



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Thursday, February 13, 2020, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in special session Thursday, February 13, 2020, and called the meeting to order at the hour of 9:08 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Flor Cardona, Deputy Clerk
Anson Call, Legal Counsel

OTHER PARTIES PRESENT: Building Administrator Andi Higgins
Daniel Moore
Craig Heward
Jeff Rankin
Kenney Koopin
Klarin Koopin
Kamren Koopin

III. AGENDA

A. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Thursday, February 13, 2020, was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. **Adjourn for Travel:** A motion to adjourn at 9:15 am from Power County Commission Chambers for travel to the Power County Landfill was presented by Commissioner Funk with a second by Commissioner Anderson following audible call of the Board, motion unanimously carried.

3. **Reconvene from Travel:** A motion to reconvene at 9:21 am after travel from the Power County Commission Chambers to the Power County Landfill was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.

B. POINTS OF ORDER:

1. **Idaho Power Update:** Clerk Sharee Sprague advised Idaho Power did a walkthrough of the courthouse. Clerk Sprague advised a representative will come back to the courthouse on February 21, 2020 to assess power usage. Clerk Sprague advised the Idaho Power representative advised Mark Lupo's position has not been filled yet.
2. **Departmental Services:** Commissioner Funk discussed on the consolidation of the Weeds Department and the Building Administrator. Commissioner Funk advised that Andi Higgins, Building Administrator had her Weeds Certification and worked at a previous Weed Department. Ms. Higgins said each department would still have their separate budget and the departments should flow with minimal interruptions. Ms. Higgins advised her administrative assistant Kathy Buchanan plans on retiring in June. Ms. Higgins advised her Deputy Building Administrator will be certified and will be taught all the knowledge she knows. Ms. Higgins advised she will need the Commission Chambers for the Planning and Zoning for recording purposes. Clerk Sprague advised the conference room in the Annex building was once wired for recording and could possibly be re-installed. Commissioner Lasley inquired on fulltime personnel. Ms. Higgins advised one full time Deputy Building Official and the seasonal staff for spraying weeds. Commissioner Anderson advised the consolidation of both departments will eliminate 2 part time and 1 full time position. Ms. Higgins would like to advertise for the full time Deputy Building Official position immediately. Commissioner Anderson advised the fiscal impact on the consolidation of the departments is a proactive approach. Commissioner Funk advised on the department consolidation being a 1-year trial.

A motion was presented by Commissioner Lasley to consolidate the Weed's department and the Building Administrator department for 1-year basis under Ms. Higgins' leadership and direction with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.

A motion was presented by Commissioner Lasley to authorize Ms. Higgins to put an advertisement in the newspaper tomorrow for the Deputy Building Official position with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

3. **Landfill Property Acquisition:** Commissioner Funk advised they are checking with the Power County Landfill neighbors to purchase additional property for demolition pits for the Landfill. Chief Deputy Assessor Kim Piper aided the Commission on property surrounding the Power County Landfill. The Commission met with the Koopin Brothers to inquire about potential property. The Commission agreed to look into having an appraisal done for the property.