



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

Monday, January 22, 2024 9:00 am.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, January 22, 2024, and called the meeting to order at the hour of 8:55 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair Commissioner Delane Anderson Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk Mariano Villa, Deputy Clerk Cathy Miles, Deputy Auditor Nate Cuoio, Legal Counsel	
OTHER PARTIES PRESENT:	Assessor Laura Porath Prosecutor Brock Bischoff Sheriff Josh Campbell Treasurer Deanna Curry Andi Higgins Kami Chandler Chad Chlarson	Deputy Sheriff Byron Marshall Deputy Sheriff Marissa Johnson Russell Haskett Laura Anderson Wade Dishion Britney Herrgesell Carolyn Anderson
BANNOCK COUNTY:	Ben Heusser (Motorola) Sarah Kipper (Motorola) Adam McKinney Kathleen Ballard	Nancy Allen Commissioner Ernie Moser Commissioner Jeff Hough Sheriff Tony Manu

III. AGENDA

A. NOTICES/REPORTS

1. **Prosecutor's Office:** Power County Prosecutor Brock Bischoff appeared before the Commission advising that the Prosecutor's office is finally getting to a stage of normalcy following a period of extensive unfinished tasks and workload from the previous. Mr. Bischoff recommended investing in a case management system and will report back with some options and budget impact. Prosecutor Bischoff advised he is looking for a small

apartment to rent. Commissioner Lasley recommended taking time before implementing changes to allow time to better understand the process and reasoning for such changes. Commissioner Anderson thanked Prosecutor Bischoff for his dedication to the office. Prosecutor Bischoff advised that the communication from the Bench and the Court personnel have been very positive. Commissioner Funk recognized the ability to work thru the caseload and his dedication. Prosecutor Bischoff thanked Commissioner Funk for his service and communication and relayed the disappointment that he would not be seeking another term in office.

2. **Building & Grounds:** Maintenance Supervisor Chester Taylor reported that the adult probation sink needs to be moved to an inside wall and they had a sewage backup which will necessitate replacement of the cast iron line and the bathroom flooring also needs replaced. The Commission directed Mr. Taylor to get bids and report back. Mr. Taylor reports that the ceiling in the Courtroom was leaking, but he was able to verify it was not the roof leaking but they HAVAC system. Mr. Taylor reports that he has contacted Mechanical Solutions for a possible resolution. The Commission directed Mr. Taylor to contact Jeff Rankin and have him relocate the snow piles from the back of the probation office to the Annex Parking lot.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for January 22, 2024, was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion unanimously carried.
2. **Claims:** Deputy Auditor Cathy Miles appeared and presented claims filed for payment. A motion to approve the claims approval report in the amount of \$295,714.57 was presented by Commissioner Lasley with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 65,873.65
0003 FAIR BOARD	\$ 10,380.90
0004 POWER COUNTY AMBULANCE DIST.	\$ 3,401.24
0005 POWER COUNTY ABATEMENT DIST.	\$ 16,060.00
0006 DISTRICT COURT	\$ 2,347.37
0008 JUSTICE FUND	\$ 69,194.77
0010 ENHANCED 911 SERVICES	\$ 20,165.87
0011 HEALTH DISTRICT	\$ 165.00
0015 ELECTIONS	\$ 1,196.74
0016 INDIGENT	\$ 1,752.95
0020 REVALUATION	\$ 176.31
0023 SOLID WASTE (LANDFILL)	\$ 46,181.98
0024 TORT	\$ 4,425.71
0027 WEEDS	\$ 1,708.11
0038 WATERWAYS	\$ 736.86

