 10<sup>th</sup>, 2014.

POWER COUNTY BUILDING & GROUNDS – FARM LEASE (CHRIS FEHRINGER): Chris Fehringer appeared before the Commissioners to discuss the sealed bid he submitted to lease Power County's farm property located in Section 22, Township 7 South, Range 31 E.B.M. (Tract 539). At the outset, Commissioner Funk reported that he had obtained a quote from Pumpco in the amount of \$11,150 to install a new 50 HP centrifugal irrigation pump and electrical panel at said property. Following discussion, the Commissioners agreed to table further consideration of this matter until November 10<sup>th</sup>, 2014.

POWER COUNTY AMBULANCE DISTRICT: Moved by Commissioner Funk, seconded by Commissioner Anderson, to recess as Power County Board of Commissioners and reconvene as Power County Ambulance District Board. Carried.

ENTRADA, LLC – ACCOUNTS RECEIVABLE: Following discussion with Power County Ambulance District Director Di Jones, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve the Power County Ambulance District's accounts receivable

report for the period ending September 30<sup>th</sup>, 2014, in the amount of \$60,172.82, including any write-off's and adjustments. Carried.

AMBULANCE DISPATCH: Power County Ambulance District Director Di Jones appeared before the Commissioners to discuss dispatch services for the Power County Ambulance District; and specifically the ability of the E-911 dispatcher to transfer ambulance calls to an EMT to immediately administer emergency pre-arrival information to any on-site first responder until an ambulance reaches the scene. Following discussion, the Commissioners and Ms. Jones agreed that all Power County E-911 dispatchers could be certified to provide this information directly from the dispatch center without a transfer.

Moved by Commissioner Wright, seconded by Commissioner Anderson, to recess as Power County Ambulance District Board and reconvene as Power County Board of Commissioners. Carried.

BUREAU OF LAND MANAGEMENT – CURLEW/DEEP CREEK TRAVEL MANAGEMENT PLAN (ROAD CLOSURES): Commissioner Anderson reported that he had been contacted by several Power County residents who have expressed concerns about the Bureau of Land Management's road closures in the East Fork and Big Canyon areas. Also present was former Power County Commissioner Vicki Meadows. Following a review of the BLM's Curlew and Deep Creek Travel Management Plan, the Commissioners agreed that the BLM fully complied with all public notice and meeting requirements in the development of the Travel Management Plan, which was adopted in January, 2014, subject to a 30 day public appeal period; accordingly, no further action can or will be taken on this matter.

POWER COUNTY CLERK – QUARTERLY FINANCIAL REPORT (I.C. #31-1611): Power County Clerk Christine Steinlicht appeared before the Commissioners pursuant to I.C. #31-1611 to present her quarterly financial report for the period ending September 30<sup>th</sup>, 2014. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve the Clerk's quarterly financial report as presented. Carried.

POWER COUNTY CLERK/TREASURER – JOINT QUARTERLY REPORT (I.C. #31-2306): Power County Clerk Christine Steinlicht and Treasurer Deanna Curry appeared before the Commissioners pursuant to I.C. #31-2306 to present their joint quarterly report for the period ending September 30<sup>th</sup>, 2014. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve the Clerk and Treasurer Joint Quarterly Report as presented. Carried.

POWER COUNTY TREASURER – MONTHLY REPORT (I.C. #31-2113): Power County Treasurer Deanna Curry appeared before the Commissioners pursuant to I.C. #31-2113 to present her Treasurer's Report for the month ending September 30<sup>th</sup>, 2014. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve the Treasurer's Report as presented. Carried.

POWER COUNTY TREASURER – ANNUAL REPORT (I.C. #31-2112): Power County Treasurer Deanna Curry appeared before the Commissioners pursuant to I.C. #31-2112 to

present her annual report for the fiscal year ending September 30<sup>th</sup>, 2014. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve the Treasurer's Annual Report as presented. Carried.

POWER COUNTY TREASURER – ORDER FOR CANCELLATION OF TAXES: Following discussion with Power County Treasurer Deanna Curry, it was moved by Commissioner Wright, seconded by Commissioner Anderson, to approve the Order for Cancellation of Taxes in the amount of \$1,506.14, as presented. Carried.

POWER COUNTY TRESURER – LETTERS OF CANCELLATION: Following discussion with Power County Treasurer Deanna Curry, it was moved by Commissioner Wright, seconded by Commissioner Anderson, to approve the Letters to cancel 2014 taxable value on following parcels:

- RPA0869-00
- MHZ0422-00

Carried.

POWER COUNTY SHERIFF – JAIL MEDICAL & MENTAL HEALTH SERVICES (BADGER MEDICAL, PA): Following discussion with Power County Sheriff Jim Jeffries, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve and execute the Independent Contractor Agreement between Power County and Badger Medical, PA, for medical and mental health services at the Power County Jail commencing October 1<sup>st</sup>, 2014, and terminated only by thirty (30) days written notice by either party. Carried.

