



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes Commission Chambers 543 Bannock Ave. American Falls, ID 83211 www.powercounty.id.us

Monday, February 28, 2022, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, February 28, 2022, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson (ZOOM) Commissioner Bill Lasley (ZOOM)	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Casey Annen, Deputy Clerk Linda Annen, Indigent Director Cathy Miles, Deputy Auditor Anson Call, Legal Counsel	
OTHER PARTIES PRESENT:	Assessor Laura Carlon Chief Deputy Assessor Flor Cardona Sheriff Josh Campbell Chief Deputy Sheriff Kasey Kendall Treasurer Deanna Curry Juv. Prob. Supervisor Connie Woodworth Daniel Moore (ZOOM) Chief Di Jones	Doran Lambson Kami Chandler Lee Dille Neal Timmerman Robert Dillon (ZOOM) Ryan Robinson Stace Gearhart

III. AGENDA

A. NOTICES/REPORTS

1. **Pat Sullivan Legislative Update:** Power County Lobbyist Pat Sullivan appeared via Zoom and provided a legislative update. Mr. Sullivan reports that both houses have agreed to adjourn the 2022 legislative session by March 25th, but with movement on bills they may be done as early as March 17th. Mr. Sullivan advises that the expedited date will impact filing deadlines on all pending bills and those yet to be introduced. Mr. Sullivan reports that there is a large turnover anticipated in the legislature in both

houses. Mr. Sullivan advises that although there are several tax bills floating out there, the feeling among the Legislature and Governor's Office is that early passage of tax relief bill seems to be sufficient tax activity for this year. Mr. Sullivan reports that the sales tax collection has been down the past 2 months, which is causing concern. Mr. Sullivan reports that the Legislature is working on a conforming bill to correct errors to last year's tax bill. Mr. Sullivan reports that definition of transient property (Bill HO595) is anticipated to receive additional changes to the definitions by Representative Moyle but could have the ability to pass this session. Commissioner Lasley reports that while that bill is not overtly impactful to Power County, we cannot support due to the impact it would have to surrounding counties. Mr. Sullivan advised he would try to round up the new draft and send out an update to the Commission for review and comment. Mr. Sullivan reports that the Transportation bill which authorize use of ARPA funds to provide for a lot of work on bridge repair and to secure water is just rolling out and should pass. Mr. Sullivan recommends discussing ARPA on next Commissioner call. Mr. Sullivan advises that his office working on candidate listing of who's filed for which offices and will send out an update once completed. Clerk Sharee Sprague confirmed the filing deadline is March 11, 2022.

2. **EMS Update:** Chief Di Jones advised that a vehicle crash caused damage to Williams pipeline natural gas lines. Chief Jones advised that the crash did not trigger the smell sensors and Intermountain Gas came onsite and determined it was not their responsibility. Chief Jones reported that last time a similar issue occurred, it caused parties to need shelter without heat. However, Williams pipeline responded quickly and was able to contain the leak and repair issue without disruption to customers. Chief Jones reported they are scheduling a 402 training for elected and senior officials to update incident command information and EOC. Chief Jones advised the training is a four (4) hour class facilitated by IOEM. Upon conclusion of the training, Chief Jones advised they will update policy and offer a 191 training for EOC representatives identified in the policy. Chief Jones thanked the Commission for their cooperation and responsiveness to the gas line incident.
3. **Power County Ambulance Update:** Chief Di Jones appeared before the Commission and advised they are meeting with Amerimed and the Clerk to review account tracking and reporting procedures and update and include a write-off policy. Chief Jones advises they should be up to full-time staff by end of March. Commission advised vacation accrual use deadline was extended to the end of March and directed Chief Jones to provide another update on March 28th.
4. **Indigent Update:** Indigent Director Linda Annen advised the Commission there had been some billings that were duplicated and paid and although the county was reimbursed, she wanted to streamline the process. Mrs. Annen advised that she did a training with the Clerk and Sheriff Offices on processing Jail medical claims. Mrs. Annen advised that as a result the Sheriff's Office will track those expenditures on a separate spreadsheet and the parties will communicate regularly. Commissioner Lasley inquired if this could be more widespread that just Power County. Mrs. Annen concurred that with all the changes, it is likely that other counties may be experiencing similar issues. Commissioner Lasley will report the concern to the CAT board. Clerk

Sharee Sprague advised the Commission that she and Linda Annen attended an orientation before their first Board meeting with SEICAA. Clerk Sprague reported that they changed their meeting rotations and will be meeting monthly instead of bi-monthly, so the time commitment is a bit more than anticipated. However, they have ability to appear via ZOOM when needed and should she be unavailable, she would send advance notice that Mrs. Annen will serve instead and voting privileges will transfer to Mrs. Annen. Mrs. Annen reported on the Alpine Crossing Housing Development project in Chubbuck, Idaho advising that they have a subdivision of 56 parcels, of which 22 will be reserved for SEICAA's self-help project and the others for private sell to help fund the program.

