



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes

Commission Chambers

543 Bannock Ave.

American Falls, ID 83211

www.powercounty.id.us

Monday, August 12, 2019, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, August 12, 2019, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Flor Cardona, Deputy Clerk
Lissette Aguirre, Deputy Auditor
Linda Annen, Indigent Director
Laura Carlon, Deputy Indigent Director

OTHER PARTIES PRESENT: Assessor Mary Annen Neal Timmons
Deputy Assessor Britni Jones Tim Marks
Di Jones Lee Dille
Connie Woodworth Neal Snider (via telephone)
Craig Heward Jim Burdick
Andi Higgins

III. AGENDA

A. NOTICES/REPORTS

1. **Performance Evaluations:** The Commission conducted performance evaluations for Department Heads and heard recommendations for raises. Curtis Munk did not appear.
2. **GemPlan Update:** Tim Marks appeared on behalf of GemPlan and provided an update of insurance coverage and budgetary impact for the upcoming year. Mr. Marks reports that Power County paid claims are at a 130% loss ratio for the past year. Mr. Marks advises that upon review of all the Counties loss ratio and necessary premiums to sustain the program, Power County will see a 5% increase for insurance coverage for the next fiscal year. Mr. Marks reports that Idaho County and Blaine County joined the

GemPlan. Commissioner Funk talked about the advantages with the Gemplan as opposed to other insurance plans. Mr. Marks discussed early retiree benefits and extended Cobra.

3. **Courthouse/Annex Remodel Update:** Lee Dille of the Design Place appeared before the Commission and presented remodel options for the Assessor's Office, Court Office and the Annex.

For the Assessor's Office, Mr. Dille proposes to remove the lady's bathroom next to the Assessor's Office and create the men's bathroom a family bathroom. Then the Assessor's entrance door would be where the lady's bathroom door is and the counter would be rotated 90°. That would create a waiting area and allow for up to 3 workstations in front of the brick wall. All of the wiring would be corrected and the public access half door would be located on the end of the counter. Assessor Mary Annen discussed the option to get rid of the brick wall. Assessor Annen will be getting a sliding glass window in her office so she is not segregated. Mr. Dille will provide bids on all three projects. Mr. Dille estimates the total for the Assessor's office renovation is \$30,000. The Commissioners will look into renting an office space for the Assessor's office while the remodel is taking place.

For the Court Office, Mr. Dille updated the Commission advising that the pony wall would be removed and all the workstations be moved East. The copier and counter would then be moved to the West end of the office. The basement lift would be installed where the public access computer is now. The public access counter would be moved east and extended and security glass would be installed. Mr. Dille proposed getting two bids one each for the basement lift and the contractor. Mr. Dille's timeline for the Assessor's Office and Magistrate Court will be 4 months. Mr. Dille estimates the total for the Magistrate office renovation be \$70,000.

For the Annex, Mr. Dille proposes the timeline being 2 months. The Weed Control office will be storage and moved to the extension office with an ADA compliance entrance. Mr. Dille proposed the total for the Extension office renovation is \$30,000-\$40,000.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, August 12, 2019 2019, was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
2. **Landfill Update:** Commissioner Funk talked to Neil Snider from Adamson's Concrete Sawing and Drilling Inc. Mr. Snider said they are about half way done with the project for the concrete & Asphalt demolition. A motion to pay \$15,000 to Adamson's Concrete was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried.