



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes Commission Chambers 543 Bannock Ave. American Falls, ID 83211 www.powercounty.id.us

Monday, February 13, 2023, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, February 13, 2023, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair	
	Commissioner Bill Lasley	
ABSENT:	Commissioner Delane Anderson	
STAFF:	Sharee Sprague, Clerk	Jason Mackrill, Legal Counsel
	Casey Annen, Deputy Clerk	Casey Annen, Deputy Clerk
	Lissette Aguirre, Deputy Clerk	Chelsy Fehringer, Chief Deputy Clerk
	Cathy Miles, Deputy Auditor	
OTHER PARTIES PRESENT:	Amy Azizi	Jennifer Thaxton
	Andi Higgins	Josh Campbell
	Britney Herrgesell	Kasey Kendall
	Casey Kendell	Kristi Permann
	Chet Taylor	Laura Porath
	Deanna Curry	Lee Dille
	Delane Anderson (Absent)	Nate Cuoio
	Emelia Carillo	Randy Jensen
	Georgia Myland	Steve Stringham
	Jeff Rankin	

III. AGENDA

A. NOTICES/REPORTS

1. **Personnel Policy Update/Department Heads & Elected Officials Meeting:** Legal Counsel Nate Cuoio read the Personnel Policy changes to the group of Department Heads & Elected Officials. Assessor Laura Porath asks for direction on accepting gifts for staff that are under \$50.00. Assessor Porath reports at times she encounters members of the public who like to show their appreciation by giving gift cards. Assessor Porath reports that her staff politely refuses the gifts. Legal Counsel explains the law is geared toward decision making persons who are in control of budgetary positions. Legal Counsel explains that as long as it remains under \$50.00 limit and is not being given in exchange for favors it is okay to accept the gifts for the office staff. Treasurer Deanna Curry inquires if the courthouse parking lot is going to still be redone. Treasurer Curry

explains that the current parking lot is not sufficient to allow court house staff to park as well as those who are attending court. Staff members are having to park on the street or the furthest from the building. The Commission will speak with court staff and encourage participants to park on the street when attending court proceedings.

2. **Pocatello Free Clinic:** The Pocatello Free Clinic's outreach coordinator Emelia Carillo introduced Georgia Myland the family practitioner and medical director of the clinic. Emelia introduced Amy Azizi who is the director of programs development as well as provider of counseling services. and Randy Jensen the School Superintendent was also present. Ms. Carillo reports The Pocatello Free Clinic serves those in the community who are uninsured and underserved. The clinic is the longest running free clinic in the United States. Ms. Azizi states the purpose of coming before the Commission today is to share what the clinic has been doing in the community and to garnish some support to further increase the work the clinic does here in American Falls. Ms. Carillo states the clinic focuses on disease prevention as well as a multitude of ailments. Ms. Carillo expresses the drive behind focusing on Power County lies with some population data. 1 in 5 citizens in Power County are uninsured and is the highest in the State. Ms. Carillo states the top causes of death in Power County are potentially highly preventable. Power County also has a higher rate of smokers which leads to cancer and other ailments. Among the stats that Ms. Carillo presents, citizens in Power County present having more days that they experience physical and mentally unhealthy days than the average in the state of Idaho. Ms. Carillo reports statistical data showing that Power County has the second highest teen birth rate in the entire State. This stat also changes from being the highest teen birth rate to the second highest teen birth rate as each year follows. Power County is ranked second for the number of children who qualify for free or reduced lunches, Ms. Carillo believes this is indicative of the higher poverty rate in Power County. Ms. Carillo states that in 2022 the clinic was in the community only twice a month. Now they will be here in every Friday of the month except the first Friday which is designated to community outreach at local establishments. The clinic has Spanish speaking for those with English as their secondary language. Pocatello Free Clinic is open one day a week and the dental clinic is open one day a week as well. Ms. Azizi reports the current anticipated budget for the Pocatello Free Clinic is \$200,000.00 for what is planned. The only funding sources to support the work in Power County is the Idaho Department of Health & Welfare rural department as given \$26,000.00. To run November 2022 and ends June 1, 2023. The clinic plans to reapply for these funds again however it does not open until September of 2023. Ms. Azizi reports Pacific Source which is a foundation that provided \$30,000.00 for labs and medications. These funds specifically go to fund all the free clinics not just the one in Power County. This is the reason to request a donation for the Clinic. Ms. Myland states they do not have a specific request for support from the Commission and is here to provide information on what work they clinic is doing in Power County. Ms. Myland states the volunteers of the clinic would do the work wither or not the funding is there because their intentions are always to provide that help so many needs. The Commission directs the Pocatello Free Clinic to make a written request and to submit it to Clerk Sprague along with a request to be on the agenda for Commissioners during budget season.

