



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Monday, January 24, 2022, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, January 24, 2022, and called the meeting to order at the hour of 9:03 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Casey Annen, Deputy Clerk Anson Call, Legal Counsel	
OTHER PARTIES PRESENT:	Assessor Laura Porath Deputy Assessor Kirk Mottishaw Sheriff Josh Campbell Chief Deputy Sheriff Kasey Kendall Treasurer Deanna Curry Di Jones	Kami Chandler Lee Dille Neal Timmerman Nick Andreason Ben Taylor Steve Stringham
ZOOM PARTICIPANTS:	Daniel Moore Linda Annen	Norman Turnbeaugh Robert Dillon

III. AGENDA

A. NOTICES/REPORTS

1. **Computer Arts Update:** Computer Arts IT Specialist Steve Stringham appeared before the Commission and provided an update on IT Projects for the City. Commissioner Anderson provided a copy of the update given on October 26, 2020. Mr. Stringham walked thru the 2020 schedule advising which projects are completed and which projects are on the updated list given this morning. Mr. Stringham advises that he is currently in the process of moving 6TB of Data dedicated to the Sheriff's Office, City Police, Emergency Management and it will also include the Prosecutor to a separate server.

Commissioner Lasley inquired if the e-ticketing requires a hotspot. Mr. Stringham advises it is not a technical requirement, but it is recommended as it makes the much more efficient.

Mr. Stringham advises that the server migration is slated to be done on March 8, 2022. Mr. Stringham advises that it requires another person. Mr. Stringham reports that currently the apps and data are on a single tower 41. Mr. Stringham advises that the server migration will result in the data will be on 1 server and then the apps will be on a separate server.

Commissioner Anderson inquired if the Harris Corporation buy out has relieved any of the CAI Concerns. Mr. Stringham reported that they continue to have turnover, that the buyout has not caused in additional issues to him directly, but to date it has not had opportunity to improve. Commissioner Anderson reports he has visited with other counties and understands there is some fallout with Computer Arts and concern about the status of the company.

Mr. Stringham walked thru the updated report provided to the commission today.

2. **Gateway West:** Commissioner Ron Funk advises Doug Balfour reports that there is little reason to move forward with Gateway West at this point as Idaho Power is no longer engaged in the project and Rocky Mountain has been no-responsive at this time.
3. **Courthouse Remodel:** Lee Dille appeared before the Commission and provided an update on the Courthouse remodel. Mr. Dille reported that the construction was delayed due to glass manufacturing and delivery. Mr. Dille reports that the construction crew is still optimistic that they will be able to meet the deadline. Mr. Dille reports that he needs a couple of decisions from the Commission. One of which is the tile upgrade or repair. Commissioner Anderson advises that he would hold firm that the tile be upgraded and modernized as there are several areas in disrepair.

Mr. Dille reports that he believes the current tile could be installed to replace all the disrepair areas and does not believe it would incur any additional cost to the county. Commissioner Funk advised that before the Commission could make a determination they would need bids for replacement tile. Commissioners Lasley and Anderson concurred.

Mr. Dille inquired if the security company bid had been awarded so they can communicate where to install the conduit etc. Commissioner Funk reports that item is on the agenda today and they will report back to Mr. Dille at the conclusion of today's meeting.

4. **Enterprise Fleet Management:** Robert Dillon of Enterprise Fleet Management appeared via ZOOM and presented vehicle fleet management options for Power County. Mr. Dillon presented options and other entities that they partner with for reference. Commissioner Anderson inquired of vehicle use cycles. Sheriff Campbell advised they are looking at a vehicle turnaround of 3-4 years. Mr. Dillon presented

options on turnover and flexibility of the terms available advising they always include non-appropriation clauses in their contracts.

5. **Airport Property Discussion:** Anson Call reports survey completion is still in the works and anticipates the completion will take some time. Commissioner Anderson reported that he was concerned with the non-aviation use of the hangers and wanted to look into whether the County should acquire those properties and designate for the appropriate use. Commissioner Anderson advises that he contacted Lance Funk who reported his intent to continue to farm 16,000 acres and, therefore, was not interested in selling the hangers.
6. **Indigent Claims:** Linda Annen reports that in July the CAT program transitioned to IHS which initiated a few changes. One of which is that the county should be sending the jail medical thru the IHS program for pricing. Linda reports that she caught up on all the training videos, contacted CAT and has instructed the office to forward all such claims to her for upload into the new program. Ms. Annen reports she will be doing a joint training with the Clerk's Office and Sheriff's Office regarding jail medical billing.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, January 24, 2022, was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Hardship Exemption Application RPB0120-00:** Norman Turnbeaugh appeared via Zoom requesting tax relief due to hardship. Mr. Turnbeaugh advises that his income is \$8,000 to \$10,000 per year and has been homebound for the past year. Mr. Turnbeaugh reports that he thought he had filed the application and was unaware that the application was not processed or approved until he received his tax bill. Assessor Porath reports that due to COVID, the circuit breaker application was done via mail and possibly the application was lost in the mail. Assessor Porath reports that the amount due is \$536.95, the majority of which would normally be picked up by circuit breaker. Commissioner Funk inquired if the applications are sent via certified mail. Assessor Porath and Treasurer Curry reported that they are not certified mail, however, they do send out reminders. Assessor Porath reports that there has been a disruption in mail delivery services over the past couple of years. Commissioner Funk inquired if the applicant would have qualified if the application was processed. Assessor Porath reports that if all the required information would have been filed and based on the information on the application, the applicant would have qualified for the Circuit Breaker credit. Commissioner Anderson inquired why Mr. Turnbeaugh did not follow up on his application and asked for clarification on amounts due. Mr. Turnbeaugh advises that he thought he had filed, but didn't understand that it had not been processed. Commissioner Funk RF called for further testimony and none having been offered, the Commission entered into deliberation. Upon conclusion of deliberation, a motion to forgive taxes on Parcel No. RPB0120-00 in the amount of \$536.95 was presented by

Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.

3. **Assessor Cancellation RPC0537-04:** Assessor Deputy Kirk Mottishaw reports that there was duplication on a split and the number was created in error and is an invalid parcel number and invalid assessment and tax charge. Upon conclusion, a motion to cancel taxes on RPc0537-04 in the amount of \$951.20 and penalty in the amount of \$9.51 for a total cancellation of \$960.71 was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
4. **Convene as Ambulance District Board at 10:36 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
5. **Power County Ambulance Administration & Financial Report:** Kami Chandler appeared and presented an update on transports and changes. Ms. Chandler presented accounts receivable reports from Amerimax for the date ending December 31, 2021. Commissioner Anderson inquired on scheduling of the Ambulance stations. COVID reactions, cases and other ambulance calls and business discussed. Director Di Jones reports that the new ambulance is in the bay and hopes to be certified by the state by and placed into service by next month. Director Jones reports that they have had 60 calls already this year and are extremely busy. Following discussion, a motion to accept the Financial Reports as submitted was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
6. **Reconvene as Board of County Commissioners at 11:05 am:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
7. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on January 10, 2022, was presented Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
8. **Treasurer Updates:** Treasurer Deanna Curry presented the Board of Commissioners with a LGIP monthly statement, Treasurer's Cash, Joint Quarterly Report ending December 31, 2021. Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, motion unanimously carried.
9. **Convene as Investment Board at 11:13 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Investment Board

was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

10. **Investment Committee:** Treasurer Deanna Curry updated the Commission on the status of investment funds. Treasurer Curry reports the Committee had invested \$250,000 with Idaho Central Credit Union in a 12 month business promo CD No. 71157767 earning .35% and the maturity date of said CD is January 16, 2022. Treasurer Curry reports that the funds can be renewed for 12 months earning .3% and a new maturity date of January 19, 2023. Following discussion a motion to renew CD No. 71157767 with Idaho Central Credit Union as reported by Treasurer Curry was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, motion unanimously carried.
11. **Reconvene as Board of County Commissioners at 11:24 am:** A motion to adjourn as the Power County Investment Board and reconvene as the Power County Commissioners was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
12. **Chamber of Commerce Membership:** A.F. Chamber of Commerce Membership Application: A motion to renew American Falls Chamber of Commerce membership for \$65.00 and appoint Casey Annen as the representative was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
13. **Personnel Updates:** Clerk Sharee Sprague reported on several personnel changes for the county. Clerk Sprague reports that impacted budget lines have been reviewed for sustainability of the requested changes and submitted the following changes;
 - The Clerk's approved a step increase due to Indigent personnel vacancy and need for qualified expert and requests Linda Annen receive \$25.00 hourly as compensation for completion of assigned job duties.
 - The Clerks Office moved employee Evelyn Michaelson from clerks budget 01-01 to elections budget 15-00-406-00 on the grounds that employee's primary function of duties is related to election services. Clerk Sprague reports there is no budgetary impacts for such change.

Following discussion a motion to accept personnel updates as submitted was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

14. **COVID-19 Update:** Anson Call advises that he sent out updated CDC recommendations for quarantine and isolation. COVID leave and quarantine timelines. The Commission reviewed the current policy. Following discussion, a motion to distribute updated guidelines dated January 20, 2022 to all elected officials and department heads with a Commission recommendation to follow the same was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

15. **Claims:** Deputy Auditor Cathy Miles appeared before the Commission and presented pending claims for the county. Following discussion, a motion to approve the claims approval report in the amount of \$110,130.53 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 28,869.24
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 9,682.42
0006 DISTRICT COURT	\$ 2,905.53
0008 JUSTICE FUND	\$ 10,009.82
0009 DRUG COURT	\$ 256.88
0010 ENHANCED 911 SERVICES	\$ 1,950.00
0011 HEALTH DISTRICT	\$ 114.96
0015 ELECTIONS	\$ 232.77
0016 INDIGENT	\$ 3,183.48
0017 JUNIOR COLLEGE TUITION	\$ 3,850.00
0023 SOLID WASTE (LANDFILL)	\$ 6,246.40
0024 TORT	\$ 41,820.50
0027 WEEDS	\$ 91.48
0038 WATERWAYS	\$ 264.76
0050 PAYMENT IN LIEU OF TAXES	\$ 402.29
Total Amount Paid	\$ 110,130.53

