



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Monday, January 8, 9:07 am.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, January 8, 2024, and called the meeting to order at the hour of 9:07 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley
ABSENT:	None
STAFF:	Sharee Sprague, Clerk Mariano Villa Jr, Deputy Clerk Cathy Miles, Deputy Auditor Nate Cuoio, Legal Counsel
OTHER PARTIES PRESENT:	Sheriff Josh Campbell Deputy Sheriff Byron Marshall Chief Deputy Sheriff Kasey Kendall EMS Deputy Chief Chad Chlarson Launa Snow Chet Taylor Debra Wynn Mary Annen Jan Nesch (Zoom) City of American Falls: <ul style="list-style-type: none">• Mayor Rebekah Sorensen• Councilman Gilbert Hofmeister• Councilman Jason Povey• Councilwoman Tammy Trent• Councilwoman Kristen Jensen

III. AGENDA

A. NOTICES/REPORTS

1. **Ambulance District**: Deputy Chief Chad Chlarson provided updates to the Commission. Deputy Chief Chlarson advised that he will be holding a meeting with staff to discuss an action plan following the resignation of Chief Permann. Mr. Chlarson confirmed that Clerk Sprague had created a spreadsheet to assist in working toward overtime coverage payout budget ability. The parties discussed scheduling, coverage and recruitment for staffing. Deputy Chief Chlarson reported that there are some missing components in the billing and

nobody know how to process them or how to find the missing step. The Commission inquired on the Medicare/Medicaid revalidation process. Clerk Sprague advised that we will need to work with Systems Design West to get things moving toward compliance. Clerk Sprague advised that the accounts details will need to be corrected before we can get connected to pay the \$709.00 revalidation fee, which should get things moving. By Consensus, the Commissioners requested the Clerk to work with the Treasurer and Systems Design West to get the Ambulance District compliant and report back to the Commission. Chief Deputy Chlarson reported that the narcotics inventory was successful and no failures or anomalies were located. The Commission inquired of any Standard Operating Procedures for the District. Mr. Chlarson reports that there used to be many binders with similar type documents in them, however, they are all gone. Mr. Chlarson advised that he will do some research and provide any policies, plans or instructions and will provide any such materials to the Clerk's Office for filing.

2. **Sheriff's Grant – Marine Patrol**: Sherriff Josh Campbell and Deputy Gus Marshall appeared and presented 3 bids for new SeaDoos. Deputy Marshall advised that they will be applying for a grant which would require a 5% grant match Sheriff Campbell reports that the trade-in value seems low and they may sell it outright. Following discussion, the Commission directed Deputy Marshall to attempt to receive additional bids and return with recommendations and the grant proposal.

B. MOTIONS:

1. **Amended Agenda**: After noting that Mayor Blad had to reschedule his meeting with the Commission, a motion to approve the amended agenda for Monday, January 8, 2024, was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion was unanimously carried.
2. **Convene as Ambulance District Board at 9:08 am**: A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
3. **Reconvene as Board of County Commissioners at 10:36 am**: A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried.
4. **Youth Center Update**: Gerald Fehringer Youth Center Board member Mary Annen and Youth Center Treasurer Debra Wynn appeared before the Commission with the following update,
 - The United Methodist Church made their basement available for temporary use for the Youth Center on a month to month contract.
 - Rent: \$370.00 per month. (Feb-June 2024 = \$1,850.00) (August – December 2024 = \$1,850.00) *Costs could change once actual utility usage is established.
 - Internet Expense (Paid to Direct Communications): \$125.00 per month. (Feb. – December 2024 = \$1,375.00)

- Snow Removal: (Feb – December 2024 = \$650.00)
- Total for Rent, Internet & Snow removal = \$5,725.00

Commissioner Lasley inquired if these figures included moving of furniture from the previous location. Ms. Wynn stated that that they aren't included because most, if not all, of the furniture cannot be moved due to incurred damage from flooding. Ms. Annen and Ms. Wynn stated that the Youth Center authorizes the County to dispose of any furniture/items from the previous Youth Center location provided that they can make one final look through to see if there are any items that can be salvaged. Commissioner Anderson also encouraged Ms. Wynn and Ms. Annen to contact SICOG for any further assistance. With no further discussion, Commissioner Lasley presented a motion to increase the Youth Center contribution by \$6,000.00 making a total FY2024 donation OF \$16,500 with a second from Commissioner Anderson. Following audible call of the Board, the motion was unanimously carried.