0039 MUSEUM	\$ 240.00
0050 PAYMENT IN LIEU OF TAXES	\$ 51,257.11
Total Amount Paid	\$ 295,714.57

3. **Convene as Ambulance District Board at 9:40am:** A motion to adjourn as the Power County Board of County Commissioners and convene as the Power County Ambulance District Board was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
4. **Power County Ambulance Administration & Financial Report:** EMS Deputy Chief Chad Charlson appeared before the Board. Clerk Sharee Sprague reported that the majority of the Medicaid & Medicare revalidation is completed. Clerk Sprague reports that she has asked for the last document needed signed by sent over for completion of the final members and then upload to the system today to streamline the that process. Upon conclusion of that filing System Design West will be able to begin processing the claims being held, which date back to February 2023. Clerk Sprague advised that there are outstanding claims being held by Amerimax in the amount of \$75,103.49 to be processed upon completion of the revalidation. Clerk Sprague advised that Amerimax estimates that the county will mostly likely lose about \$55,000.00 due to billing deadlines that overlapped with the revalidation timeline. Clerk Sprague reported that she has initiated the Idaho reporting process and is awaiting a return call to start the next steps. Deputy Chief Chlarson provided an update on efforts to fill staffing vacancies. Commissioner Anderson asked if Deputy Chief Charlson has followed up with agencies and the State regarding any grants and funds to go toward purchasing a new ambulance. Deputy Chief Charlson said he had not yet. A motion to instruct the current Deputy Chief to follow up on the whereabouts on a Lucas Device and precuring of used or new ambulance and to reach out to state agencies to expedite that was presented by Commissioner Anderson with a second from Commissioner Lasley. Following no further discussion on the matter, the motion was unanimously carried. The parties discussed coverage options to address the short staffing issue and budgetary impacts. Commissioner Lasley instructed Deputy Chief Chlarson to put together proposal and budget impact and submit to the Commissioners. A motion to authorize Deputy Chief Chlarson to have employees code extra hours for processing as either overtime to be paid or comp time as they prefer and have Deputy Chief Chlarson verify the calculations based on extra hours worked versus hours that exceed 40 hours within the week was presented by Commissioner Lasley with a second from Commissioner Funk. Following audible call, the motion unanimously carried. Clerk Sprague requested clarification of the Commissions intent for extra hours coded as comp being used within 60 days from accrual per the Policy. By consensus the Commission concurred the policy shall be filed without separate motion of the Board and directed Deputy Chief Chlarson to properly advise the employees.
Kami Chandler appeared before the Commission to discuss returning to employment with the Ambulance district as a billing agent and administrative assistant. Ms. Chandler is willing to work up to 30 hours per week provided that hours worked Monday – Wednesday

would be remote to allow flexibility around her other job. Ms. Chandler agreed to work the remainder of hours in the office on Thursday and Friday and will provide assistance where needed with the exception of scheduling and requested \$18/hour and benefits. Clerk Sprague advises that Kami is well versed in billing, claims, continuing education, payroll, supplies, grants and license renewals. Ms. Chandler understands that there are items that need to be taken care of on site. Commissioner Funk underscored the need for a plan, in coordination with our IT department, to ensure the confidentiality and protection of data if one was to work from home. Commissioner Lasley recommended the matter be tabled and a special meeting be held on January 24, 2024, to allow the Commission to evaluate and discuss the proposal further with legal. By consensus a special meeting was scheduled and further discussion was tabled.

