



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Monday, May 27, 2022, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in special session Friday, May 27, 2022, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Lissette Aguirre, Deputy Clerk
Steve Stringham, I.T.

III. AGENDA

A. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, May 27, 2023, was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
2. **Personnel:** Clerk Sharee Sprague reports that James Clapier has resigned from the Sheriff's Office. Clerk Sprague advises that the employee is eligible for separation benefits as follows:

11.25 hours of Compensation pay for a total of \$231.75
111.72 hours of Vacation pay for a total of \$2,301.43
40 hours worked during the last payroll for a total of \$824.00
Employee is eligible for (5) month(s) COBRA Insurance Coverage through the County

Upon conclusion motion to authorize the final payout was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
3. **Convene as Ambulance District Board at 9:51 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

4. **Ambulance Administration:** Clerk Sharee Sprague reports that it has been determined that additional administrative duties are needed for the Ambulance District and that an individual has been identified that could perform the same without incurring overtime. Clerk Sprague advised that she and Commissioner Lasley had evaluated the pay value for the services and recommends the individual receive \$200.00 per week for performance of the extra duties. Clerk Sprague recommends that should the Board agree to move forward that the additional pay be processed thru a payroll adjustment rather than formal change of pay as it would reflect the interim period of pay rather than infer a promotion/demotion appearance. Upon conclusion, a motion to pay Darren Dancliff \$200.00 per week for performance administrative duties was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
5. **Building and Grounds:** Chester Taylor updated the Commission on the furnace bids received for the Treasurer and Juvenile Probation Offices. Mr. Taylor advises that Vogts Heating and Air provided a quote in the amount of \$10,295.00 for both furnaces with a lesser single stage version without variable output in the amount of \$8,795.00. Sierra provided a quote for \$4,180.00 for each furnace for a total of \$8,360.00. Mr. Taylor advises that the thermostat for the offices is in the Juvenile Probation supervisor's office. The Commission expressed concern with having furnaces with a variable drive. Mr. Taylor reports he was advised that all the new furnaces come with variable drives. Upon conclusion of discussion, a motion to approve the bids from Sierra Heating, Cooling and Plumbing in the amount of \$8,360.00 and pay the same from PILT Property Improvements account number 0050-00-0702-0000 was presented by Commissioner Funk with a second by with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
6. **CYBER SUPPORT MOU:** Clerk Sharee Sprague presented a Memorandum of Understanding (MOU) between Power County and Idaho National Guard. Clerk Sprague advised that as Elections are considered essential infrastructure, and Power County does not have full-time IT staff, the county qualified to participate in a Cyber Security analyzation thru the Idaho National Guard. Clerk Sprague reports that she had visited with IT Specialist Steve Stringham and they had determined that the county would best benefit from analyzation of all domains. Clerk Sprague reports that they have invited department heads and elected officials from the main buildings to take part in the initial interview. Commissioner Lasley inquired if EMS and the Ambulance had been invited. Clerk Sprague advised she will verify and make sure they are invited if not included in the original email invite. Upon conclusion, a motion to execute the MOU between Power County and Idaho National Guard was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
7. **SENDIO RENEWAL:** Clerk Sharee Sprague reported that IT Specialist Steven Stringham had submitted quotes to renew the SENDIO email scanning software which expires today. Clerk Sprague reports that Mr. Stringham submitted one (1) year and a two (2) year renewal of the physical appliance version quotes and was advised that Mr. Stringham would recommend the county switching to a virtual version in the future, but could not have the new version in place before the service expires, therefore suggested doing the one (1) year renewal and then transition within that period. Steve Stringham joined the meeting via ZOOM and the commission inquired on options to wait and just initiate the virtual version versus renewal and transition or renewal and receiving a pro rata credit toward the virtual version once installed. Mr. Stringham expressed potential security concerns with not renewing today and advised he would explore any potential to receive a pro rata credit once the virtual transition is completed. Upon

conclusion, a motion to renew the Sendio service for one (1) year and direct Mr. Stringham to work toward transitioning to a virtual service and receiving a pro rata credit upon completion was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 9:53 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Lasley. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 10:03 am.

2. **Executive Legal Advice Session pursuant to I.C. §74-206(1)(f) 9:53 am:** A motion to enter into executive session pursuant to I.C. §74-206(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Anderson with a second by Commissioner Lasley. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 10:03 am.

Post meeting clarification: The Board later identified that the statute identified was incorrect and should have been identified as IC 74-206(1)(b). By consensus, the Board agrees that the correct statute for discussion in executive session is IC 74-206(1)(b).

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for June 13, 2022
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 10:21 am.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 27, 2023.

ATTEST:



CASEY ANNEN, Deputy Clerk



COMMISSIONER FUNK, Chairman