5. **Claims:** A motion to ratify the pump replacement for the well in the Weeds department in the amount of \$10,827.01, to be paid out of PILT, was presented by Commissioner Lasley with a second from Commissioner Anderson. Following audible call, the motion unanimously carried. A motion to approve the claims approval report in the amount of \$126,933.65 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 48,229.63
0003 FAIR BOARD	\$ 250.00
0004 POWER COUNTY AMBULANCE DIST.	\$ 17,617.57
0006 DISTRICT COURT	\$ 6,300.05
0008 JUSTICE FUND	\$ 17,225.95
0009 DRUG COURT	\$ 4,645.15
0010 ENHANCED 911 SERVICES	\$ 2,047.65
0011 HEALTH DISTRICT	\$ 837.44
0015 ELECTIONS	\$ 150.08
0016 INDIGENT	\$ 2,295.80
0020 REVALUATION	\$ 11,128.55
0023 SOLID WASTE (LANDFILL)	\$ 6,917.27
0027 WEEDS	\$ 132.28
0038 WATERWAYS	\$ 525.54
0039 MUSEUM	\$ 49.45
0050 PAYMENT IN LIEU OF TAXES	\$ 8581.24
Total Amount Paid	\$ 126,933.65

6. **Lexipol Online Training:** Sherriff Campbell presented a 1- year contract for Lexipol online training for his staff which has courses and videos designed to meet police training mandates. With no further discussion, Commissioner Lasley presented a motion to authorize the Chairman to execute the contract for the 1 year training from Lexipol to be

paid out of the Sheriff's training budget with a second from Commissioner Funk. Following audible call of the Board, the motion was unanimously carried.

7. **Building & Grounds:** Building and Grounds Director Chet Taylor began by asking for updates regarding the Annex building. Mr. Taylor asked if there will be insurance coverage for the annex if it is demolished. Clerk Sprague advised that the adjuster determined that insurance will not cover it as it appears to be structural issue. The Commission authorized Mr. Taylor to move the wood shelves from the Annex basement to the maintenance garage. Snow Property Manager Launa Snow appeared before the Commission to give an update on the following county property's;
 - 507 Bannock Ave: Mrs. Snow stated that new carpet was needed for one of the rooms. The estimate for the carpet was \$556.44. She also stated that, per the tenant's request, a door be put be put up in one of the rooms that was missing a door. She also stated that there is an exposed waterline that needed to be covered and the ceiling in that room needed to be sheet rocked for an estimate of \$2,450. Commissioner Lasley moved to authorize Mrs. Snow to set up and oversee the completion of the project for up to \$3,100 with a second from Commissioner Anderson. Following audible call, the motion was carried. Commissioner Funk abstained.
 - 579 Bannock Ave: Mrs. Snow stated that the following repairs/updates needed to be made in the basement. There was an exposed closet that needed a door put in. Two half walls of paneling needed to be taken down in the basement. Cabinet units which were damaged from a flood needed to be removed. An exposed water line needed to be covered. Sheet rock paneling needs to be removed and replaced. Walls needed to be textured. Base trim needed to be installed. Primer and painting were also needed. Total estimate is \$3,000. Not included in the estimate was repairs to a stairwell. Following discussion, Commissioner Anderson presented a motion to finish the basement at 579 Bannock Ave for \$3,000 and to fix the stairwell not to exceed \$5,000 to be paid from PILT funds, with a second from Commissioner Lasley. Following audible call, the motion is unanimously carried.
 - A motion to put 579 Bannock Ave. back under Snow Property Management was presented by Commissioner Lasley with a second from Commissioner Anderson. Following audible call, the motion is unanimously carried.
 - A motion to donate blue Veteran Parking Only signs to the American Legion and have new ones made in green was presented by Commissioner Anderson with a second from Commissioner Lasley. Following audible call, the motion is unanimously carried.
8. **Accruals:** Clerk Sharee Sprague reported on year-end accrual write offs and provided the Commission with the names and balance due to be dissolved. Clerk Sprague reported that the employees that have balance overages are working in departments that have been short staffed and unable to take their vacation. Clerk Sprague recommends as they were unable to be gone to take their vacations, the Commission provide the employees an extension to the last payroll reporting period in March (March 22), and direct Payroll to

payout the outstanding balances at that time. This would provide the employees the time to be compliant or get paid. Noting that the payouts would most likely incur a tax impact. Upon conclusion a motion to allow employees until March 22, 2024 to use year-end vacation accruals and to pay out any such balances thru the March 29, 2023 payroll was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call of the board, the motion unanimously carried.

