



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Monday, May 23, 2022, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, May 23, 2022, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Casey Annen, Deputy Clerk Cathy Miles, Deputy Auditor Anson Call, Legal Counsel	Deanna Curry, Treasurer Josh Campbell, Sheriff Kasey Kendall, Chief Deputy Sheriff,
OTHER PARTIES PRESENT:	Tammy Middleton, Andrea Higgins,	Lee Dille, Maria Gabriel,

III. AGENDA

A. NOTICES/REPORTS

- Weeds:** Weeds supervisor Andi Higgins reported that she has contacted several UTV dealers and manufacturers in the area, to include John Deere but no one has stock of a UTV ready for purchase. Motorsports Performance has some in stock with pricing within her budget range, tax, title and shipping is \$17,995.00 for the unit. To special order from others is 12-24 months wait time. Mrs. Higgins wants to put a 50-gallon tank on the UTV along with a pump motor along with a reel and hand gun attachment. Some of this equipment the weeds department has but some of the equipment still needs purchased to equip the UTV for the spraying needs. Mrs. Higgins reports that the weeds department can wait until next year to purchase a UTV, and will utilize the back-pack sprayers and four wheelers to do applications of chemicals this year. Discussion is held to decide a new UTV is needed. Mrs. Higgins states once a new UTV is purchased there is an estimate of 30 hours of work needed to equip it for the needs. Commissioner Funk states that when the ability to order a UTV or if a UTV comes available let the seller know that we are interested in purchasing one. Mrs. Higgins reports that she has checked with Fort Hall and other locations to see if anyone is going to surplus a UTV that could be utilized with no success.
- SEICCA Budget Discussion:** SEICCA representative Maria Gabriel presented the budget request for SEICCA for Power County. Discussion was held on the topic of SEICCA moving locations to the

School District Administrative Building. SEICCA is quickly out growing the space they are currently utilizing. Commissioners discuss concerns and questions with the potential move but understand that ultimately it will be SEICCA Board of Directors who decide on the new location. Ms. Gabriel states their office hours would still remain Monday to Thursday 7:00 am to 5:30 pm. Ms. Gabriel reports that the Chief Executive Officer, Shantay Bloxham will be leaving the department. Commissioners wish Mrs. Bloxham well in her future endeavors.

3. **Radio Communication Board Update:** Sheriff Josh Campbell and Chief Deputy Kasey Kendall presented the update for the Radio Communications Board. Radio Advisory committee wants to pursue Teton wireless to test the system to see if their radios will work out on Garden Rd. Teton wireless will place microwaves on any currently owned Power county towers if necessary.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, May 23, 2023, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. **Treasurer Updates:** Treasurer Deanna Curry presented the Board of Commissioners with a LGIP monthly statement, Treasurer's Cash, Joint Quarterly Report ending 03/31/22. Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports and to allow for the Treasurer's office to close Friday June 3rd was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, motion unanimously carried. Treasurer Curry informed the Commissioners of IntraFi Network Deposits which is through the Bank of Commerce. The funds deposited into this program are FDIC insured. Treasurer Curry will get the contract and review it prior to presenting it to the commissioners. Facilities Manager Chet Taylor reported that the Treasurer's office carpet will arrive June 1st and installation will start that day. Treasurer Curry requests she close her office for June 3rd to allow office staff to move all furniture and equipment back in and have I.T. support set up all necessary equipment. Treasurer Curry would like the office put back in working order for Monday June 6th as tax season is starting.
3. **Building and Grounds:** Lee Dille discussed with the board of commissioners the front entrance glass dividers. Mr. Dille will look into having the glass continued all the way up to the ceiling to make the entrance and exit secure. Mr. Dille reports that he met with Assessor Laura Porath and discussed options for a front counter remodel. The remodel would make the entry way and counter ADA compliant to assist with handicap patrons. Mr. Dille reports that he will create a counter option that are desks that have a pull-out section for those in wheel chairs and to give them space to allow for them to write as needed. Commissioners direct Mr. Dille and Assessor Porath to return before commissioners once a drawing has been made of the proposed changes. Discussion was held of the front entrance wall having a bow in it as well as the Public Defender's office has security glass that is too high for the ADA access and needs to be lowered. A motion to approve the change order up to the amount of \$3,500.00 to include the glass partition in the entry way going up to the ceiling and HVAC work to accommodate this was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, Motion unanimously passed. Mr. Dille reports that he is still working on the proper sloping for the parking lot before moving forward with the changes.
4. **Covid-19 Policy:** Discussion was held in regards to the Covid-19 sick leave policy. Upon discussion, a motion to return to a comprehensive sick leave policy with updated instructions as of May 23,2022 was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, Motion unanimously passed.
5. **Convene as Ambulance District Board at 1:06 Pm:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board

