



# POWER COUNTY BOARD OF COMMISSIONERS

**Meeting Minutes**  
*Commission Chambers*  
**543 Bannock Ave.**  
**American Falls, ID 83211**  
[www.powercounty.id.us](http://www.powercounty.id.us)

Tuesday, March 17, 2020, 4:00 p.m.

## I. CALL TO ORDER

The Board of County Commissioners met in special session Tuesday, March 17, 2020, and called the meeting to order at the hour of 4:02 pm, in the Commission Chambers of the Power County Courthouse.

## II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair  
Commissioner Delane Anderson  
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk  
Flor Cardona, Deputy Clerk  
Laura Carlon, Deputy Indigent Director  
Anson Call, Legal Counsel

OTHER PARTIES PRESENT: Jeff Rankin  
Terrell Sorensen  
Kami Chandler  
Di Jones  
Frances Beitia  
Assessor Mary Annen  
Treasurer Deanna Curry  
Maggie Mann  
Connie Woodworth  
Steve Stringham  
Curtis Munk  
Building Official Andi Higgins  
Sheriff Jim Jefferies  
Deputy Sheriff Max Sprague  
Mayor Marc Beitia  
Randy Jensen  
Kristen Jensen  
Matt Rose  
Mark Rose  
Brandon Wilkinson  
Gary Thompson  
Terrel Sorenson  
Judge Paul Laggis

## III. AGENDA

### A. MOTIONS:

1. **Agenda:** A motion to amend the agenda to include Women’s Advocacy for Tuesday, March 17, 2020, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Election Canvass:** Clerk Sharee Sprague presented the canvass of results for the March 10, 2020 election to the Commission. Following discussion, a motion to accept the election results as reported and execute the canvass as printed was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
3. **Resolution 2020-02:** A RESOLUTION DECLARING DISASTER IN RESPONSE TO COVID-19 OUTBREAK ENCOUNTERED ON MARCH 17, 2020 came before the Commission at 6:18 pm. The following parties acknowledged roll call of attendance;

- Bill Lasley
- Ron Funk
- Delane Anderson
- Sharee Sprague

Ron Funk recited Power County RESOLUTION 2020-02 A RESOLUTION DECLARING DISASTER IN RESPONSE TO COVID-19 OUTBREAK ENCOUNTERED ON MARCH 17, 2020. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered. Chief Deputy Clerk, Laura Carlon and Jeff Rankin were present. A motion to approve Resolution No. 2020-02 was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call, motion unanimously carried, the resolution was adopted and the matter concluded at 6:21 pm.

4. **Emergency Protocol:** The Commission had a discussion with the department heads on the emergency protocol with the COVID-19 outbreak. Limited access to the courts and delaying any proceedings that are not emergent until April 10, 2020. Clerk Sprague advised other Counties have closed courthouse buildings completely. Clerk Sprague advised for the Clerk’s the Treasurer’s drop box can be used and passport applications can be done by appointment only. Clerk Sprague advised recording can be done by drop offs in the Treasurer’s box or mail. Clerk Sprague advised if employees travel outside of the State then 14 days quarantine could be given. Clerk Sprague advised the employees should be 3-6 ft away from the customer. Clerk Sprague advised the go to meeting account can be used and was advised that (freeconferencecall.com) can be used and is free.

Sheriff Jim Jefferies advised to the Commission he has created standard operating procedures. Sheriff Jefferies advised visitation will be suspended from an outside source at the jail. Sheriff Jefferies advised non-essential finger printing will not be done at the Sheriff’s Office. Sheriff Jefferies advised that only one customer at a time will be permitted to enter the Department of Motor Vehicles at a time. Sheriff Jefferies advised there is a 90-day extension for driver’s license.

Maggie Mann from Southern Idaho Public Health advised to limit public gathering to no more than 10 people in one enclosed area. Ms. Mann advised the turn around time for