B. MOTIONS:

1. **Agenda Amended and Approved:** A motion to amend the agenda for Monday, February 13,2023, to include rescheduling the Emergency JV Policy to the next Commissioner meeting in consensus with the prosecutor was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following audible call of the board, motion unanimously carried.

2. **Claims:** A motion to approve the claims approval report in the amount of \$705,126.20 was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 37,849.52
0002 SICK BANK COMPENSATION	\$ -
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 30,072.43
0005 POWER COUNTY ABATEMENT DIST.	\$ -
0006 DISTRICT COURT	\$ 2,269.54
0008 JUSTICE FUND	\$ 64,173.17
0009 DRUG COURT	\$ 667.89
0010 ENHANCED 911 SERVICES	\$ 3,376.36
0011 HEALTH DISTRICT	\$ 762.20
0015 ELECTIONS	\$ 134.06
0016 INDIGENT	\$ 1,607.32
0017 JUNIOR COLLEGE TUITION	\$ 500.00
0020 REVALUATION	\$ 13,182.51
0023 SOLID WASTE (LANDFILL)	\$ 34,605.69
0024 TORT	\$ -
0027 WEEDS	\$ 905.75
0038 WATERWAYS	\$ 838.91
0039 MUSEUM	\$ -
0041 AMERICAN RESCUE PLAN ACT	\$ 89,571.00
0050 PAYMENT IN LIEU OF TAXES	\$ 279,139.85
0051 BOND - WATER RIGHTS	\$ 145,220.00
Total Amount Paid	\$ 705,126.20

Commissioner Lasley reports the reason for his reimbursement was due to the amount of the spreader purchase ended up being more than previously approved due to shipping being added. He then could not use his business card due to the price would have maxed out the credit card. Commissioner Lasley therefore, used his personal card to make the purchase as to not delay acquiring the item.

3. **Sheriff Update:** Sheriff Josh Campbell & Chief Deputy Sheriff Kasey Kendall presented the Equature Maintenance agreement. A motion to approve signing the Equature Maintenance agreement in the amount of \$4,800.00 with Day Wireless Systems was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. Sheriff Campbell informs the commission the department is looking into a change in weapons. Sheriff Campbell reports a vendor; Javelin Arms would allow the Sheriff's office to do a trade in. Sheriff Campbell reports that Smith and Wesson will train two deputies to become Armorers at no cost to the department. Sheriff Campbell reports that a few citizens donated towards the Sheriff's Office needs. Donations were received in the amounts of \$2,500.00, Two donations of \$600.00 as well as a \$100.00 donation. The total

amount of community donations has come to \$3,800.00. A motion to approve the firearms purchase for the Sheriff's office with Javelin Arms LLC was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried. A motion to approve the Interagency Agreement between the State of Idaho, Office of Information Technology Services and Power County for the NG9-1-1 project was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. Sheriff Campbell reports he has located a vehicle to replace the Sheriff's vehicle that was recently in an accident. Upon discussion, A motion to authorize the Sheriff to move forward with the purchase of the 2022 Dodge Ram 1500 Classic from Tad Jenkins in the amount of \$38,046.00 and to be paid from 01-05-801-00 was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. Sheriff Campbell and Chief Deputy Kendall presented the annual Recreational Boating Safety grant agreement. A motion to approve signing the annual Idaho Department of Parks and Rec. Recreational Boating Safety Grant agreement to receive \$16,438.00 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried. Commissioner Anderson was absent.

