



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes Commission Chambers 543 Bannock Ave. American Falls, ID 83211 www.powercounty.id.us

Monday, April 10, 2023, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, April 10, 2023, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Casey Annen, Deputy Clerk Lissette Aguirre, Deputy Clerk Nate Cuoio, Legal Counsel	
OTHER PARTIES PRESENT:	Jeff Rankin Laura Porath Deanna Curry Steve Stringham	Josh Campbell Kasey Kendell Britney Herrgesell Mayor Blad

III. AGENDA

A. NOTICES/REPORTS

1. **Landfill:** Landfill Supervisor Jeff Rankin reported that Josh Chandler has not signed the bid for the railing out in the Arbon Valley landfill station. Clerk Sprague reported Mr. Chandler called into the Clerk's office reporting he can't complete the required W9 and doesn't have a certificate of insurance to operate under. After discussion the Commission directs Mr. Rankin to move forward with finding someone else to do the railing and to notify Mr. Chandler his bid is no longer being accepted. Mr. Rankin reports an employee hit the building out at the landfill and reports it was submitted to insurance. Mr. Rankin reports he is still trying to get a door company to come inspect the damage door and to provide a quote on repairs. The other side of this building had wind damage due to extreme high winds. Mr. Rankin will get stiffeners for the door as well. Mr. Rankin reports he posted for a part time employment and reports a previous employee would be interested in the part time position. The Commission directs Mr. Rankin to post it to social media to get the word out to get applicants. Mr. Rankin will create an application to charge at the landfill and present for commission review and approval.
2. **DMV Title Admin. Fees:** Assessor Laura Porath discusses recent law passed to raise title admin fees and after discussions with the Assessors Association as of Friday decided to halt adjusting

the fees to have all counties discuss and decide on one standard fee to create consistency. Assessor Porath will come before commissioners with a proposal once final discussions have completed.

3. **Mayor Blad Update:** City of Pocatello Mayor Blad reports he appreciates the Commissions willingness to meet regularly. Mayor Blad reports the Morton project is coming along well and reports Morton will be having a grand opening tour of their facility soon. Mayor Blad will forward the information onto the Commission in hopes the Commission will attend. Mayor Blad reports that Power County, the city of Pocatello and Bannock County Development and the Development Authority worked to have the Morton Building put outside of the tiff district tax to be placed on the tax rolls sooner than the next 15 years and hopefully Power County can see those changes soon. Mayor Blad reports the City of Pocatello continues to work on the transload system at the airport. There are still discussions and improvements that would need to be made in order to make it work efficiently for Union Pacific Railroad and the public. Mayor Reports Top Hay at the airport would like to utilize more airport space and further discussions are being held in regards to this topic. Mayor Blad reports discussions are in place to work on getting a direct flight from Pocatello to Denver and back daily in rotation. They are working with United and Sky West. Multiple corporations and public would benefit from a Denver flight. Delta has committed over the next few years to move away from the 50-passenger plane and go to all 75-passenger dual class airline. Mayor Blad informs the Commission the City of Pocatello has filed a tort claim against the Idaho Department of Water Resources. City of Pocatello has a right to 50,000 acre-feet of water from the Palisades Reservoir. The Idaho Department of Water Resources consider the water right unique and over the last few years have only fulfilled 300 acre-feet of water with the claim Palisades isn't filling with water. The City of Pocatello has put 25 smaller cities on notice they may not be able to provide them water. The City of Pocatello has had to send approximately \$400,000.00 back to the cities in the last two years because of this. Mayor Blad informs the commission he would be interested in speaking with the Highway District Commissioners and the Power County Commissioners during his next meeting. Mayor Blad would like to discuss some winter road maintenance with both parties.
4. **Juvenile Probation:** Britney Herrgesell reports her office has been painted and is looking great. Mrs. Herrgesell reports IT found her printer lease is up on May 5th. Mrs. Herrgesell reports that IT Steve Stringham reset settings on the printer to default to black and white copies. Mrs. Herrgesell reports she is okay with IT taking over the printers and their lease information but would like a decision on her printer prior to the lease being up. Mrs. Herrgesell reports she has separated collected information on various policies and hopes to have a rough draft by October. Mrs. Herrgesell reports she would like to implement a Power County Bucks hygiene and snack center. Kids will earn Power County Bucks through good behavior and get to spend them on hygiene products or snacks of their choosing. Probationers will help to keep the supply stocked. Mrs. Herrgesell reports some probationers don't have good access to hygiene items or have food scarcities and this would benefit them as well as teach the value of currency. Mrs. Herrgesell informs the commission the drug testing fund was \$1,000.00 and has exceeded that limit last month. When Mrs. Herrgesell started working of 29 kids on probation 26 were testing positive for drugs. Now Mrs. Herrgesell is happy to report of 32 kids she has only 5 testing positive and 3 of those 5 are new probationers. Mrs. Herrgesell goes to the high school to test her probationers and Deputy Marshall is great at giving them water and having them ready for the testing. She is sending kids to detention as a punitive punishment and it seems to be working. Mrs. Herrgesell reports she has implemented Friday school, if kids don't maintain a 70% or higher they are to attend Friday school. Mrs. Herrgesell reports kids have gone from flunking grades to straight A's and three students have consequently made