was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

6. **Reconvene as Board of County Commissioners at 1:29pm:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
7. **Sheriff's Update:** Sheriff Josh Campbell reports that he has received notice of the ILETS program raising their annual fees from \$4,800.00 to \$9,600.00 as of October 1st due to upgrades to the infrastructure the financial changes are now being passed down through the counties. Sheriff Campbell reports he explored the possibility of a regional facility at the Tri-Counties meeting and the discussion was not warmly received from others. The discussion did not seem to garner positive interest. Sheriff Campbell reports that a 5-year lease is \$12,000.00 and the residual payment goes to \$8,505.00 and a 3-year lease is \$18,000.00 and the residual payment goes to \$11,075.00. A motion to authorize Sheriff Campbell to enter into a lease with Bancorp with Bob Hugo Government Sales Specialist for a 3-year lease for two Dodge Durango's was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously passed.
8. **Property Acquisition:** Sheriff Campbell reports that he went out to look at a proposed property for the Sunbeam Tower and states the ground is a viable area that would work for the tower. A motion to pursue a property survey and land appraisal for a property located up Garden Rd was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board motion unanimously passed. Sheriff Campbell and Chief Deputy Kendall will get a land survey on the property.
9. **Personnel Updates:** Deputy Clerk Casey Annen reports that Troy Smith has resigned from the Sheriff's Office . Ms. Fehringer advises that the employee is eligible for separation benefits as follows;
 - 4.5 hours of Compensation pay for a total of \$99.54
 - 121 hours of Vacation pay for a total of \$2,676.52
 - 40 hours worked during the last payroll for a total of \$884.80
 - Employee is eligible for (0) month(s)COBRA Insurance Coverage through the County.

A motion to approve the separation benefits for Troy Smith was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board, motion unanimously passed.

Personnel Updates: Deputy Clerk Casey Annen reports that Richard Sammons has resigned from the Sheriff's Office . Ms. Fehringer advises that the employee is eligible for separation benefits as follows;

- 17.25 hours of Compensation pay for a total of \$345.52
- 22.46 hours of Vacation pay for a total of \$449.87
- 80 hours worked during the last payroll for a total of \$1,602.40
- Employee is eligible for (3) month(s)COBRA Insurance Coverage through the County.

A motion to approve the separation benefits for Richard Sammons was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board, motion unanimously passed.

- The Weed Control Department hired an employee to fill the vacant position and has hired seasonal help weed sprayer and requests Charles Bray receive \$20.00 hourly as

compensation for completion of assigned job duties. A motion to approve Charles Bray to work up to 19.5 hours a week and authorize pay up to \$15,000.00 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board motion unanimously passed.

- The Power County Ambulance hired Michelle Strom as a Full-time Advanced EMT and requests Ms. Strom receive \$22,366.50 annually or \$13.00 hourly as compensation for completion of assigned job duties.

A motion to approve the hiring of Michelle Strom was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously passed.

10. **Claims:** A motion to approve the claims approval report in the amount of \$252,138.35 was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

Fund	Claims
0001 GENERAL FUND (CURRENT EXPENSE)	\$19,660.68
0003 FAIR BOARD	\$250.00
0004 POWER COUNTY AMBULANCE DIST.	\$6,328.00
0005 POWER COUNTY ABATEMENT DIST.	\$16,060.00
0006 DISTRICT COURT	\$1,864.24
0008 JUSTICE FUND	\$32,990.02
0009 DRUG COURT	\$1,690.00
0010 ENHANCED 911 SERVICES	\$1,832.68
0011 HEALTH DISTRICT	\$46.53
0015 ELECTIONS	\$5,768.99
0016 INDIGENT	\$2,776.54
0017 JUNIOR COLLEGE TUITION	\$450.00
0023 SOLID WASTE (LANDFILL)	\$29,697.55
0027 WEEDS	\$8,695.45
0038 WATERWAYS	\$3,021.31
0041 AMERICAN RESCUE PLAN ACT	\$32,371.60
0050 PAYMENT IN LIEU OF TAXES	\$88,634.76
Total:	\$252,138.35

Commissioner Anderson states he would like to have the audit budget line increased next budget session.

11. **Letter of Support for Assessment Center Grant Application:** Discussion was held to review a letter of support for an Assessment Center Grant Application. The Assessment Center may serve up to 3 – 4 kids per week in our community and perhaps more if utilized by the schools, family and children. A motion to accept the proposed Letter of Support for Assessment Center Grant Application was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board motion unanimously carried.
12. **Primary Election Canvas:** Clerk Sharee Sprague presented the Primary Election Canvas. A motion to accept the Primary Election Canvas for the May 17, 2022 election as presented by Commissioner Lasley with a second by Commissioner Anderson. After audible call of the board motion unanimously passed.

C. POINTS OF ORDER:

1. Computer Arts tabled to a later meeting.

2. Approval of Past Meeting Minutes tabled to a later date.

IV. EXECUTIVE SESSION:

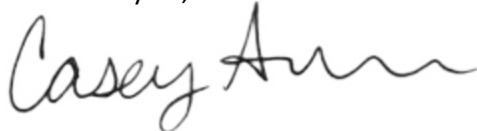
1. **Executive Legal Advice Session pursuant to I.C. §74-206(1)(f) 10:00 am:** A motion to enter into executive session pursuant to I.C. §74-206(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Anderson with a second by Commissioner Funk. Deputy Clerk Casey Annen conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 11:21 am.
2. **Executive Personnel Session I.C. 74-206(1)(b) 1:07 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Lasley. Deputy Clerk Casey Annen conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 1:29 pm.
3. **Executive Personnel Session I.C. 74-206(1)(b) 3:25 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Lasley. Deputy Clerk Casey Annen conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 4:00 pm.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for June 13, 2022
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 4:14pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 27, 2023.

ATTEST:



CASEY ANNEN, Deputy Clerk



COMMISSIONER FUNK, Chairman