16. **Certificate of Residency Application for Junior College Tuition I.C. §33-2110:** A motion pursuant to I.C. §33-2110 to deny the application of Brenda Cardona and approve the remaining Applications for Certificate of Residency for Junior College Tuition assistance as filed was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried and the following certificates of residency were approved;

Applicant Name	Accredited College	Term Covered
Arely E. Lujano	College of Southern Idaho	Spring of 2022
Landon M. Farr	College of Western Idaho	Spring of 2022
Aaron J. Workman	College of Southern Idaho	Spring of 2022

17. **Fair Board Appointments:** Commissioner Bill Lasley advised that Bill Schroeder has resigned from the Fair Board. Commissioner Lasley reports that the Fair Board believes that Edith Kopp and Rod Colton should have been re-appointed, but were not. Clerk Sharee Sprague reports that the listing shows that to be accurate, but the minutes could be researched for clarification. Commissioner Lasley advises that the intent was to re-appoint them and they are willing to continue to serve. Following discussion, a motion to re-affirm the re-appointment for Rod Colton and Edith Kopp retroactive to the date is

should have transpired and to appoint move forward with solicitation of a Board member to Mr. Schroeder was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried and the Board terms are as follows;

Name	Term Expires
Edith Kopp	January, 2025
Rod Colton	January, 2025
Brett Leyshon	January, 2024
Bryan Woodworth	January, 2024
VACANT	
Bonnie Anderson	January, 2026
Shane Bolgen	Ex. Officio
Stan Gortsema	Ex. Officio

18. **Snowmobile Board Appointments:** Commissioner Delane Anderson presented a motion to re-appoint Randy Phythian to the Snowmobile Board with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried and the Board terms are as follows;

Name	Term Expires
Scott Angelsey	January, 2023
Seth Lusk	January, 2023
Randy Phythian	January, 2025
Adam Permann	Cassia/Power
Michael Phillips	Cassia/Power

C. POINTS OF ORDER:

1. **Sheriff Update:** Sheriff Josh Campbell presented an update from System Tech update on cameras and security. The Commission discussed details of the bid and comparison to the current system in place and options to incorporate everything to one or the other vendors. Commissioner Funk advises that should they move forward with System Tech, they would purchase and install and there would be no ongoing service contract. Clerk Sprague expressed concern with ongoing service reporting and that with the present system, they have rapid response and immediate service, panic button testing and inquired of how those services would transpire with the new vendor. Sheriff Campbell reports that other entities that use System Tech are extremely pleased with the level of service. Anson Call advises that the two options or not comparable as one is a leasing process and the other is a purchase program. There was discussion regarding the ongoing services, life expectancy and legalities related to existing contracts. Upon conclusion, by consensus, the Board tabled discussion for executive session to obtain legal advice on February 14, 2022 at 12:00 pm.
2. **Building and Grounds:** Clerk Sharee Sprague reported that she inquired of counties that have upgraded their chambers and courtrooms and was advised that Owyhee County had done the latest upgrade using their CARES funding to get their Courtroom fully equipped for remote hearings and meetings. Clerk Sprague reports that Owyhee enlisted the expertise of Digital Technologies (DVT) which is the company that originally set up the courts around the state with recording hardware and software. Clerk Sprague reports that Owyhee advised they have had great success with their recording ability, function and Zoom connectivity. Scott Watson of Digital Technologies appeared via ZOOM and presented options and quotes to update the

sound recording and viewing options of the Commission Chambers. Following discussion, Mr. Watson advised that he will provide an updated quote. Clerk Sprague reported that she will reach out for bidding requirements clarifications and/or releases and forward all information to Anson Call for review and recommendation.

3. **Idaho Military Division Agreement:** Clerks Sharee Sprague advises that she forwarded the agreement to the Sheriff and legal counsel Anson Call for report back to the Commission. Clerk Sprague advised that she has not received any other feedback. With no report back by the Power County Sheriff, by consensus, the Commission tabled the matter to February 14, 2022.
4. **Annex Security Bid:** Neal Timmerman and Nick Andreason of M2 Automation appeared before the Commission to provide an update on cost associated with security cameras and services at the Annex. The Commission requested inquiry on options for the front entry. Clerk Sprague advised that they had not been contacted prior to the current meeting on providing that information. Mr. Timmerman did provide a rough overview of his historical discussion with Mr. Dille and idea of anticipated costs associated with including the front of the building into the current contract. Commissioner Anderson inquired if there was a determination of cost to purchase cameras outright from the ARPA money and get away from the leasing program. Mr. Timmerman reported that the County and his company are both under contract with BanCorp thru the lease program and he did not know the exact cost to do a full purchase program, but he would look at numbers from his side and provide those.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 12:08 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Funk with a second by Commissioner Lasley. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 12:39 pm.

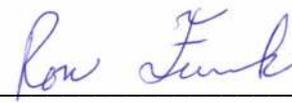
V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for February 14, 2022.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 3:56 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 7, 2022.

ATTEST:


SHAREE SPRAGUE, Clerk


COMMISSIONER FUNK, Chairman