5. **Assessor Update:** Assessor Laura Porath and contract appraiser Kevin Franck appeared before the Commission advising that the State Tax Commission (STC) has deemed Power County to be out of market value compliance. Assessor Porath reported that they met with the STC consulting appraiser who will do some additional analyzation and return in April with an update. Mr. Franck advises that there is not a one size fits all trend that will work for the county. Mr. Franck recommends the best way to fix issue would be to do a re-appraisal on a variable trend based on characteristics and classes. Mr. Franck confirmed that the STC has given a preliminary report of trends and will check back in April. Mr. Franck reported that they will do a re-appraisal of homes based on the variable trend for this year. Mr. Franck recommends that Power County purchase an access license to the MLS to follow the sales within County. Mr. Franck reports that the STC is basing preliminary numbers on five (5) parcels. Assessor Porath reports that we are nearing the five (5) year appraisal year, which may catch many citizens off guard. Assessor Porath reports that the previous Assessor looked into the MLS access license, and was not sure why that had not been purchased. Assessor Porath reported that she will continue to research the option and believes the cost is around \$1,500.00 per year. Mr. Franck reports that we want to be conservative in applying trends to apply the fairest impact to the homeowner as possible. Legal Counsel Anson Call inquired if the industrial property values are increasing as well or is that causing a shift to homeowners. Mr. Franck advised that is not his area of expertise, but can see that industrial values are staying fairly stagnant, but commercial value should be relatively close to residential. Mr. Franck concedes that the values can be shift toward the residents. Mr. Call reports that the national average of property values increased 18.6% the past year. Commissioner Anderson inquired if Bulldog Bluff in Rockland changed categories. Assessor Porath advised she would email a category listing to the Commissioners. Assessor Porath advised that the Assessor's Office will do some publications and host some town hall meetings as things progress.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, February 28, 2022, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Fair Housing Proclamation:** The Fair Housing proclamation came before the Commission at 9:47 am. The following parties acknowledged roll call of attendance;

- Bill Lasley (ZOOM)
- Ron Funk
- Delane Anderson (ZOOM)
- Sharee Sprague
- Casey Annen
- Danielle Moore (ZOOM)

Clerk Sharee Sprague read the Proclamation and upon conclusion, a motion to proclaim April as Fair Housing Month, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried, the proclamation was executed and the matter concluded at 9:50 am.

3. **Approval of Past Meeting Minutes:** A motion to accept minutes as corrected for meetings held on February 14, 2022, was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
4. **Deaton & Company Outside Audit:** Doran Lambson and Ryan Robinson of Deaton and Company appeared before the Commission and presented the completed audit for fiscal year 2021. Mr. Lambson reports that per GASB guidelines they found the following 2 significant internal control deficiencies;
 1. The county does not employ a person to draft financials. However, this is normal for a client of this size. Mr. Lambson reports that Deaton & Company conducts an independent review in house, which satisfies the deficiency and makes the county compliant with GASB requirements.
 2. In the Ambulance District there were federal funds awarded directly to a vendor and the county did not record the award/expenditure in the financial books. Clerk Sprague reported that she is unaware of how that could be accomplished in the current software, but would reach out to the vendor for instruction and/or reference. Clerk Sprague reported that they are in the process of developing a grant management position within her office that would assist in the monitoring and tracking of grants.

Mr. Lambson reports that they would recommend the following improvements be addressed;

1. They found appraisals in the Assessor's Office that were not entered accurately and they believe that issue could be addressed and improved.
2. There should be adjusting entries created following the audit each year, which is not being entered and would recommend the county enter approved adjustments onto the books. Clerk Sprague reported that the software vendor has been unable to provide training and/or assistance in this area. Clerk Sprague reports that she has been able to secure assistance from another experienced clerk using the same software that will be assisting in doing a training so that the adjusting entries can be entered this year. Ryan Robinson advised that he would send a simplified sheet to assist in the entry of the adjustments.
3. The Ambulance district past due account receivables need to be written off or adjusted. Mr. Lambson reports that 45% of ambulance receivables are over 150

days old.