5. **Reconvene as Board of County Commissioners at 11:05 am:** A motion to adjourn as the Power County Ambulance District Board and reconvene as the Power County Commissioners was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
6. **Marine Patrol Grant:** Sheriff Josh Campbell, Deputy Sheriff Byron Marshall, Dispatcher Marissa Johnson, and Senior Wild Life Officer Russell Haskett of the U.S Fish and Wildlife Service appeared before the Commissioner and presented the Marine Patrol Grant for jet skis for the purchase of Sea-doo explorer pros. Deputy Marshall reports that he was unable to secure any additional bids, the Waterways Board is doing a vote by e-mail for support, they are looking at options to sell out the Yamaha Wave Runners “poor condition”. Deputy Marshall advises that one of the current jet skis tends to sink under certain conditions. Commissioner Anderson advises that if the current models are sold in a sealed bid, then the Sheriff’s office has to disclose any issues with the potential buyer. Officer Haskett advised that there is a great need for the Jet Skis in Power County due to demographics, response time and ability to affect the rescue quicker while awaiting the arrival of the boat. Regarding the new jet skis, Deputy Marshall states that the new Sea-doo Jet Skis come with a 7-inch sonar screen, heated grips and the ability to flush out debris. The total cost including a trailer for the jet skis totaled \$47,074.00 in which the county would be responsible for a 20% match. A motion to authorize the Sheriff to proceed with the grant application and if awarded to authorize the purchase of two (2) 2024 Explorer Pro Sea-doo 230 horse power jet skis was presented by Commissioner Lasley with a second from Commissioner Funk. Following audible call, the motion was unanimously carried.
7. **Resolution 2024-02 Designation of 2024 Election Precincts:** Resolution 2024-02 A RESOLUTION DESIGNATING PRECINCTS AND POLLING LOCATIONS FOR THE 2024 GENERAL ELECTION came before the Commission at 2:51 pm. The following parties acknowledged roll call of attendance;
 - Bill Lasley
 - Ron Funk
 - Delane Anderson
 - Mariano Villa
 - Sharee Sprague

Deputy Clerk Mariano Villa recited Power County RESOLUTION 2024-02 DESIGNATING PRECINCTS AND POLLING LOCATIONS FOR THE 2024 GENERAL ELECTION. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered. A motion to approve Resolution No. 2024-02 was presented by Commissioner Anderson with a second by Commissioner Funk Following audible call, motion unanimously carried, the resolution was adopted and the matter concluded at 2:55 pm.

8. **Treasurer Updates:** Treasurer Deanna Curry presented the Board of Commissioners with a LGIP monthly statement, Treasurer’s Cash, Joint Quarterly Report ending December 31, 2023. Reports were discussed and reviewed by the Board and following discussion, a motion to accept the reports was presented by Commissioner Funk with a second by Commissioner Anderson. Following an audible call of the board, motion unanimously carried.
9. **Tax Cancellations:** Assessor Laura Porath and Treasurer Deanna Curry presented a cancellation of taxes on several parcel numbers. A motion to cancel taxes the total amount of \$1,368.59 as reported by Assessor Porath and Treasurer Curry was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried and taxes were cancelled on the following parcels;

Parcel No.	Reason for Cancellation	Cancelled Amount
LRD0278-11	Missed Lease Ownership Change, Airport Hanger (Pocatello)	\$ 25.12
MHZ0093-00	Mobile Home was condemned, Assessor’s Office was notified of this on 1/11/23	\$ 272.78
RPA0740-00	Contractor Error, House Collapsed	\$ 338.62
RPC0758-00	Lot split, wrong legal, homeowners came off.	\$ 677.32
RPA1530-00	As Per Treasurer	\$ 39.43
RPC0249-01	As Per Treasurer	\$ 7.66
RPA0453-00	As Per Treasurer	\$ 7.66
TOTAL TAXES CANCELLED		\$ 1,368.59

Laura Anderson also appeared before the Commission to dispute a late charge on her property taxes. Mrs. Anderson states that she had dropped off her payment at the post office receptacle on the 19th of December. To her knowledge they should of post marked it that day but instead the mail was sent to Boise and wasn’t postmarked until the 21st of December which then resulted in late fee. The Commissioners did agree that it was unusual for mail in our area to be sent to Boise. In future, Mrs. Anderson stated that she will drop it off at the Treasurer’s drop box outside of the courthouse. Treasurer Curry mentioned that there were similar cases with the same issue. A motion to cancel and forgive any late charges for Laura Anderson and similar cases with late penalties and postage related issues that the Treasurer has to date, was presented by Commissioner Lasley with a second from Commissioner Funk. Commissioner Anderson recused himself. Following audible call, the motion was carried and late fees were cancelled on the following parcels;

