



# POWER COUNTY BOARD OF COMMISSIONERS

**Meeting Minutes**  
**Commission Chambers**  
**543 Bannock Ave.**  
**American Falls, ID 83211**  
[www.powercounty.is.us](http://www.powercounty.is.us)

Monday, July 24, 2017, 9:30 a.m.

## I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, July 24, 2017, and called the meeting to order at the hour of 9:35 am, in the Commission Chambers of the Power County Courthouse.

## II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley
ABSENT:	None
STAFF:	Sharee Sprague, Clerk Linda Annen, Indigent Director Laura Carlon, Deputy Clerk Maureen Schelske, Deputy Auditor Anson Call, Legal Counsel
OTHER PARTIES PRESENT:	Treasurer Deanna Curry Brett Leyshon Chester Taylor Craig Heward Di Jones Howard Cornwall
	Jamie Kress Jeremy Field Neal Timmons Stan Groom Wade Dishion

## III. AGENDA

### A. NOTICES/REPORTS

1. **Intermountain Tree Service Landfill access request:** Howard Cornwall reports that he was a little late a few times, while his wife was sick. He has now hired a bookkeeper and the issue has been resolved and requests that credit privileges be restored. Commissioner Funk advises that the Commission is considering initiating ability to run credit and debit cards at the sites and relinquish charge accounts to the county. Mr. Cornwall expressed concern about the difficulty on his end to provide the cards to his drivers.

2. **Adult Probation:** Wade Dishion of Dishion Enterprises appeared before the Commissioner and presented the Adult Probation Quarterly Report. Mr. Dishion requests the Commission continue with the adult probation budget.

**B. MOTIONS:**

1. **Agenda:** A motion to amend to include addendum to water lease and then approve the agenda for Monday, July 24, 2017, was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
2. **Addendum To Water Lease:** Chet Taylor appeared before the Commission on behalf of the American Falls Cemetery Board. Mr. Taylor advises that they continue to work with the City of American Falls and area farmers to obtain water for the cemetery after Idaho Power withdrew their usage agreement. Commission Chair Funk presented an addendum agreement for water rights from Lance and Lisa Funk releasing unused Power County water rights for deposit into the State water Bank and utilized by the Falls View Cemetery. The Commission concedes that the agreement has been reviewed and approved by legal counsel Doug Balfour. Following discussion, a motion to adopt the addendum to agreement for water rights was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
3. **Landfill Credit Policy and Arrearages:** Maureen Schelske advises that she has several landfill charges that are extremely delinquent. Clerk Sharee Sprague reports Black Diamond is extremely delinquent on their Landfill bill and the Clerk's Office has been unsuccessful in reaching the business to remedy the issue. The matter was referred to Anson Call who directed Craig Heward to file a small claims action, however, Mr. Heward has failed to follow through. Clerk Sprague seeks direction from the Commission and suggests that an administrative fee be initiated to cover the additional expenses incurred when trying to collect for nonpayment of landfill fees. Upon conclusion of discussion, the Commission directed Mr. Heward to pursue Black Diamond through Small Claims. A motion to refer collection of the other bad debts to Power County Collection for processing was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
4. **Power County Ambulance Administration & Financial Report:** Di Jones appeared before the Commission and presented financial reports for the ambulance district. A motion to approve Ambulance report for June 2017 as submitted by Entrada was presented by Commissioner Anderson, with a second by Commissioner Lasley. Following an audible call of the board, motion unanimously carried.
5. **Sick Bank Policy:** Di Jones presented the sick leave bank policy changes. Upon conclusion of discussion, a motion to adopt the Sick Leave Policy was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
6. **Treasurer Updates:** Treasurer Deanna Curry updated the Board on the investment market changes from the Brokerage and presented the Board of Commissioners with a LGIP monthly statement, Treasurer's Cash, Joint Quarterly Report ending June 30, 2017.

Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, motion unanimously carried.

