



# POWER COUNTY BOARD OF COMMISSIONERS

**Meeting Minutes**  
**Commission Chambers**  
**543 Bannock Ave.**  
**American Falls, ID 83211**  
[www.powercounty.id.us](http://www.powercounty.id.us)

**Monday, March 27, 2023, 9:00 a.m.**

## **I. CALL TO ORDER**

The Board of County Commissioners met in regular session Monday, March 27, 2023, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

## **II. COMMISSIONERS/STAFF**

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Casey Annen, Deputy Clerk Lissette Aguirre, Deputy Clerk Cathy Miles, Deputy Auditor Jason Mackrill, Legal Counsel	
OTHER PARTIES PRESENT:	Andi Higgins Britney Herrgesell Deanna Curry Josh Campbell Kasey Kendall Kim Piper	Laura Porath Mark Love Monty Grey Ryan Erikson Skylar Johns Steve Stringham

## **III. AGENDA**

### **A. NOTICES/REPORTS**

1. **Affidavits of Capital & Surplus/Reserves & Undivided Earnings:** Treasurer Curry reports that every year she is required to acquire all credit union bank statements to review and reports everything looks like it's doing quite well.
2. **Gateway West Project/Cassia County Commissioners:** It was determined Kerry McMurray Cassia County Planning & Zoning will participate in setting up a coalition meeting before the next two weeks to get all parties involved sharing all necessary information together. Discussion was tabled and will be rescheduled for further discussion.

### **B. MOTIONS:**

1. **Agenda:** A motion to approve the agenda for Monday, March 27, 2023, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. **Treasurer Updates:** Treasurer Deanna Curry presented the Board of Commissioners with a LGIP monthly statement, Treasurer’s Cash, Joint Quarterly Report ending 02/28/2023. Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, motion unanimously carried. Treasurer Curry reports a treasury bond was replaced with a different treasury bond and it went from earning 1.38% to 5.05%.
3. **Claims:** A motion to approve the claims approval report in the amount of \$169,781.08 was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 30,494.94
0002 SICK BANK COMPENSATION	\$ -
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 1,259.10
0005 POWER COUNTY ABATEMENT DIST.	\$ -
0006 DISTRICT COURT	\$ 3,173.65
0008 JUSTICE FUND	\$ 18,279.06
0009 DRUG COURT	\$ 27.55
0010 ENHANCED 911 SERVICES	\$ 975.00
0011 HEALTH DISTRICT	\$ 184.93
0015 ELECTIONS	\$ 3,709.45
0016 INDIGENT	\$ 302.48
0017 JUNIOR COLLEGE TUITION	\$ -
0020 REVALUATION	\$ 45.00
0023 SOLID WASTE (LANDFILL)	\$ 525.06
0024 TORT	\$ -
0027 WEEDS	\$ 211.89
0038 WATERWAYS	\$ -
0039 MUSEUM	\$ -
0041 AMERICAN RESCUE PLAN ACT	\$ 104,766.47
0050 PAYMENT IN LIEU OF TAXES	\$ 5,576.50
0051 BOND - WATER RIGHTS	\$ -
<b>Total Amount Paid</b>	<b>\$ 169,781.08</b>

4. **I.T. Update:** Mr. Stringham reports there are two cell plans that can be suspended while not in use since they are associated to investigations. The need to be unsuspended quickly may arise and Mr. Stringham can accommodate that need. Mr. Stringham would coordinate with the Sheriff and Clerk’s office as well. The discussion will be tabled for revisit during budget discussions. A motion to ratify the decision to have IT Director Steve Stringham purchase a

- tester and necessary tools in the amount of \$329.80 to be paid out of line 01-19-524-00 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.
5. A motion to approve the sick leave for Friday for Assessor Office employee as of March 24, 2023 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.
  6. **Convene as Ambulance District Board at 10:29 am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
  7. **Power County Ambulance Administration & Financial Report:** Administrative Assistant Mark Love appeared before the Board and presented the accounts receivable reports from Amerimax for the date ending 03/24/23. Following discussion, a motion to accept the Financial Reports as submitted was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried. A motion to support the Ambulance District adjusting the license plates and registration for ambulances to be structured to coincide with the names of each ambulance to prevent confusion was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried. Mr. Love reports PCA 1 was repaired by Anderson's Autobody and returned to full service Friday. PCA 2 had a windshield replaced and is now stationed in Rockland. Mr. Love reports the 2001 Ford is in service and third out. Mr. Love reports Stotz equipment donated \$5,000.00 towards any need the Ambulance Service needs. Mr. Love reports he would like to talk to the EFEMT Association about having the money put towards a Lucas CPR Compression Device. Commission Directs Mr. Love that all Training and Scheduling meeting minutes and agenda be sent to the Clerk's office for record keeping to ensure open meeting laws are followed. Mr. Love advises the department will adjourn from PC EMS training and scheduling meeting and go into the EMT Association election meeting. Mr. Love advises the FEMA Grant went through and he submitted the invoices for reimbursement. Clerk Sprague advises a meeting was held to get System Design West the information necessary to move forward and reports Chief Permann received approval from CMS and they will need to get back together with Nicole to ensure nothing else is needed. Commission reminded Mr. Love all claims are due Wednesday a week from now. Clerk Sprague advises Mr. Love if any bills have due dates prior to that date to let the Clerk's office know.
  8. **Reconvene as Board of County Commissioners at 11:00 am:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
  9. **Wildcat Subdivision Plat Map:** Planning & Zoning Andi Higgins presented the Wildcat Subdivision Plat Map. Mrs. Higgins reports this is in Rockland and it is a family lot of land that is being divided out to allow for siblings to build near one another. Commissioner Funk states verbally it is ok to allow Commissioner Anderson and Commissioner Lasley to sign the plat map as he is not in physical attendance and unable to do so. A motion to approve the Wildcat Subdivision Plat Map was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried. A motion to approve the Weeds Tank Sprayer in the amount of \$1,5445.58 to be paid out of the weed equipment budget was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.