Parcel No.	Cancelled Amount
RPA0841-05	\$ 30.29
RPA0841-06	\$ 2.87
RPD2071-00	\$ 17.15
RPD2125-10	\$ 4.85
RPD1793-06	\$ 2.03
RPD0296-04	\$ 27.42
RPD0160-07	\$ 3.94
RPD1004-04	\$ 9.91
RPD0343-00	\$ 19.72
RPD0328-00	\$ 18.77
RPD0304-00	\$ 11.90
RPD0160-04	\$ 14.70
RPD0160-12	\$ 73.76
RPD0160-01	\$ 30.17
TOTAL	\$ 267.48

10. **Bannock County Commission Shared Services Discussion:** A joint meeting between the Board of Bannock County Commissioners (along with staff), and the Power County Commissioners (along with staff) to discuss the potential Spillman partnership between the two counties. The two counties convened to discuss matters concerning Spillman, focusing on two key topics: the potential memorandum of understanding (MOU) between the counties and their collaboration on Spillman, as well as discussions about pathology. Sheriff Campbell expressed the initiative to shift from Computer Arts to Spillman, emphasizing its potential for enhancing information sharing between the two entities. Primary concerns in transitioning to Spillman included costs, IT issues, and ensuring effective collaboration between the counties. Steve Stringham provided insights into technical aspects that still need resolution in this multi-tenant agreement. He highlighted cost implications related to bandwidth and network costs, with Bannock County recommending Power County may want to switch from Syringa to IRON at some point. Power County is responsible for the interconnecting circuits. Customization options for modules and personnel were discussed, with considerations for proportional server upgrades. Bannock County conveyed a positive stance, expressing a commitment to making Spillman work for the benefit of the county and its citizens. Power County emphasized the potential for improved communication among officers for enhanced safety. During the discussion, Commissioner Anderson inquired about the conversion of Computer Arts data to Spillman. Sarah Kipper of Motorola clarified the possibility but highlighted that not all data is necessary. Record retention strategies were discussed, including scanning data from Computer Arts. Concerns about data transfer were raised, with recommendations to keep old data separate from the new. Bannock suggested having a designated Spillman administrator within the Power County team. The question of hiring a part-time Spillman administrator arose, with the response indicating that it depends on the level of involvement, but Bannock County has not found

the need once everything is set up and operational. There was acknowledgment that staying with Computer Arts would still be necessary in a limited capacity to retain access to the data, and further steps, including legal consultation and careful consideration of data transfer, were highlighted in the ongoing discussions. Bannock County also stated that if Power County would ever withdraw from the agreement, that Power County would retain ownership of the software and data. They would just have to pay for labor cost and will need to obtain and maintain their own server. Sarah Kipper of Motorola, also confirmed that Power County would not have additional costs beyond providing necessary server infrastructure. A motion to contract with Motorola Solutions Spillman Software for \$48,433.42 to be paid out of PILT was presented by Commissioner Lasley with a second from Commissioner Funk.

Regarding pathology, Bannock County is taking a different approach to their pathology building. They mentioned cost savings by opting for a steel-sided structure and plan to put it out for bidding as a 7000 sq. ft building. The architectural work for this project is being handled by Lombard and Associates based in Boise.

11. **Adult Probation:** Adult Probation Contractor Wade Dishion of Dishion Enterprises appeared before the Commission and provided an update on adult probation services for Power County. Mr. Dishion advises that Pre-Trial Release supervisions where the charge is dismissed, they can only collect for fees expended such as drug testing etc. but lose any costs incurred for the supervision. Mr. Dishion explained he used the increased stipend from the County to increase the work week, pay, benefits and add an employee for services. Mr. Dishion reported that the added employee took maternity leave and opted to not return to work. Mr. Dishion reported the new probation officer is doing extremely well, but needs some support. Mr. Dishion advised that Probation and Parole has a strong presence and is very helpful in managing the clients, therefore, he is looking into providing administrative support to fulfill the needs of the office. Mr. Dishion reports that after March, he will be able to make application for the probation officer to attend Academy in August. Mr. Dishion reports that the working relationship with the new prosecutor looks promising. Mr. Dishion inquired of the asbestos issue. Clerk Sprague reported that it is contained and further discussion is scheduled before the Commission during building and grounds on the Agenda. Mr. Dishion thanked the Clerk for providing locks and a vacuum for their needs and recognized the service of Chester Taylor.
12. **IT Update:** IT Director reported the following updates:
 1. Ongoing Networking Issues: There are improvements over early issues, but intermittent speed issues still exist (however it is not impacting everyone). Network switches have been replaced within the last two weeks.
 2. Ongoing Internet Issue: Direct Communications has been having issues with some of the network, which has resulted in poor connectivity issues which impact call quality and download speeds.
 3. CO Barracuda: Historical data has been re-hydrated onto the local appliance.