POWER COUNTY SHERIFF – MOTOROLA SOLUTIONS (SERVICE AGREEMENT): Following discussion with Power County Sheriff Jim Jeffries, it was moved by Commissioner Wright, seconded by Commissioner Anderson, to approve and execute the Services Agreement between Power County and Motorola Solutions for on-site and cell center support at the Power Dispatch Center for the period November 1<sup>st</sup>, 2014, through October 31<sup>st</sup>, 2015. Carried.

POWER COUNTY SHERIFF – COURTHOUSE SECURITY (SECURITY AREA REMODEL): Power County Magistrate Judge Paul Laggis appeared before the Commissioners with Power County Sheriff Jim Jeffries and Chief Deputy Sheriff Jackie Morris to review the two proposed floor plans prepared by JHS Architects, Inc., to remodel the Prosecuting Attorney's office and the Courthouse security area on the second floor of the Power County Courthouse. At the outset, Judge Laggis suggested that the proposed plans are impractical and unnecessary. Following discussion, the Commissioners agreed to limit the security area remodel to installing a lock on the door into the jury deliberation room and to remove the security door from the west side to the east side of the Judges upstairs chambers as discussed on October 14<sup>th</sup>, 2014.

POWER COUNTY SHERIFF – UNIFORM ALLOWANCE/POLICY: Power County Sheriff Jim Jeffries appeared before the Commissioners to discuss the Power County Sheriff's uniform policy and any corresponding budgetary allowance. At the outset, Sheriff Jeffries reported that

he is reviewing other Counties uniform and dress code policies and will be implementing a similar policy at the Power County Sheriff's Office. Commissioner Anderson reported that he has been in contact with Dan Chadwick at the Idaho Association of Counties, who has suggested that Power County also review the Idaho Counties Risk Management Program (ICRMP) template policy for dress code and uniform allowances.

POWER COUNTY SHERIFF – MARINE PATROL BUILDING: Power County Sheriff Jim Jeffries appeared before the Commissioners to report that he will be submitting a grant application to the Idaho Department of Parks & Recreation to construct a four-bay marine patrol building on County property adjacent to the Power County Sheriff's Office, and submitted an initial cost estimate from BGM Builders in the amount of \$240,000. Sheriff Jeffries further reported that Power County's match would be 40% and could include the value of the property and/or in-kind labor. Following discussion, Sheriff Jeffries agreed to keep the Commissioners informed as the grant process proceeds.

POWER COUNTY SHERIFF – JAIL WINDOW COVERINGS: Power County Sheriff Jim Jeffries appeared before the Commissioners to request that he be allowed to purchase window coverings that will be mounted on the outside of the jail area windows to increase security and eliminate jail inmates from making inappropriate gestures to passers-by. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to authorize Sheriff Jeffries to purchase and install appropriate window coverings for the Power County Jail. Carried.

POWER COUNTY SHERIFF – JAIL HANDICAPPED ACCESS RAMP: Power County Sheriff Jim Jeffries appeared before the Commissioners to request that he be allowed to install a handicapped access ramp for individuals entering the visitation area at the Power County Jail. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to authorize Sheriff Jeffries to contact Morco Construction to install a handicapped access ramp to the visitation area at the Power County Jail. Carried.

POWER COUNTY BUILDING & GROUNDS – SNOW REMOVAL: Following discussion, it was moved by Commissioner Wright, seconded by Commissioner Funk, to approve and execute the snow removal agreement between Power County and ABC Snow Removal in the amount of \$350 per service throughout the 2014-2015 snow season. Carried.

POWER COUNTY BUILDING & GROUNDS – HOUTZ CANYON PARKING LOT (VAULT RESTROOM): Commissioner Anderson reported that Missoula Concrete has completed the single vault restroom for delivery to the Houtz Canyon recreation area parking lot and that the Power County Highway District will be excavating the site for placement of the structure, which is scheduled to be completed by November 25<sup>th</sup>, 2014.

IDAHO ASSOCIATION OF COUNTIES – NOVEMBER WEBINAR: Power County Clerk Christine Steinlicht reported that the Idaho Association of Counties webinar for November, 2014, will be conducted on the 12<sup>th</sup> at 2:00 p.m. and is entitled "Agricultural Extension Departments".

UNIVERSITY OF IDAHO – POWER COUNTY AGRICULTURAL EXTENSION DEPARTMENT (ANNUAL SURVEY): Power County Clerk Christine Steinlicht reported that Board of Commissioners' annual faculty performance assessment to the University of Idaho is due by November 15<sup>th</sup>, 2014.

SOUTHEAST IDAHO COUNCIL OF GOVERNMENTS (SICOG) – COOPERATIVE AGREEMENT (GRANT ASSISTANCE): Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Funk, to approve and execute the Cooperative Agreement for Southeast Idaho Council of Governments (SICOG) to provide grant research, grant writing, project planning, project implementation and grant administration services to Power County during fiscal year 2015. Carried.

POWER COUNTY BUILDINGS & GROUNDS – 2681 AIRPORT ROAD (PROPERTY MANAGEMENT): Launa Snow d/b/a Snow Property Management appeared before the Commissioners to discuss Power County's rental residence located at 2681 Airport Road. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to enter into a Property Management Agreement with Launa Snow d/b/a Snow Property Management to act as the exclusive agent of Power County to manage, operate and maintain Power County's rental property at 2681 Airport Road. Carried. Ms. Snow will prepare the formal written agreement and this matter was tabled until November 10<sup>th</sup>, 2014.

