



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Friday, November 17, 2023, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in special session Friday, November 17, 2023, and called the meeting to order at the hour of 9:00 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT: Commissioner Ron Funk, Chair
Commissioner Delane Anderson
Commissioner Bill Lasley

ABSENT: None

STAFF: Sharee Sprague, Clerk
Nate Cuoio, Legal Counsel

OTHER PARTIES PRESENT: Sheriff Josh Campbell
Chief Deputy Sheriff Kasey Kendall
Assessor Laura Porath
Landfill Director Jeff Rankin
Britney Herrgesell (Zoom)

III. AGENDA

A. NOTICES/REPORTS

1. **Prosecutor Contract:** Nate Cuoio reported that there may be some push back for attendance at IPAA now vetting all the logistics and ethical points to Bar counsel for discussion. Mr. Cuoio advises that the verbal agreement is binding and can continue forward. Clerk Sprague reported that there are several areas of the budget that Mr. Rammell and Mr. May have been inquiring and inquired if the Commission could direct Mr. Cuoio to discuss and discuss those details during the contract for services discussions. Clerk Sharee Sprague will oversee the processing of claims for the Prosecutor's Office and seek approval of the Commission on any items that are not routine in nature pending execution of the agreement. Upon conclusion, the Commission directed Mr. Cuoio to continue discussions with May, Rammell and Wells and requested he also negotiate budgetary details.

2. **Landfill Update:** Landfill Supervisor Jeff Rankin advised that they are having difficulty managing the amount of debris being brought in due to the Lamb Weston construction. Upon conclusion the Commission directed Mr. Rankin to reach out Lamb Weston for discussion and possible resolution.

Mr. Rankin inquired if he could re-arrange the building to accommodate the employees and public work spaces. The Commission directed Mr. Rankin to discuss the proposal with a contractor and get some bids.

Mr. Rankin requests closing the landfill early on December 16 for a mandatory staff meeting. A motion to authorize closure of the Landfill on December 16th and direct Mr. Rankin to provide proper notices, posting and publication of the closure was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Friday, November 17, 2023, was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
2. **Resolution 2023-17 Authorizing Fund Balance Carryover:** A resolution authorizing fund balance carryover and maintain county operation on a cash basis. Commissioner Ron Funk opened the hearing at 9:02am. The following parties acknowledge roll-call appearance at the hearing;

- District 1 Commission Chair Ron Funk
- District 2 Commissioner Bill Lasley
- District 3 Commissioner Delane Anderson
- Clerk Sharee Sprague
- Assessor Laura Porath (Zoom)

Clerk Sharee Sprague read Resolution 2023-17 into the record. Upon conclusion, Commission Chair Funk called for discussion. No discussion presented, a motion to execute Resolution 2023-17 resolution authorizing fund balance carryover and maintain county operation on a cash basis was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

3. **Resolution 2023-18 Reserve Forgone Taxes for Abatement District:** A resolution authorizing as described in Idaho Code 63-802. Commissioner Ron Funk opened the hearing at 9:08am. The following parties acknowledge roll-call appearance at the hearing;

- District 1 Commission Chair Ron Funk
- District 2 Commissioner Bill Lasley
- District 3 Commissioner Delane Anderson
- Clerk Sharee Sprague
- Assessor Laura Porath (Zoom)

Commissioner Delane Anderson read Resolution 2023-18 into the record. Upon conclusion, Commission Chair Funk called for discussion. No discussion presented, a

motion to execute Resolution 2023-18 reserving \$9,247 in forgone tax use for use in subsequent years was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.

4. **Resolution 2023-19 Appoint Contract Prosecuting Attorney:** A resolution appointing contract criminal prosecutor. Commissioner Ron Funk opened the hearing at 9:11am. The following parties acknowledge roll-call appearance at the hearing;
 - District 1 Commission Chair Ron Funk
 - District 2 Commissioner Bill Lasley
 - District 3 Commissioner Delane Anderson
 - Clerk Sharee Sprague
 - Assessor Laura Porath (Zoom)Commissioner Bill Lasley read Resolution 2023-19 into the record. Upon conclusion, Commission Chair Funk called for discussion. No discussion presented, a motion to execute Resolution 2023-19 A resolution to contract with a criminal prosecuting attorney was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the Board, motion unanimously carried.
5. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on October 10, 2023 as amended and October 16 and October 30, 2023, as printed, was presented Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
6. **Sheriffs Update:** The Sheriff bid from Day Wireless in the amount of \$8,469.30 for their K-9. Upon conclusion, a motion to accept the quote from Day Wireless in the amount of \$8,469.30 to be paid from 41-01-0807-00 was presented by Commission Lasley, with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried. The Sheriff presented the annual Vesta communication agreement advising that the agreement is the same as last year with the exception of the cost increase. Upon conclusion, a motion to execute the Vesta agreement in the amount of \$22,936.62 acknowledging that the increase is more than the 5% implied in the agreement was presented by Commission Lasley, with a second by Commissioner Funk. Following audible call of the board, motion unanimously carried. Sheriff Campbell explained that a radio in the jail failed and requests to replace and upgrade the failed radio. Upon conclusion, a motion to approve the bid presented in the amount of \$4,130.13 was presented by Commission Lasley, with a second by Commissioner Anderson. Following audible call of the board, motion unanimously carried.
7. **Personnel Employee Recognition:** The Commission discussed options for a holiday get together again this year. Assessor Laura Porath advised that people really enjoyed the get together last year, but wanted to be a part of helping with the food so that it wasn't left to just a few. Clerk Sharee Sprague advised that Treasurer Deanna Curry had secured the \$25.00 gift cards from the ICCU Point program and they are just awaiting direction on how to distribute. Upon conclusion a motion to provide a recognition gift of \$100 to each full time employee and \$50 to each part-time employee in addition to the gift cards to be paid from PILT was presented

Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

8. **Building & Grounds:** Building & Grounds director Chester Taylor reported that he needs more room to store the supplied currently stored in the Annex and inquired if the utility trailer from the garage could be relocated. Commissioner Anderson advised that there would be space available to relocate the utility trailer out to the old weeds building. Commissioner Lasley directed Mr. Taylor to discuss the option with Ms. Herrgesell. Mr. Taylor reported that the heater that was to be replaced by Sierra Heating was the incorrect model for the application and that the vendor advised he was unsure if they could get the correct one. Clerk Sharee Sprague advised that the warrant that was previously cut for the incorrect heater has been converted and deposited into a trust pending purchase of the correct heater. Mr. Taylor advised that Mechanical Solutions recommends installation of the three (3) head unit. The Commission directed Mr. Taylor to get some bids to correct the issue with a commercial unit that will resolve the issue and operate for a long time. Mr. Taylor inquired about the ABC Snow removal contract advising that it may need to be revised or an additional contract be visited for the rental space currently housing the extension and planning and zoning offices. The Commission directed Mr. Taylor to visit with Mr. Brambilla about intentions of the M&J who have retained use of much of the parking lot and then obtain a quote for any additional needs at the rental and report back to the Commission. The Commission directed Mr. Taylor to replace the metal door for exterior basement access. Commissioner Anderson reported the Snowmobile Board is seeking to order a shed, with an estimated eight (8) month wait time, for installation at Houtz Canyon, which would be on county line once the survey and title work are completed. Upon conclusion, a motion to authorize the snowmobile board to order shed in the amount of \$12,304.27 to be paid from 50-00-0700-00 was presented by Commission Anderson, with a second by Commissioner Lasley. Following audible call of the board, motion unanimously carried. The Commission directed Mr. Taylor to have the county seal installed on the dump trailer.

9. **Personnel Updates:** Clerk Sharee Sprague provided the following personnel updates;

Nathan Smith has resigned from the Sheriff's Office, is not eligible for any COBRA insurance, is not owed for any hours vacation or compensatory time, and was compensated for twenty-four (24) hours worked during the last payroll for a total of \$528.00.

Dalton Redford has resigned from the Sheriff's Office and is not eligible for any COBRA insurance, but is eligible for separation benefits as follows;

- 9 hours of Compensation pay for a total of \$189.00
- 31.96 hours of Vacation pay for a total of \$671.16
- 72 hours worked during the last payroll for a total of \$1,512.00

Upon conclusion a motion to accept the personnel updates as reported was presented Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

10. **Convene as Ambulance District Board at 1:02 pm:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
11. **Ambulance District Personnel:** A motion to allow thirty-six (36) hour shift employees to claim up to four (4) hours of compensatory accruals to get paid out up to forty (40) hours per week was presented Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

Clerk Sharee Sprague provided the following personnel updates;

Dodge Ommanney resigned from the Power County Ambulance District and is not owed for any hours worked or compensatory time, but is eligible for the following separation benefits;

- 85.2 hours of Vacation pay for a total of \$1,706.56
- Employee is eligible for (1) month(s) COBRA Insurance Coverage through the County

The Power County Ambulance hired a part-time paid per call employee, Macie Evans and request that Evans receive compensation for calls.

The Power County Ambulance hired a part-time paid per call employee, Jennifer Motley and request that Motley receive compensation for calls.

The Power County Ambulance hired a part-time paid per call employee, Logan Steed and request that Steed receive compensation for calls.

The Power County Ambulance hired a part-time paid per call employee, Shannay Allen and request that Allen receive compensation for calls.

Upon conclusion a motion to accept the personnel updates as reported was presented Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

12. **Reconvene as Board of County Commissioners at 1:32 pm:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.

C. POINTS OF ORDER:

1. **Museum Board Meeting Minutes:** Clerk Sharee Sprague inquired how much minute history should the Board be filing with the Clerk's Office. By consensus, the matter will be discussed further a later date once more definitive information can be acquired.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 1:03 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b)

was presented by Commissioner Lasley with a second by Commissioner Anderson. Clerk Sharee Sprague conducted roll call on the motion;

- Commissioner Funk, AYE
- Commissioner Lasley, AYE
- Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 1:27 pm.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for November 27, 2023.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 1:30 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held December 18, 2023.

ATTEST:



SHAREE SPRAGUE, Clerk



COMMISSIONER FUNK, Chairman