Mr. Lambson provided the following management statements;

1. GASB84 changed the classification and functionality of trust accounts. Mr. Lambson reports that all fiduciary funds must be classified as such. Mr. Lambson reports that the change has caused a new review of trust accounts. Clerk Sprague reports that she worked with Ryan and all trust accounts that are not truly a pass thru holding account have been analyzed and will be closed within the fiscal year by either remitting the funds to the appropriate entity or transferring the trust monies to the appropriate fund.
2. There were no noncompliance issues found and the county was subject to a single audit. Clerk Sprague reported that she anticipates the county could be subject to single audits thru fiscal year 2027 due to receipt and expenditure of ARPA funds. Ryan Robinson reviewed the Audit report with the parties. Mr. Robinson reports that he recommends that PILT funds be maintained in a separate fund, however for purposes of the Audit those funds are determined as for the general support of the county and, therefore reported with the general fund. Mr. Robinson reported that the county has about nine (9) months in reserve in the PILT fund and about six (6) months in reserve in the general and judicial funds. Mr. Robinson reports that GASB recommends that entities maintain two (2) months in reserves. Clerk Sprague reported that the PILT monies are sent to the county for general purpose and the Commission utilizes those for one-time expenditures. Clerk Sprague advised that the county does not receive any funding for the first quarter, therefore, she has recommended to the Commissioners that they maintain six (6) months in reserve to cover the first quarter and allow for any other unforeseen economic downturns to provide that the county can meet their mandated services. Commission Chairman Funk reported that the Commission attempts to maintain and budget PILT funds in a manner so that the county is not having to seek additional bonds and levies to meet needs such as when the Courthouse had to be remodeled in 2006 and again now. Mr. Lambson concurred with the opinion of the county and agrees a six (6) month reserve was appropriate and fiscally conservative to meet the obligations of the county. Mr. Lambson confirmed that the two (2) month recommendation is a GFOA recommendation only and suggested the county could look at dedicating funds to a specific project if they were concerned about that. Upon conclusion, the parties advised that they found no areas of noncompliance or major issues and presented the county with a clean audit.
5. **Approval of Past Meeting Minutes:** A motion to accept minutes as corrected for meetings held on February 14, 2022, was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
6. **Convene as Ambulance District Board at 11:03 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried.

7. **Power County Ambulance Administration & Financial Report:** Ambulance Administrative Assistant Kami Chandler appeared before the Board and presented the accounts receivable reports from Amerimax for the date ending 02/18/2022. Mrs. Chandler reports they had 96 calls of which 52 were transported and 38 patients were charged for services and they conducted 5 interfacility transfers. Following discussion, a motion to accept the Financial Reports as submitted was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.
8. **Personnel Updates:** Chief Di Jones requested authorization to hire for the Ambulance District. Chief Jones reports that impacted budget lines have been reviewed for sustainability and requests authorization as follows;
- Authorize Justin Allen to volunteer as an observer/Student/EMT volunteer.
 - Authorize Ashley Denney to volunteer as an observer/Student/EMT volunteer.
 - Authorize to offer a part-time paid per call position to, Darci Eames and request that should Ms. Eames accept the position that she receives compensation for calls.
 - Authorize authority to offer Michelle Strom a part-time paid per call position and receive compensation for calls or a Part Time Reserve Paramedic position and receive \$16 hourly as compensation for time worked. Dependent on qualifications.

Following discussion, a motion to authorize the Ambulance District to offer volunteer positions to Justin Allen and Ashley Denny was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

A motion to authorize the Ambulance District to offer paid per call position to Darci Eames was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

A motion to authorize the Ambulance District to offer paid per call or part-time reserve paramedic position to Michelle Strom was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

9. **Reconvene as Board of County Commissioners at 11:28 am:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried.
10. **Enterprise Fleet Management:** Robert Dillon of Enterprise Fleet Management appeared via Zoom and provided an update on vehicle usage and proposed programs. Commissioner Anderson inquired of the fleet needs. The Commission requested a hard copy of the presentation for review. Upon conclusion, the Commission requested a new proposal that only included the Clerk, Assessor, Building Administrator and Sheriff's fleet vehicles. Upon conclusion, the Commission directed the Clerk will work

with Mr. Dillon on a streamlined vehicle list. Mr. Dillon will work with the Clerk and Sheriff's office and then present an updated proposal for the Commission.