4. **Resolution 2023-01 Destruction of Records:** Resolution 2023-01 A Resolution to authorize the destruction of records pursuant to I.C. § 31-871 came before the Commission at 10:42 am. The following parties acknowledged roll call of attendance;

- Bill Lasley
- Ron Funk
- Sharee Sprague
- Casey Annen

Clerk Sharee Sprague recited Power County Resolution 2023-01 A Resolution to grant I.C. § 31-871 to authorize the destruction of records. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered, a motion to approve Resolution No. 2023-01 as read into record by Clerk Sharee Sprague was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion carried. Commissioner Anderson was absent. The resolution was adopted and the matter concluded at 10:44 am.

5. **Convene as Ambulance District Board at 10:44 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

6. **Resolution 2023-02 Destruction of Records:** Resolution 2023-02 A Resolution to authorize the destruction of Ambulance District Records pursuant to IC 31-871 came before the Commission at 10:45 am. The following parties acknowledged roll call of attendance;

- Bill Lasley
- Ron Funk
- Sharee Sprague
- Casey Annen

Clerk Sharee Sprague recited Power County Resolution 2023-02 A Resolution to grant I.C. § 31-871 to authorize the destruction of records. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered, a motion to approve Resolution No. 2023-02 as read into record by Clerk Sharee Sprague was presented by Commissioner Funk with a second

by Commissioner Lasley. Following audible call, motion carried. Commissioner Anderson was absent. The resolution was adopted and the matter concluded at 10:48 am.

7. **Reconvene as Board of County Commissioners at 10:48 am:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
8. **Personnel Policy Update/Department Heads & Elected Officials Meeting:** Legal Counsel Nate Cuoio read the Personnel Policy changes to the group of Department Heads & Elected Officials. Assessor Laura Porath asks for direction on accepting gifts for staff that are under \$50.00. Assessor Porath reports at times she encounters members of the public who like to show their appreciation by giving gift cards. Assessor Porath reports that her staff politely refuses the gifts. Legal Counsel explains the law is geared toward decision making persons who are in control of budgetary positions. Legal Counsel explains that as long as it remains under \$50.00 limit and is not being given in exchange for favors it is okay to accept the gifts for the office staff. Treasurer Deanna Curry inquires if the courthouse parking lot is going to still be redone. Treasurer Curry explains that the current parking lot is not sufficient to allow court house staff to park as well as those who are attending court. Staff members are having to park on the street or the furthest from the building. The Commission will speak with court staff and encourage participants to park on the street when attending court proceedings.
9. **Personnel Updates:** Payroll Clerk Lissette Aguirre reported on several personnel changes for the county. Ms. Aguirre reports that impacted budget lines have been reviewed for sustainability of the requested changes and submitted the following changes;
 - The Ambulance District Advised Kristin Curtis is no longer an observer/Student/EMT volunteer.
 - The Ambulance District would like to give an update on Melissa Landis, she has decided to go with a different agency.
 - The Power County Assessor's Office approved a step increase due to completion of probationary period and requests Flor Cardona receive \$43,442.40 annually or \$23.86 hourly as compensation for completion of assigned job duties.
 - The Ambulance Department hired an employee for AEMT and requests Jesse M. Johnston receive pay per call \$15.00 hourly as compensation for completion of assigned job duties.
 - The Ambulance Department hired Ashlie Corbridge as an EMT/RN at \$15.00 an hour for completion of assigned job duties.

Following discussion, a motion to accept personnel updates as submitted was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following audible call of the Board, motion unanimously carried.

10. **Personnel Updates:** Payroll Clerk Lissette Aguirre reports that Daniel Cromer has Termed from the Ambulance Dist. Ms. Aguirre advises that the employee is eligible for separation benefits as follows;
 - 43.2 hours of Compensation pay for a total of \$824.26
 - 23.15 hours of Vacation pay for a total of \$441.70
 - 48 hours worked/ (Admin Leave) during the last payroll for a total of \$915.84
 - Employee is eligible for (2) month(s) COBRA Insurance Coverage through the County.Following discussion, a motion to accept personnel updates as submitted and issue a payout to Daniel Cromer and authorize 2 months COBRA Insurance Coverage for the employee only was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board.