honor roll. Mrs. Herrgesell has been encouraging parents to participate in the process of encouragement for the students.

5. **Sheriff Update:** Sheriff Josh Campbell and Chief Deputy Sheriff Kasey Kendall presented the option to hire temporary employees from the Bingham County Sheriff's office. Sheriff Campbell will inform each temporary employee it is not a guarantee of specific hours as it is temporary employment. Sheriff Campbell reports Patrol Officers have really stepped up in helping fill gaps in scheduling and appreciates all their hard work in assisting fill the department's needs. Sheriff Campbell reports on the train derailment that occurred this week. He reports they have not found the cause of the derailment yet. Sheriff Campbell reports the department recovered about a pound and half of marijuana from a traffic stop on a bad registration. Discussion was held on the radio tower microwaves. Sheriff Campbell will present options to the radio committee and return to the Commission for future discussion.
6. **Budget Discussion:** Clerk Sprague reports the need for a budget discussion to determine funding streams for the Weeds Board meeting lunches. Previous discussion was if the state funds went away from providing that in the past the board would make available funds to have that meeting meal funded. Upon discussion, the Commission directed to expend the travel line and to adjust the funds by budget resolution in the end of the year. After further discussion on Veteran Services the commission decided to hold off on the budget discussion until a new Veteran Services Officer can be hired and included in the budget discussions.

B. MOTIONS:

1. **Agenda Amended and Approved:** A motion to amend the agenda for Monday, April 10, 2023, to include dropping the Jv Emergency Policy Review for the fifth time and to include the designation for polling places Resolution Number 2023 – 05 and the budget is 2023 -04 on the grounds that information was provided to the Board after the posting of the meeting and then approve the agenda was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. A notice was sent out to an individual to inform them to come in and sign a form stating they were resigning. The meeting was scheduled for 10:00 am and it is now 10:39 am and the individual has not shown up. To note for the record the waiting room has been checked repeatedly to ensure the individual was not missed. At this time the Commission would like to move forward with the dismissal of the individual and to notify them by email, served by the Sheriff's Office and by Certified Mail was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried. The commission directs Legal Counsel to prepare the necessary documentation to be sent.
3. **Cancellation of Taxes:** Treasurer Deanna Curry presented a cancellation of landfill fees on parcel number RPD0212-00 for tax years 2021 & 2022. A motion to cancel County Landfill fees in the total amount of \$120.60 as they were assessed in error as reported by Treasurer Curry was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried and fees were cancelled on parcel RPD0212-00.
4. **Resolution 2023-05:** Resolution 2023-05 A Resolution designating precincts and polling locations for the 2023 Election Year to designate the necessary precincts and change precinct 3 polling location came before the Commission at 3:27 pm. The following parties acknowledged roll call of attendance;
 - Bill Lasley
 - Ron Funk
 - Delane Anderson
 - Sharee Sprague

- Casey Annen

Clerk Sharee Sprague recited Power County Resolution 2023-05 A Resolution designating precincts and polling locations for the 2023 Election Year and to designate the necessary precincts and change precinct 3 polling location. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered, a motion to approve Resolution No. 2023-05 as read into record by Clerk Sharee Sprague was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call, motion unanimously carried, the resolution was adopted and the matter concluded at 3:29 pm.

5. **Resolution 2023-04 Unanticipated Fund & Budget Changes:** A resolution to adjust FY2023 Budget came before the Commission at 3:16 pm. The following parties acknowledged roll call of attendance;

- Casey Annen
- Sharee Sprague
- Bill Lasley
- Delane Anderson
- Ron Funk

No members of the public present. Clerk Sharee Sprague recited Power County Resolution 2023-04 a resolution to adjust FY2023 Unanticipated Fund & Budget Changes. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered, a motion to approve Resolution 2023-04 as read into record was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call, motion unanimously carried, the resolution was adopted and the matter concluded at 3:26 pm.