7. **Cancellation of Taxes:** Power County Treasurer Deanna Curry presented a cancellation of taxes on several parcel numbers. A motion to cancel taxes the total amount of \$57.30 as reported by Assessor Annen and Treasurer Curry was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried and taxes were cancelled on the following parcels;

Parcel No.	Reason for Cancellation	Cancelled Amount
MHD0560-04	Parcel number was omitted from Homeowner exemption application, however, should have been applied	\$ 57.30
<b>TOTAL TAXES CANCELLED</b>		<b>\$ 57.30</b>

8. **Herd District Board:** Legal Counsel Anson Call advised the Commission that the Cattleman's Association has appointed Travis Williams and Sharon Williamson as their representatives on the Heard District Board. Commissioner Anderson inquired if Ms. Williamson could serve on a County Board as she is not a resident of the county. Mr. Call advised that he cannot find any statutory restriction on residence when serving on Boards. Following discussion, a motion to appoint Kyle Mathews and Kevin Ramsey as representatives from the County on the condition of their acceptance was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
9. **Indigent Claim 2017-75:** A motion to deny claim 2017-75 was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
10. **Indigent Claim 2017-69:** A motion to approve claim 2017-69 in the amount of \$18,131.35 was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
11. **Claims:** A motion to approve Anderson Auto Body Claim in the amount of \$464.91 was presented by Commissioner Funk, with a second by Commissioner Lasley. Commissioner Anderson abstained. Following audible call of the Board, motion unanimously carried. A motion to approve the claims approval report in the amount of \$178,902.18 was presented by Commissioner Lasley with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Submitted
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 8,290.65
0002 SICK BANK COMPENSATION	\$ -
0003 FAIR BOARD	\$ 331.56
0004 POWER COUNTY AMBULANCE DIST.	\$ 81,859.62

0005 POWER COUNTY ABATEMENT DIST.	\$	-
0006 DISTRICT COURT	\$	1,512.83
0008 JUSTICE FUND	\$	16,193.67
0009 DRUG COURT	\$	107.33
0010 ENHANCED 911 SERVICES	\$	1,911.00
0015 ELECTIONS	\$	2,839.91
0016 INDIGENT	\$	842.66
0017 JUNIOR COLLEGE TUITION	\$	9,800.00
0020 REVALUATION	\$	7,166.01
0023 SOLID WASTE (LANDFILL)	\$	37,730.65
0024 TORT	\$	-
0027 WEEDS	\$	1,066.82
0038 WATERWAYS	\$	1,649.38
0039 MUSEUM/HISTORICAL SOCIETY	\$	170.60
0050 PAYMENT IN LIEU OF TAXES	\$	7,894.40
0051 BOND - WATER RIGHTS	\$	-
<b>Total Amount Paid</b>	<b>\$</b>	<b>179,367.09</b>

12. **Alcohol License Application of Palacios Mexican Grill Inc.:** Application filed by Mario Palacios for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:10 pm. The applicant seeks a 2017-2018 license for Beer. The following parties were present as verified by roll call attendance;

- Bill Lasley
- Ron Funk
- Delane Anderson
- Sharee Sprague

A motion to approve the application of Mario Palacios, doing business as Palacios Mexican Grill Inc. for Beer was presented by Commissioner Funk with a second by Commissioner Anderson. Following roll call vote, motion carried unanimously and the record concluded at 03:11 pm.

13. **Alcohol License Application of La Esperanza Bakery & Restaurant:** Application filed by Mario Palacios for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:11 pm. The applicant seeks a 2017-2018 license for Beer. The following parties were present as verified by roll call attendance;

- Bill Lasley
- Ron Funk
- Delane Anderson
- Sharee Sprague

A motion to approve the application of Mario Palacios, doing business as La Esperanza Bakery & Restaurant for Beer was presented by Commissioner Funk with a second by Commissioner Lasley. Following roll call vote, motion carried unanimously and the record concluded at 03:11 pm.