4. Documentation: With recent network changes, Mr. Stringham has been improving documentation.
5. IAC IT Meeting in Boise: Mr. Stringham will attend this meeting in Boise, which is scheduled on February 1st. He will be leaving to the meeting on 1/31 and returning on 2/2.
6. Regarding the EMS, Commissioner Anderson did stress that obtaining tablets for the EMS department needs to be completed as soon as possible. Mr. Stringham reported the tablets have been delivered to the Planning and Zoning department and tablets for the EMS had not been not yet been purchased because there was a new model announced.

On Items in need of approval:

1. Network Equipment Purchase Approval: Unifi redundant power supply with power cables for \$600, a Point to Point bridge between the EMS and Planning and Zoning Building located at 127 Idaho St. for \$600, cables for \$200 for a total of \$1,400. A motion to allow IT Director Steve Stringham to go forward with the Point 2 Point between the Power County EMS building and the Planning and Zoning building located at 127 Idaho St. for \$1,400 to be paid out of the IT budget line was presented by Commissioner Lasley with a second from Commissioner Anderson. Following audible call of the board, the motion unanimously carried.
2. M2-Security
 - a) EMS outside cameras (Cameras from annex building will be utilized). Fee's will only go for labor. Initial quote was for \$5,400, with cameras included. Mr. Stringham anticipates for the labor costs to be much less.
 - b) Cameras are needed at the temporary Planning and Zoning building located at 1274 Idaho St. Mr. Stringham will repurpose cameras from the annex building. M2 will do free installation.
 - c) Point to Point connection with EMS and the temporary planning and zoning building – M2 will install for free (with payment of EMS additional camera install from item 2(a)).

A motion to authorize Mr. Stringham to work with M2 to use cameras from the old annex building to be resourced to the EMS, Sheriff's office and the temporary annex building and to use up to \$2000 if needed, to be paid out of the IT budget line was presented by Commissioner Lasley with a second from Commissioner Funk. Following audible call of the board the motion was unanimously carried.

13. **Personnel Update:** Clerk Sharee Sprague reported Payroll Clerk Chelsy Fehringer reports that Robert Henry has resigned from the Sheriff's Office and is eligible for separation benefits as follows;
 - 78 hours of Compensation pay for a total of \$1,736.28
 - 55.88 hours of Vacation pay for a total of \$1,243.89
 - 80 hours worked during the last payroll for a total of \$1,780.80

- Employee is eligible for (3) months COBRA Insurance Coverage through the County

Following discussion, a motion to accept personnel updates as submitted and issue a payout to Robert Henry in the total amount of \$4,760.97 and authorize 3 months COBRA Insurance Coverage for the employee only was presented by Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion was unanimously carried.

Clerk Sprague reports that the State Supreme Court ordered an hourly rate increase for all Spanish court interpreters. The order states that the courts must honor a minimum amount of \$31.00/hr. for conditionally approved interpreters effective January 1, 2024. This would apply for Power County court interpreter Francisca Vidales. A motion to increase the hourly pay for the court interpreter to \$31/hr. retroactive to January 1, 2024 was presented by Commissioner Funk with a second from Commissioner Lasley. Following audible call of the Board, motion unanimously carried.