10. **Idaho Fish & Game Shooting Range/Board of Directors:** Commissioner Anderson discusses the grant application process and requirements for an indoor shooting range. Fish & Game requested to have a study done on migratory trails for this location. To meet the June grant application deadline a site map and committee needs to be established to move forward. A motion to establish a shooting range committee with the following members was presented by Commissioner Anderson with a second by Commissioner Lasley following audible call of the board, motion unanimously carried. Commissioner Funk was absent. The Committee will be as follows;

Chairman Jason Mackrill  
Vice Chair Kael Kooppin  
Jon Schutte  
Alex Tiede  
Lee Fehringer

11. **Planning & Zoning Appeal:** Ryan Erickson appeal was presented to the commission. The Commission explained and addressed the procedure. Mr. Erickson advised he believes the primary reason of the denial was the Planning and Zoning Commission didn't want to deal with others wanting a similar variance in the future if they were to grant his variance. Mr. Erickson believes the decision was based off a board member husband's thought. Mr. Erickson states he has a hardship due to having a steep incline on his property and can't put his building in a different place. Commissioner Anderson advised he wants to review the audio from the Planning & Zoning meeting. Commissioner Lasley would like to have the board listen to the recordings and discuss the concerns. Commissioner Funk closed the hearing at 1:49 pm. A motion to table deliberations until April 3, 2023 to allow for review of supporting documents was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.
12. **FY2024 Budget Planning:** Clerk Sharee Sprague discusses budget planning. Clerk Sprague reports Deputy Clerk Cathy Miles has done research and if the county switched to using Treasure Valley's highest-grade cooler that services hot/cold water and apply that to everyone who has coolers now there would be a savings of \$675.36. Upon discussion of Treasure Valley Coffee products and comparing the current vendor, it was determined Clerk Sprague will reach out to other offices to discuss the vendor switch. A motion to hold the proposed budget hearing on August 21<sup>st</sup> at 12pm was presented by commissioner Lasley with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.
13. **Personnel Updates:** Payroll Clerk Lissette Aguirre reports that Jeff Lewis has terminated from the Ambulance District. Ms. Aguirre advises that the employee is eligible for separation benefits as follows;

- 0 hours of Compensation pay for a total of \$0
- 0 hours of Vacation pay for a total of \$0
- 0 hours worked during the last payroll for a total of \$0
- Employee is eligible for (0) month(s) COBRA Insurance Coverage through the County - Jeff does not have insurance through the County.

Following discussion, a motion to accept personnel updates as submitted was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.

The Power County Ambulance hired a part-time employee, Jeff Lewis and request that Lewis receive compensation for calls.

Following discussion, a motion to accept personnel updates as submitted was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

**Personnel Updates:** Payroll Clerk Lissette Aguirre reports that Erika Vargas has termed from the Sheriff's Office. Ms. Aguirre advises that the employee is eligible for separation benefits as follows;

- 70.50 hours of Compensation pay for a total of \$1,270.41
- 39.96 hours of Vacation pay for a total of \$720.08
- 40 hours worked during the last payroll for a total of \$720.80
- Employee is eligible for (0) month(s) COBRA Insurance Coverage through the County

Following discussion, a motion to accept personnel updates as submitted and issue a payout to Erika Vargas in the total amount of \$2,711.29 and authorize zero (0) months COBRA Insurance Coverage for the employee only was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board.

14. **Legislative Update/Legislative Impacts:** A motion to table the legislative update and legislative impacts was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board, Motion unanimously carried.

### C. POINTS OF ORDER:NA

### IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 10:19 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Anderson . Deputy Clerk Casey Annen conducted roll call on the motion;
  - Commissioner Funk, ABSENT
  - Commissioner Lasley, AYE
  - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Anderson declared the meeting open at 10:26 am.
2. **Executive Legal Advice Session I.C. §74-206(1)(f) 3:06 pm:** A motion to enter into executive session pursuant to I.C. §74-206(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Lasley with a second by Commissioner Anderson. Deputy Clerk Casey Annen conducted roll call on the motion;
  - Commissioner Funk, ABSENT
  - Commissioner Lasley, AYE
  - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Anderson declared the meeting open at 1:05 pm.
3. **Executive Legal Advice Session/NDA/Lease Review I.C. §74-206(1)(f) 2:10 pm:** A motion to enter into executive session pursuant to I.C. §74-206(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Anderson with a second by Commissioner Lasley. Deputy Clerk Casey Annen conducted roll call on the motion;

- Commissioner Funk, AYE
- Commissioner Lasley, AYE
- Commissioner Anderson, AYE


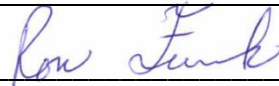
Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 2:59 pm.

4. **Executive Personnel Session I.C. 74-206(1)(b) 3:00 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Anderson. Deputy Clerk Casey Annen conducted roll call on the motion;
- Commissioner Funk, AYE
  - Commissioner Lasley, AYE
  - Commissioner Anderson, AYE
- Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 4:37pm.

**V. ASSESSMENTS/CONCLUSIONS:**

1. **Next Meeting:** The next regular session for the board to meet is slated for April 10, 2023.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the Board, motion carried and the meeting was adjourned at 5:21 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held May 8, 2023.

<p>ATTEST:</p>  <p>SHAREE SPRAGUE, Clerk</p>	 <p>COMMISSIONER FUNK, Chairman</p>
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