11. **Juvenile Probation Review:** Juvenile Correction Region 6 Liaison Stace Gearhart and Power County Juvenile Justice Administrator, Connie Woodworth, appeared before the Commission and provided an update on juvenile probation.
12. **Claims:** Deputy Auditor Cathy Miles appeared before the Commission and presented pending claims for the county. A motion to approve the claims approval report in the amount of \$141,283.38 was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 18,490.49
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 4,996.29
0006 DISTRICT COURT	\$ 622.15
0008 JUSTICE FUND	\$ 13,642.71
0009 DRUG COURT	\$ 342.39
0010 ENHANCED 911 SERVICES	\$ 1,831.79
0011 HEALTH DISTRICT	\$ 586.26
0016 INDIGENT	\$ 4,516.30
0023 SOLID WASTE (LANDFILL)	\$ 8,834.76
0024 TORT	\$ 41,820.50
0027 WEEDS	\$ 143.75
0038 WATERWAYS	\$ 39,723.08
0050 PAYMENT IN LIEU OF TAXES	\$ 5,482.91
Total Amount Paid	\$ 141,283.38

Clerk Sharee Sprague requested authorization to pay regular routine bills by demand unless the bill appears to be inconsistent to the historical changes. Upon conclusion of discussion, a motion to authorize the Clerk's Office to process routine bills upon receipt unless such bill deviates from the usual and customary historical charges was presented by Commissioner Funk, with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried.

13. **Treasurer Update:** Treasurer Deanna Curry presented the Board of Commissioners with a LGIP monthly statement, Treasurer's Cash, Joint Quarterly Report ending 01/31/2022. Clerk Sharee Sprague reported that the statement of Treasures Cash and Operation in funds summary had a negative balance in the Unclaimed Property Trust and in the (9102) Prosecutor Drug Seizure Funds Trust. Clerk Sprague advised the Unclaimed Property Trust had a warrant issued to the STC, but the JE to void the outstanding check for 2020 did not get processed, the error has been ratified and now the balance is correct. Clerk Sprague reported that Jim Jeffries last supplemental insurance reimbursement was paid out of 9102 instead of 9125 by mistake, a warrant

correction has been processed to correct the error and Cathy has been advised how to process moving forward.

Commissioner Anderson inquired of the Crystal Summit lease payment and where it has been deposited. Clerk Sprague reported it is getting deposited into the general fund. Commissioner Anderson advised that the money should have been a pass thru to Pocatello Pathfinders. By consensus the Commission directed the Clerk's Office to research and report back to the Commission. Legal Counsel Anson Call reports on deficiencies to the original lease. Mr. Call recommends revisiting the lease to shore up the deficiencies and answer any proposed questions. Commissioner Anderson advised that he would like to enter into a Memorandum of Agreement with the DAM Snowmobile Club as well to push the money directly to the club and have them manage the Houtz Canyon recreational area. Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following an audible call of the board, motion unanimously carried.

14. **Convene as Investment Board at 1:08 pm:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Investment Board was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried.
15. **Investment Committee:** Treasurer Deanna Curry reports they are anticipating the interest rates will begin to climb. Treasurer Curry reports that Charles M. Kipp, Sr. Vice President of Multi-Bank Securities, recommends taking advantage of the increases of the ability to fill in the gaps for investment funds. Treasurer Curry advises that the policy needs to be reviewed. The Board reviewed the past Investment Committee Resolution. Treasurer Curry requests authority to act on changes without prior Commission approval and then provide an update to the Commission. Commissioner Anderson requested that we get a report from the Idaho Association of Counties. Legal Counsel Anson Call advises that of the 40 counties that Mr. Kipp works with, Power County is the only one that requires pre-authorization of the Investment Committee. Commissioner Funk inquired if the other counties have a Committee. Treasurer Curry reports they have an Investment policy, but not a Committee. Legal Counsel Anson Call advises that the committee is legal, but not required. Mr. Call advises that Idaho Code 57-127 addresses public funds and how they are deposited and managed. Mr. Call advises Idaho Code 67-1210 outlines the investment authority of the Treasurer for idle funds. Anson Call recommends that the Resolution be amended to grant the Treasurer the authority to make the investments and provide updates to the Commission. Commissioner Anderson inquired if the statutes authorized the Treasurer to act as being requested. Mr. Call advises that the Commission approves treasurer to invest. Mr. Anson advises that the Commission has controlled more narrowly. Mr. Call advises that the control can be broadened and can be more narrowly construed should the need arise. Commissioner Anderson advises that he does not contest providing more broad discretion to the Treasurer. Mr. Call advises that the change would allow for a more transparent operation under the open