14. **Alcohol License Application of Rupes Rockland Café:** Application filed by Vernessa Rupe for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:11 pm. The applicant seeks a 2017-2018 license for Beer. The following parties were present as verified by roll call attendance;
- Bill Lasley
  - Ron Funk
  - Delane Anderson
  - Sharee Sprague
- A motion to approve the application of Vernessa Rupe, doing business as Rupes Rockland Café for Beer was presented by Commissioner Funk with a second by Commissioner Anderson. Following roll call vote, motion carried unanimously and the record concluded at 03:12 pm.
15. **Alcohol License Application of CHS Bingham Cooperative:** Application filed by Bingham Cooperative for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:12 pm. The applicant seeks a 2017-2018 license for Beer and Wine. The following parties were present as verified by roll call attendance;
- Bill Lasley
  - Ron Funk
  - Delane Anderson
  - Sharee Sprague
- A motion to approve the application of Bingham Cooperative, doing business as CHS Bingham Cooperative for Beer and Wine was presented by Commissioner Funk with a second by Commissioner Lasley. Following roll call vote, motion carried unanimously and the record concluded at 03:12 pm.
16. **Alcohol License Application of Pocatello Trapshooting Club Inc:** Application filed by Pocatello Trap Club for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:12 pm. The applicant seeks a 2017-2018 license for Beer. The following parties were present as verified by roll call attendance;
- Bill Lasley
  - Ron Funk
  - Delane Anderson
  - Sharee Sprague
- A motion to approve the application of Pocatello Trap Club, doing business as Pocatello Trapshooting Club Inc for Beer was presented by Commissioner Funk with a second by Commissioner Anderson. Following roll call vote, motion carried unanimously and the record concluded at 03:13 pm.
17. **Alcohol License Application of Jet Stop:** Application filed by A.E. Sales LLC for a retail alcoholic beverage license came before the Commission on this July 24, 2017 at 03:13 pm. The applicant seeks a 2017-2018 license for Beer. The following parties were present as verified by roll call attendance;
- Bill Lasley
  - Ron Funk

- Delane Anderson
- Sharee Sprague

A motion to approve the application of A.E. Sales LLC, doing business as Jet Stop for Beer was presented by Commissioner Funk with a second by Commissioner Lasley. Following roll call vote, motion carried unanimously and the record concluded at 03:13 pm.

18. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on June 27, 28, 29 and 30, 2017, and July 6 and 10, 2017, was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

19. **Guardianship Board:** Commissioner Lasley reports that Marlene Henery and Denise Ralphs have resigned and presented a motion to appoint Kim Olsen and Wendy Palmer as replacements to the Board of Community Guardians. Following discussion, a motion to appoint Kim Olsen and Wendy Palmer to the Board of Community Guardians for a four (4) year term was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, the motion unanimously carried and the Board of Community Guardians members and terms are as follows;

Debbie Swanson	January, 2019
Elna Neu	January, 2019
Leslie Ellis	January, 2019
Luiz Perez	January, 2019
Melissa Porath	January, 2019
Annette Colton	January, 2020
Daisy Hernandez	January, 2020
Teri Kendall	January, 2020
Javier Mendez	January, 2021
Kim Olsen	January, 2021
Valarie Montelongo	January, 2021
Wendy Palmer	January, 2021

20. **Personnel Updates:** Payroll Clerk Laura Carlon reported on several personnel changes for the county. Ms. Carlon reports that impacted budget lines have been reviewed for sustainability of the requested changes and submitted the following changes;

The Sheriff's Department approved a step increase due to completion of training and requests Francisco Torres receive \$41,974.40 annually or \$20.18 hourly as compensation for completion of assigned job duties.

The Weed's Department approved a step increase due to completion of pesticide applicator testing and requests Jason Paul Tomkinson receive \$10.00 an hour as compensation for completion of assigned job duties.

Carolyn Anderson has resigned from the Clerk's Office. Ms. Carlon advises that the employee is eligible for separation benefits as follows;

- 6 hours of Compensation pay for a total of \$124.28
- 73.05 hours of Vacation pay for a total of \$1,396.71