6. **IT:** IT Director Steve Stringham discusses with the Commission IT Budget Changes. Upon discussion, a motion to purchase the Jv probation printer from the PILT fund and to enter in a one-year maintenance service contract, the service contract would still come from the Jv Probation budget during that year and to review at the end of that year was presented by Commissioner Lasley with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. Upon discussion the Commission directs Mr. Stringham to have a read only permission for the commissioners on the Commissioner drive and Common drive. Commissioners would like to not have access to change or alter documentation. Upon discussion of First Net, Elected Clerk Sprague advises she would like to switch the Wifi for poll books over to First Net. A motion to direct Mr. Stringham to move forward on the First Net transition as presented on the IT summary was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. The commission directs Mr. Stringham to utilize mileage reimbursement when traveling to the Summer IT Conference in Moscow as he will be combining the trip for a family summer vacation. The reimbursement and expense are not to exceed what would be incurred if making the trip alone. Commissioner Lasley informed Mr. Stringham of a Spillman presentation happening and will forward the information to Mr. Stringham.

7. **Personnel Updates:** Elected Clerk Sharee Sprague reports that Mark Love has terminated from the Ambulance Department. Clerk Sprague advises that the employee is eligible for separation benefits as follows;

- 28.5 hours of Compensation pay for a total of \$448.88
- 13.15 hours of Vacation pay for a total of \$207.11
- 49 hours worked during the last payroll for a total of \$771.75
- Employee is not eligible for COBRA Insurance Coverage through the County

Following discussion a motion to accept personnel updates as submitted and issue a payout to Mark Love in the total amount of \$1,427.74 and not authorize COBRA Insurance Coverage for the employee was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, motion unanimously carried.

Personnel: A motion to approve the Assessor’s Office hiring DMV personnel and to offer the range of \$15 to \$20 an hour was presented by Commissioner Funk with a second by Commissioner Anderson following audible call of the board, motion unanimously carried.

8. **Claims:** A motion to approve the claims approval report in the amount of \$118,103.50 was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 19,860.21
0002 SICK BANK COMPENSATION	\$ -
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 2,272.52
0005 POWER COUNTY ABATEMENT DIST.	\$ -
0006 DISTRICT COURT	\$ 1,319.80
0008 JUSTICE FUND	\$ 13,039.17
0009 DRUG COURT	\$ 175.00
0010 ENHANCED 911 SERVICES	\$ 2,652.16
0011 HEALTH DISTRICT	\$ 32,771.60
0015 ELECTIONS	\$ 8,438.33
0016 INDIGENT	\$ 5,013.81
0017 JUNIOR COLLEGE TUITION	\$ -
0020 REVALUATION	\$ 18,049.07
0023 SOLID WASTE (LANDFILL)	\$ 9,023.04
0024 TORT	\$ -
0027 WEEDS	\$ 79.03
0038 WATERWAYS	\$ 762.87
0039 MUSEUM	\$ 519.16
0041 AMERICAN RESCUE PLAN ACT	\$ 100.00
0050 PAYMENT IN LIEU OF TAXES	\$ 3,636.83
0051 BOND - WATER RIGHTS	\$ 140.90
Total Amount Paid	\$ 118,103.50

Deputy Clerk Cathy Miles reports that a check was cut and held in the amount of \$9,200.00 for Sierra Heating & Cooling. The check was cut on September 29, 2022 to ensure the funds come out of that budget year. The check was held until parts for the Multi-zone multi-ductless heating system in the Health Department building arrived and can be installed. Deputy Clerk Miles reports she was informed the parts have arrived and are just waiting to be installed. Clerk Sprague advises IT Director Steve Stringham’s phone line needs moved from the Sheriff’s budget to come from the IT budget.

9. **Airport Grant Request for Payment:** A motion to approve the airport grant request for payment as presented to the Commission was presented by Commissioner Anderson with the second by Commissioner Funk. Following audible call of the board, motion unanimously carried.

C. POINTS OF ORDER:

1. Jv Emergency Policy Review: Tabled not ready for review.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 10:25 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Anderson with a second by Commissioner Lasley. Deputy Clerk Casey Annen conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 10:38 am.
2. **Executive Personnel Session I.C. 74-206(1)(b) 1:59 pm:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Deputy Clerk Casey Annen conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 2:25 pm.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for April 24, 2023
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion carried and the meeting was adjourned at 4:35 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held May 8, 2023.

ATTEST:



SHAREE SPRAGUE, Clerk



COMMISSIONER FUNK, Chairman