meeting law. Commissioner Funk inquired if the Investment Board is necessary moving forward under the current leadership. Commissioner Funk advises that he would like an update to the Commission when a change occurs as a part of the Treasurer updates. Commissioner Funk requests that communication with the Treasurer to assure that monies can be available for a situation that arises. Treasurer Curry reports that there are significant funds in the investment pool that could be better utilized. Legal Counsel will review the Resolution and present proposals to change at the next Commission meeting. A motion to authorize the Treasurer to move \$1,000,000.00 from the state pool to other investments as the Treasurer sees fit was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried.

16. **Reconvene as Board of County Commissioners at 1:46 pm:** A motion to adjourn as the Power County Investment Board and reconvene as the Power County Commissioners was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following an audible call of the board, the motion unanimously carried.
17. **Courthouse Remodel:** Lee Dille appeared before the Commission and provided an update on the Courthouse remodel. Mr. Dille reports that the weather is prohibiting work on the remodel as the temperature is too cold. Mr. Dille reports that some of the electrical work could proceed. Mr. Dille requested a firm determination whether the Commission wants to move forward with the approved vinyl flooring installation or matching the ceramic tile. Mr. Dille reports that the ceramic tile could incur an additional fee of about \$15,000. Mr. Dille advises that if they do a replacement by a replication tile rather than the original pattern would be an additional fee of about \$8,000 estimated by an architect. Commissioner Anderson inquired of the square footage involved. Mr. Dille reports that it would encompass 524 square foot that would end at the end of the hall past the base of the stairs. Commissioner Lasley inquired why there are not any solid bids. Mr. Dille reports that the \$15,000 estimate to replace the tile with the historical tile is pretty firm. Commissioner Anderson concurs that he would agree with Mr. Dille's recommendation to retain the original tile. By consensus, the Board directed Mr. Dille to reach out directly to Franklin Building supply for a bid. Upon conclusion, Mr. Dille was directed to obtain concrete bids and numbers for consideration of the Commission and discussion is tabled to next Monday at 9:00 am.
18. **M2 Security Services Proposal/Discussion:** Neal Timmerman of M2 presented bids before the Commission to expand security to the front of the courthouse, the annex and Sheriff's Office. Commissioner Lasley advised that he was unaware of some of the proposals received, but it appeared that the first thing was to decide if we are staying with M2 Services or not. Commissioner Funk concurred. Mr. Timmerman advised there are 3 avenues;
 1. Buyout and continue with time and materials process only
 2. Buyout and maintain service thru end of original contract. – Would pay the next 3 years up front and service would continue to 2025. Then at the end of 2025 could resort back to a vendor process