Personnel Updates: Payroll Clerk Lissette Aguirre reports that Aleisha Circle has resigned from the Power County Ambulance Dist.. Ms. Fehringer advises that the employee is eligible for separation benefits as follows;

- 0 hours of Compensation pay for a total of \$0
- 0 hours of Vacation pay for a total of \$0
- 24 hours worked during the last payroll for a total of \$407.04
- Employee is eligible for (0) month(s) COBRA Insurance Coverage through the County

Following discussion, a motion to accept personnel updates as submitted and issue a payout in the amount of \$407.04 to Aleisha Circle and authorize 0 months COBRA Insurance Coverage for the employee only was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board.

11. **Valley Ag. Credit Application:** A motion to approve signing the application for credit with Valley Ag was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried.
12. **Surplus List/Sealed Bid Opening:** A motion to approve the Sheriff surplus list as follows for donation or disposal was presented by Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following audible call of the board, motion unanimously carried.

The Sheriff's Office surplus list is as follows;

- (2) office chairs w/blue and black fabric, worn out fabric on seat.
- (1) office chair w/black/gray fabric, overused and unstable.
- (1) office chair w/black fabric, no arms, used.
- (1) office chair w/blue fabric, wooden framed, stained.

A motion to accept the sealed bid from Ty Bolich in the amount of \$550.00 for the Zoll M Defibrillator was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried.

13. **Fairgrounds Lease/Maintenance Agreement:** Commissioner Lasley reported the Fair Board met and has approved the Caretaking contract and the Fairgrounds lease agreement. Upon discussion, A motion to approve the Fairgrounds Caretaking Agreement with Allen Phillips was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. A motion to approve the Fairgrounds Lease agreement with Allen Phillips was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried.
14. **Building Inspection Proposal:** A motion to approve the building inspection proposal from Degiulio Commercial Property Inspections LLC in the amount of \$3,551.10 and to authorize a demand check upon the completion of the inspection was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried.
15. **Building & Grounds:** Lee Dille presented the contract for Idaho Wholesale Hardware. Mr. Dille discusses a contract deviation upon review. Mr. Dille reports the vendor states in their proposal form attachment. Upon arrival of the product (windows) the installation and work will begin within 45 days. Mr. Dille reports the vendor would like to receive half payment or a portion of payment up front to purchase the windows prior to any work being done. A motion to approve signing the contract for Design Place, PLLC (Lee Dille) for services of Maintenance Items including window frames replacement and upgrading heating, ventilation & Air conditioning

systems was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. A motion to approve signing the contract for Idaho Wholesale Hardware for window removal and furnishings and installation of new windows as well as related work out lined in the contract was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. A motion to approve the purchase of Cleanmax cordless backpack vacuum and attachments in the amount of \$1,313.57 to be paid out of Building & Grounds Capital fund was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried.

16. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on February 1, 2023, was presented Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

Approval of Past Meeting Minutes: A motion to accept minutes as printed for meetings held on February 2, 2023, was presented Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

Approval of Past Meeting Minutes: A motion to accept minutes as printed for meetings held on January 9, 2023, was presented Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

Approval of Past Meeting Minutes: A motion to accept minutes as printed for meetings held on January 17, 2023, was presented Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

Approval of Past Meeting Minutes: A motion to accept minutes as printed for meetings held on January 27, 2023, was presented Commissioner Lasley with a second by Commissioner Funk. Commissioner Anderson was absent. Following an audible call of the board, the motion unanimously carried.

C. POINTS OF ORDER:

1. **Tabled:** JV Emergency Policy Review, Nate Cuoio Outside Services Contract

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 4:28 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Deputy Clerk Casey Annen conducted roll call on the motion;
- Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, ABSENT
- Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 4:49 pm.

2. **Executive Personnel Session I.C. 74-206(1)(b) 10:57 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Deputy Clerk Casey Annen conducted roll call on the motion;
- Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, ABSENT
- Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 11:21 am.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for February 7, 2022
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the meeting was adjourned at 4:54 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held March 28, 2023.

ATTEST:



CASEY ANNEN, Deputy Clerk



COMMISSIONER FUNK, Chairman