



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Thursday, June 29, 2023, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Thursday, June 29, 2023, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair (Phone)
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Legal Counsel Nate Cuoio (phone)

OTHER PARTIES PRESENT: Sheriff Josh Campbell Steve Stringham
Chie Deputy Sheriff Kasey Kendall Kristi Permann

III. AGENDA

A. NOTICES/REPORTS

1. **Sheriff:** Sheriff Josh Campbell appeared before the Commission and presented budget requests for fiscal year 2024. Sheriff Campbell is requesting an additional position as a part of his five (5) year plan to provide for additional coverage between patrol and the jail. Sheriff Campbell explained needed increases caused by inflation and training needs and areas he tried to cut down to help support the requested increases. Sheriff Campbell advised that he neglected to budget for upgrading a vehicle to accommodate the K-9 unit. The Commission directed to see what the need was and report back. The Commission directed Sheriff Campbell to complete a mileage report and send to the Clerk's Office for update and reporting to the Board.
2. **IT:** IT Director Steve Stringham appeared before the Commission and presented budget requests for fiscal year 2024. Mr. Stringham advised that he looked at several different areas including IT Industry current national and area inflation numbers and settled on a 5% COLA request advising that he would defer to the Commissioners and would request the Commission provide him the same consideration as everyone else.

Mr. Stringham advised that he is working to stabilize his budget and move IT related budget items for individual budgets to the IT budget.

3. **Ambulance District:** Ambulance Chief Kristi Permann appeared before the Commission and presented budget requests for fiscal year 2024. Clerk Sharee Sprague reported that a budget for the Ambulance District was not filed. Therefore, Clerk Sprague presented a proposed budget for the District advising that she calculated a 5% COLA to concur with the majority of other requests filed for discussion only and recommended an proposed increase to the extrication line pursuant to requests received from American Falls Rural Fire District. Clerk Sprague recommends increasing the insurance liability lines and utility line. Chief Permann requested an increase in office supplies due to inflation.
4. **Clerk/Court/Elections:** Clerk Sharee Sprague appeared before the Commission and presented budget requests for fiscal year 2024. Clerk Sprague reports that the put in COLA increases in the Clerk and Court budget for discussion and evaluation for viability only. Clerk Sprague advises that the Clerk's budget is otherwise unchanged with the exception of an increase in supplies impacted by inflation. Clerk Sprague reported that she has identified \$30,000.00 from the fund to reserve to help fund the upcoming budget. Clerk Sprague reports that she is seeking to add an employee in the Courts. Clerk Sprague reports that with only two (2) court deputies, the Clerk's Office helps cover the Court Office very frequently, which is becoming difficult. Clerk Sprague reports that the position will also assist with retirement planning and solidity of the office. Clerk Sprague reports that she increased the interpreter line to allow for increase upon certification. Clerk Sprague reports that given the erroneous shredding of court files, she would like to finish up the Court back filing no later than the next fiscal year and will either need to have a contract line to pay for the scanning and indexing. Clerk Sprague reported that she has identified \$34,152.41 from the fund to reserve to help fund the upcoming budget. Clerk Sprague reports that the only changes to the Election budget is an increase in the travel line, which could be overdrawn if we have a November election and next year is a general election which will impact all election lines heavier and an increase to the Office maintenance line driven by contractual increase. Clerk Sprague reported that she has identified \$80,100.23 from the fund to reserve to help fund the upcoming budget. Upon conclusion, the Commission requested that the Clerk's travel line increase be limited to \$500 at this time.

B. MOTIONS:

1. **Agenda Amended and Approved:** A motion to amend the agenda for Wednesday, June 29, 2023, to remove the Veteran's Service Officer and include Ringo's Alcohol License on the grounds that information was provided to the Board after the posting of the meeting citing an immediate financial loss of revenue pursuant to 74-204, which necessitates action prior to the next regular scheduled meeting and then approve the agenda was presented by Commissioner Funk with a second by Commissioner Anderson . Following audible call of the Board, motion unanimously carried.
2. **Retail Alcoholic Beverage License Application of Ringos:** Clerk Sharee Sprague advised that the Commission had granted Ringos a temporary license on April 13,

2023, pending final license from the Idaho State Police. Clerk Sprague reported that the temporary license expired on May 11, 2023. Clerk Sprague advised that Ringos received their permanent license from the Idaho State Police, however, they neglected to file for a permanent license from the State. Clerk Sprague reports that the American Falls Police Department closed the establishment for failure to secure a license thru the County and the City of Police. Clerk Sprague advised that the applicant has filed for the application and has been advised that the annual cycle ends July 31, 2023, and that a new application for the following year (August 2023 thru July 2024) would need to be filed and permitted to continue to operate the business one this application period expired. Clerk Sharee Sprague read the license application for a retail alcoholic beverage license into the record for the Commission at 2:17 pm. The applicant, Jeff Churchill dba Ringos requests approval of a retail alcohol beverage license to include Liquor and beer by the glass and bottle for on premises consumption previously held by Ringos to expire on July 31, 2023.

Roll call of attendance:

- Bill Lasley
- Ron Funk
- Delane Anderson
- Sharee Sprague

Upon discussion Commissioner Anderson inquired if the license may be signed electronically or must be signed in person. Elected Clerk Sprague informed the commission it must be signed in person. A motion to approve the application of Ringo's for a transfer of retail alcohol beverage license, namely Beer and Liquor, to include wine by the glass and bottle was presented by Commissioner Anderson with a second by Commissioner Funk. Following roll call vote, motion carried unanimously and the record concluded at 2:19 pm.

IV. EXECUTIVE SESSION:

1. **Executive Legal Advice Session pursuant to I.C. §74-206(1)(e) 10:12 am:** A motion to enter into executive session pursuant to I.C. §74-206(f), to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations was presented by Commissioner Anderson with a second by Commissioner Funk. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, ABSENT
 - Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 10:51 am.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for July 10, 2023.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Lasley.

Commissioner Lasley was absent. Following audible call of the Board, motion carried and the meeting was adjourned at 2:25 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held July 10, 2023.

ATTEST:



SHAREE SPRAGUE, Clerk



COMMISSIONER FUNK, Chairman