3. Maintain the relationship as is.

Clerk Sharee Sprague inquired if the Commission were to continue with services would there be an ability to re-negotiate the service fees as that seems to be a part of the Commission concerns. Mr. Timmerman conceded that there are always options and his focus is to provide a good service at a fair price. Mr. Timmerman advised that he would need to stay with the same contracted agreement, but could add additional services under the same umbrella. Commissioner Lasley clarified that the entrance detection equipment is not included in the quote. Mr. Timmerman concurred advising that he worked with the Sheriff to look at options, but needed better direction from the Commission before he could secure bids from a third-party vendor. Commissioner Lasley confirmed the satisfaction of delivery of services by the employees. Commissioner Funk inquired on the quality of the cameras. Mr. Timmerman provided an update on the bandwidth and/or selection of the cameras chosen by the Commission. Mr. Timmerman advised that they have discussed the need to specialize the use of the cameras for better detailed results and advised that a PTZ Camera could be installed and would allow Dispatch to seek a specialized individual and/or situation. Commissioner Anderson expressed concern as to what was overpromised and undersold specifically for the parking lot of the courthouse and the drop box. Mr. Timmerman advised if he knows the concerns, he is happy to address them and that they could provide the quality being requested, however, it would require a much narrower scope of the area covered rather than an overall view of the area. Mr. Timmerman advises that it was discussed, but not requested at the time of installation. Mr. Timmerman advises that the equipment is the top of the line. Mr. Timmerman advises that the larger the megapixel the larger the file and the better the camera the more expensive, and the end result is not much better. The situational area allows for law enforcement personally address the situation. Mr. Timmerman advises that PTZ cameras are about \$5,000 per camera and are not recommended for interior. They require manual movement and then have to be reset to the tour area. Walmart transitioned to them and then went back to situational awareness to provide better consistency in the coverage. Commissioner Lasley advised that he accepts the explanations and would support moving forward with M2. Mr. Timmerman presented eight options for entry scanners for the front of the Courthouse. Mr. Timmerman would recommend #4 as it does bag scanning and does not require it to be manned, however is expensive. Mr. Timmerman advises that is it compatible with the current system, has facial recognition and can white list and upload known faces to trigger a warning to dispatch should you have a known violator. Mr. Timmerman recommended the Commission visit the websites and watch videos on operation and results. Mr. Timmerman requested permission to work with Sheriff Campbell to dig into more of the scanner options and meet with vendors and obtain better pricing impacts for the Commission. Commissioners Anderson and Lasley directed that they would like to focus on the courthouse security and entrance completion and then revisit the other proposals at a later date. Commissioner Funk agreed to progress that way, however, reiterated that the county needs to move forward with the other areas of security. Mr. Timmerman advised that the current system is 12x better than what we had and

confirmed that he would like to continue to improve services as the Commission has concerns they would like to address. Commissioner Lasley inquired if the scanners would need to be bid. Mr. Timmerman advised they are a specialized area and not readily available for bidding. Mr. Timmerman reported that Boise County had executed a Resolution regarding specialized contractors and would send it to Anson Call for review in advising the Commission. Upon conclusion, a motion to continue with services thru M2 under the current contract and purchase new courthouse entry cameras and access controls in the amount of \$11,686.00 to be serviced under umbrella of the current service agreement was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.

19. **Sheriff Office Update:** Sheriff Josh Campbell and Chief Deputy Sheriff Kasey Kendall appeared before the Commission. Sheriff Campbell reported that a Bannock County Officer crashed into one of his vehicles and it was being repaired. Chief Deputy Sheriff Kendall advised that the Justice Grant lines need to be adjusted for compliance with the Idaho Department of Parks and Recreation grant approval. Clerk Sharee Sprague requested authorization from the Commission to adjust the lines as follows and ratify the same upon execution of a Resolution at the next Commission meeting;

Acct No.	Account Description	Approved Amt	Changed Amt
08-12-0409-0005	SALARY GRANT - BOAT	\$ 15,025.00	\$ 15,025.00
08-12-0711-0001	BOAT - EDUCATION & SUPPLIES	\$ 750.00	\$ 333.25
08-12-0711-0002	BOAT - EQUIPMENT/SUPPLIES	\$ 2,614.00	\$ 2,114.00
08-12-0711-0003	BOAT - SAFETY EDUCATION	\$ 250.00	\$ 200.00
08-12-0711-0004	BOAT - NAVIGATIONAL AIDS	\$ 250.00	\$ 150.00
08-12-0711-0006	BOAT - FUEL	\$ 2,500.00	\$ 2,200.00
08-12-0711-0007	BOAT - REPAIRS	\$ 5,294.00	\$ 3,427.25
08-12-0711-0008	BOAT - OTHER	\$ 653.00	\$ 653.00
08-12-0711-0009	BOAT - LAW ENFORCMENT TRAINING	\$ 1,810.50	\$ 1,310.50
TOTALS		\$ 29,146.50	\$ 25,413.00

Upon conclusion, a motion to authorize the adjust budget lines and draft a resolution for execution was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

20. **Hardship Exemption Application RPD1011-00:** Barton Jay Kennison appeared in person requesting tax relief due to hardship. Mr. Kennison advises that he has congenital heart failure as a result of getting COVID-19 and now his heart functions at about 40%. Assessor Laura Carlon reports that Jay applied for hardship exemption and Mr. Kennison did not apply for circuit breaker last year, but has applied this year. Treasurer Curry advises that the application appears that Mr. Kennison will qualify on his current application. Commissioner Anderson confirmed that Mr. Kennison would pay the landfill fee. Upon conclusion a motion to grant a hardship exemption filed by Barton Jay Kennison on parcel no. RPD1011-00 and cancel taxes in the amount of \$1,053.00, cancel the penalty in the amount of \$11.13 and forgive interest in the

amount of \$11.01, for a total exemption of \$1,064.13 was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