9. **Board Appointments:** Commissioner Lasley reported on changes to the Guardianship Board and moved to appoint Tamera Sparks, Amanda Hernandez, and Azucena Gaona to fill vacancies, which was seconded by Commissioner Anderson. Motion unanimously carried and the current guardianship board is as follows;

Name	Term Expires
Annette Colton	January, 2028
Tamara Sparks	January, 2025
Kim Piper	January, 2025
Azucena Goana	January, 2026
Teri Kendall	January, 2028
Debra Wynn	January, 2026
Tom Mortimer	January, 2028
Amanda Hernandez	January, 2026
Valerie Montelongo	January, 2025
Luis Perez	January, 2027
VACANT	January, 2027
Sherri Mortimer	January, 2027

Communication Advisory: Commissioner Lasley presented a motion to replace Mark Beitia with Rebecca Sorensen, and replace Di Jones with Frances Beitia, which was seconded by Commissioner Funk. Motion unanimously carried and the current Community Advisory board is as follows;

Name	Term Expires
Josh Campbell (Sheriff)	January, 2026
Mayor Rebekka Sorensen (City of AF)	January, 2027
Bill Lasley (BOCC)	January, 2027
Chief Jeff Evans (Rockland Fire)	January, 2025
JP Kruckenberg (AF Fire)	January, 2025
Alan Porath (Highway Dist)	January, 2025
Frances Beitia (Ambulance/Homeland Security)	January, 2026

Waterways: Commissioner Anderson presented a motion to re-appoint Brandon Collins, Larry Jones and Nathan Andersen to the waterways board, with a second by Commissioner Lasley. Motion unanimously carried and the current Waterways board is as follows;

Name	Term Expires
Brandon Collins	January, 2027
Larry Jones	January, 2027
Ron Anderson	January, 2026

Robert Moldenhauer January, 2026

Nathan Andersen January, 2027

10. **Personnel Update:** Clerk Sharee Sprague reported on the following resignations from Power County and eligibility of separation benefits;

Colten Wallace has resigned from the Sheriff's Office and is eligible for separation benefits as follows;

- 46.5 hours of Compensation pay for a total of \$976.50
- 67.9 hours of Vacation pay for a total of \$1,425.90
- 12 hours worked during the last payroll for a total of \$252.00
- Employee is eligible for (3) month(s) COBRA Insurance Coverage through the County

Arturo Martinez has resigned from the Sheriff's and is eligible for separation benefits as follows;

- 0 hours of Compensation pay for a total of \$0
- 10.44 hours of Vacation pay for a total of \$226.55
- 80 hours worked during the last payroll for a total of \$1,736.00
- Employee is eligible for (5) month(s) COBRA Insurance Coverage through the County

Kristi Permann has resigned from the Ambulance District and is eligible for separation benefits as follows;

- 0 hours of Compensation pay for a total of \$0
- 99.90 hours of Vacation pay for a total of \$2824.18
- 80 hours worked during the last payroll for a total of \$1,736.00
- 4 days worked in current payroll for a prorated pay of \$484.62
- Employee is eligible for (3) month(s) COBRA Insurance Coverage through the County

Upon conclusion, a motion to accept the personnel updates as reported was presented by Commissioner Anderson with a second by Commissioner Lasley. Following audible call of the board, the motion unanimously carried.

C. POINTS OF ORDER:

1. **Mayor Blad Update:** Tabled to a further date.
2. **Work Session (City of American Falls):** The Commission and the City of American Falls Officials discusses shared services between the entities. The Commission advised that law enforcement software discussion between Power and Bannock County is slated for discussion on January 22, 2024. Upon conclusion, the Commission directed Clerk Sprague to work toward financial determination for implementation in the FY2024 Memorandum of Understanding.
3. **Approval of Past Meeting Minutes:** Tabled to the next regular scheduled Board meeting on January 22, 2024.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 9:28am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by

Commissioner Lasley with a second by Commissioner Funk. Deputy Clerk Mariano Villa conducted roll call on the motion;

- Commissioner Funk, AYE
- Commissioner Lasley, AYE
- Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 9:56am.

2. **Water Rights Update; Executive Personnel Session I.C. §74-206(1)(F) 10:50 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(F) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Lasley with a second by Commissioner Anderson. Deputy Clerk Mariano Villa conducted roll call on the motion;

- Commissioner Funk, AYE
- Commissioner Lasley, AYE
- Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 11:07am.

3. **Executive Personnel Session I.C. 74-206(1)(b) 11:08 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Deputy Clerk Mariano Villa conducted roll call on the motion;

- Commissioner Funk, AYE
- Commissioner Lasley, AYE
- Commissioner Anderson, AYE

Following roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 11:33am.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for January 22, 2024.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Lasley with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 3:44pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 12, 2024.

ATTEST:



SHAREE SPRAGUE, Clerk



COMMISSIONER FUNK, Chairman