EXECUTIVE SESSION (I.C. #67-2345)(1)(b): Moved by Commissioner Funk, seconded by Commissioner Anderson, to move into executive session pursuant to I.C. #67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee or staff member. Upon a call for the question, the following roll call vote was taken at 1:35 p.m.:

Commissioner Funk – Aye  
Commissioner Anderson – Aye  
Commissioner Wright – Aye

Carried. The Commissioners reconvened at 2:00 p.m., at which time it was moved by Commissioner Anderson, seconded by Commissioner Anderson, to adjourn from executive session with the understanding that no decisions, determinations, actions, votes or final dispositions need be recorded as a result of this executive session. Upon a call for the question, the following roll call vote was taken:

Commissioner Funk – Aye  
Commissioner Anderson – Aye  
Commissioner Wright – Aye

Carried.

POWER COUNTY COMMISSIONER AGENDA (NOVEMBER/DECEMBER): Following a review of the calendar, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to conduct the Board's regular meetings for November and December on November 10<sup>th</sup>, December 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup>, 2014. Carried.

IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY – SEMI-ANNUAL REPORT:  
Bruce Olenick of the Idaho Department of Environmental Quality appeared before the Commissioners to discuss the status of environmental quality issues pertinent to Power County.

POWER COUNTY TRANSFER STATION & LANDFILL – EASTERN IDAHO RECYCLING & SALVAGE (SCRAP METAL AGREEMENT): Power County Prosecuting Attorney Ryan Petersen appeared before the Commissioners to present a proposed draft Agreement between Power County and Eastern Idaho Recycling & Salvaging for scrap metal recycling services to the Power County Transfer Station & Landfill during fiscal year 2015. Following discussion, the Commissioners agreed to refer this matter to Randy Moffit d/b/a Eastern Idaho Recycling & Salvage for his review and consideration; accordingly, further discussion of this matter was tabled until November 10<sup>th</sup>, 2014.

POWER COUNTY PROSECUTING ATTORNEY – SALARY AGREEMENT & WAIVER:  
Power County Prosecuting Attorney Ryan Petersen appeared before the Commissioners to report that Deputy Prosecuting Attorney Ryan Sargent has resigned his position effective November 1<sup>st</sup>, 2014. Following discussion, it was moved by Commissioner Anderson, seconded by Commissioner Wright, to approve and execute the Waiver and Agreement to grant Prosecuting Attorney Ryan Petersen the flexibility to increase the Prosecuting Attorney's salary line in the fiscal year 2015 budget in an amount not to exceed \$93,820, with the understanding that the Prosecutor agrees, grants permission, and/or waives any rights respective to any future reduction in his salary by the Board of Power County Commissioners as necessary to hire a replacement Deputy Prosecuting Attorney. Carried.

EXECUTIVE SESSION (I.C. #67-2345): Moved by Commissioner Funk, seconded by Commissioner Wright, to move into executive session pursuant to I.C. #67-2345 to consider records that are exempt from disclosure pursuant to Chapter 3, Title 9, Idaho Code, specifically indigent medical applications. Upon a call for the question, the following roll call vote was taken at 3:30 p.m.:

Commissioner Funk – Aye  
Commissioner Anderson – Aye  
Commissioner Wright – Absent

Carried. Moved by Commissioner Funk, seconded by Commissioner Wright, to adjourn from executive session at 4:20 p.m. to take final action and make final decisions. Upon a call for the question, the following roll call vote was taken:

Commissioner Funk – Aye  
Commissioner Anderson – Aye  
Commissioner Wright – Absent

Carried.

INDIGENT CASE #2014-126-I: Moved by Commissioner Funk, seconded by Commissioner Wright, to hold in suspension the Board's initial determination to deny indigent medical application #2014-126-I as provided by I.C. #31-3505(C), since the sole basis for denial is that applicant may be eligible for another form of public assistance. Carried.


CLAIMS: Moved by Commissioner Funk, seconded by Commissioner Wright, to approve the claims as presented and amended. Carried.

Current Expense	\$ 85,512.51
Ambulance District	2,808.66
District Court	1,199.39
Justice Fund	8,618.92
Elections	3,419.01
Indigent Services	11,143.08
Junior College	8,400.00
Revaluation	299.97
Solid Waste	1,378.69
Weeds	808.23
Waterways	30.10
PILT	23,433.15

POWER COUNTY TRANSFER STATION & LANDFILL – VENTILATION PLAN:

Following discussion with Power County Transfer Station & Landfill Supervisor Craig Heward, it was moved by Commissioner Funk, seconded by Commissioner Wright, to approve the quote submitted by BGM Builders to install a ventilation system to control excess dust and odor at the Power County Transfer Station in the amount of \$7,129.00. Carried.

Adjourned.

  
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RON FUNK, Chairman

  
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CHRISTINE STEINLICHT, Clerk