21. **Cancellation of Taxes:** Deputy Assessor Kirk Mottishaw reported on Assessor cancellations as follows;
1. The State of Idaho purchased parcel no. RPD0914-00, however on processing the transfer, the parcel was not marked as tax exempt and the pro rata tax charge needs to be cancelled. Upon conclusion, a motion to cancel taxes in the amount of \$480.21, cancel landfill fees in the amount of \$181.49, and cancel penalty in the amount of \$5.94 for a total cancellation of \$667.64 on parcel no. RPD0914-00 was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.
 2. Chester Taylor removed a mobile home eighteen (18) months ago and did not notify the Assessor's Office. Mr. Mottishaw reports the removal has been verified and Mr. Taylor is requesting relief from taxes charged after the removal. Upon conclusion, a motion to cancel taxes on parcel no. MHZ0334-04 in the amount of \$20.40, and cancel the warrant of distraint in the amount of \$20.00, penalty in the amount of \$.20, for a total cancellation of \$40.60 was presented by Commissioner Anderson with a second by Commissioner Funk. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

Chief Deputy Assessor Flor Cardona reported that they were advised that parcel no. RPA1566-00 had received an invalid homeowner's exemption for tax years 2019, 2020 and 2021. Upon conclusion, a motion to recover taxes that would have been collected without the exemption in the amount of \$3,828.82 plus penalty and interest in the amount of \$531.78, for a total recovery of \$4,360.60 was presented by Commissioner Funk with a second by Commissioner Anderson. Commissioner Lasley was absent. Following audible call of the Board, motion unanimously carried.

22. **Personnel Updates:** Clerk Sharee Sprague reported on several personnel changes for the county. Clerk Sprague reports that impacted budget lines have been reviewed for sustainability of the requested changes and submitted the following changes;
- The Power County Clerk's Office approved a step increase due to completion of probationary period and requests Lissette Aguirre receive \$34,762.00 annually or \$19.10 hourly as compensation for completion of assigned job duties.
 - The Sheriff's Department approved a step increase due to completion of probationary period and POST Certification and requests James Clapier receive \$42,848.00 annually or \$20.60 hourly as compensation for completion of assigned job duties.
 - The Sheriff's Department approved a step increase due to completion of probationary period and POST Certification and requests Bailee Lammers receive \$41,766.40 annually or \$20.08 hourly as compensation for completion of assigned job duties.
 - The Sheriff's Department approved a step increase due to completion of probationary period and POST Certification and requests Arturo Martinez

receive \$40,560.00 annually or \$19.50 hourly as compensation for completion of assigned job duties.

- The Sheriff's Department approved a step increase due to completion of probationary period and POST Certification and requests Devan Funk receive \$33,446.40 annually or \$16.08 hourly as compensation for completion of assigned job duties.

Following discussion, a motion to accept personnel updates as submitted was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following audible call of the Board, motion unanimously carried.

23. **Conflict Public Defender Contracts:** Clerk Sharee Sprague submitted conflict public defender contracts from Bradley Willis and Patrick Davis. Clerk Sprague advised that Mr. Willis is a renewal and Mr. Davis is with Merrill & Merrill who is taking over for Brendon Taylor who was recently appointed to the bench. Upon conclusion, a motion to execute the conflict public defender contracts was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following audible call of the Board, motion unanimously carried.
24. **Legislative Letter of Support:** Commissioner Funk presented a letter from Public Lands Committee Chairman Bryan Sprague requesting support from the Commission on Sage Grouse Legislation RS29323. Commissioners Funk and Lasley recognized the proven success of Mr. Sprague's pheasant program and the issue that they have worked with all critical entities in the drafting of the legislation. Upon conclusion, a motion to contact Legislators and request support toward RS29323 was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following audible call of the Board, motion unanimously carried.

IV. NO EXECUTIVE SESSION HELD

V. ASSESSMENTS/CONCLUSIONS:

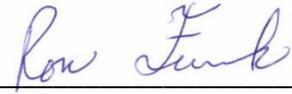
1. **Next Meeting:** The next regular session for the board to meet is slated for March 14, 2022
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following audible call of the Board, motion carried and the meeting was adjourned at 5:15 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held March 14, 2022.

ATTEST:



SHAREE SPRAGUE, Clerk



COMMISSIONER FUNK, Chairman