14. **FY2024 Budget Change:** Clerk Sharee Sprague reported that Power County was awarded \$14,372.00 in HAVA subgrant monies thru the Secretary of State (SOS). Clerk Sprague advised that previously those funds were just expended and all grant reporting was done thru the SOS office. Clerk Sprague advised that the SOS is changing their subgrant process and recommends that grant funds be clearly tracked in the budget. Clerk Sprague reported that the current HAVA funds can be used for voting equipment or cyber & physical security. Clerk Sprague reported that she used the previous funds toward cyber security and is using the current funds toward upgrading election equipment. Clerk Sprague advised that she will be upgrading the current DS200 election scanners to DS300 election scanners. Clerk Sprague advises that the new scanners have a increased security measures including multi-factor authentication and a markedly improved design increasing efficiency and decreasing scanning and jamming errors. Clerk Sprague reported that the upgrade will cost \$52,585.00 and the county obligation after the grant will be \$38,213.00. Clerk Sprague advised that her capital account is only budgeted for \$20,000.00 as she had not anticipated this expenditure this year and requests that \$20,000.00 be transferred from election reserves to the capital line to accommodate the expenditures. Upon conclusion, a motion to authorize the Auditor to adjust the FY2024 budget to create a grant expenditure account 15-00-0569-00 in the amount of \$14,372.00 and transfer \$20,000.00 from cash reserves to the capital expenditure account 15-00-0805-00. was presented Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.unanimously carried.
15. **Board Committees:** Commissioner Lasley reported that the Fair Board had the volunteers express interest in vacancies. Commissioner Lasley advised that there are two (2) terms that expire this year and the members have expressed desire to be released from the Board. A motion to appoint Lucas Sprague, John Hunt, Harry Colton with a second from

Commissioner Funk. Following an audible call of the board, the motion was unanimously carried and the Board members and terms of service are as follows;

Name	Term Expires
Shane Bolgen	Ex. Officio
Bryan Woodworth	January, 2024
Harry Colton	January, 2025
Rod Colton	January, 2025
Andrew Porath	January, 2026
Bonnie Anderson	January, 2026
John Hunt	January, 2028
Lucas Sprague	January, 2028

16. **Election Equipment Purchase Agreement:** Clerk Sharee Sprague presented a purchase agreement thru Election Systems & Software to purchase seven (7) DS300 election scanners in the amount of \$52,585.00. Upon conclusion, a motion to execute the purchase agreement as provided by Clerk Sprague was presented Commissioner Anderson with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.
17. **Airport Runway:** Clerk Sharee Sprague reported that Jared Norton, contract engineer for the Airport Runway Grant, advised via e-mail that there is currently an irrigation pipe running underneath runway which appears to have been in place since the mid-1950s (airport has been in place since the mid-1940s). This pipe was discovered as they progressed through our design to reconstruct the runway. They reached out to the Falls Irrigation District to obtain more information on the pipe (status, depth, material, etc.). The Falls Irrigation District did not have the depth information they they're looking for and recommended they contacted the Bureau of Reclamation as they own the pipe. When they contacted the Bureau of Reclamation regarding the pipe, they indicated that they could not find prior approval for the runway to cross the pipe and stated it was required if they are altering/disturbing the runway. Ardurra contacted Power County and submitted a records request for any easement/letters/approvals, etc. regarding the pipe crossing the runway. No related documents were found in that search. Despite back and forth with the Bureau of Reclamation on the issue, it appears an application is required by them despite the airport pre-dating the pipe installation. Clerk Sprague advised that Mr. Norton is available to call if needed and directed the Commission to the email for further information and documentation. Upon conclusion, to execute the application documents thru the Bureau of Reclamation was presented Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

C. POINTS OF ORDER:

1. **Public Hearing for Building Ordinances:** Building Administrator Andi Higgins presented Ordinances for approval by the Commission. Ms. Higgins reports that public notice has been confirmed and presented verification of The Press notices from January 3 and January 10, 2024. There was discussion regarding the Transmission Corridor and verification of the

definitions and consistently within the County Code. Upon conclusion, a motion to table the Ordinances to February 12, 2024, was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

2. **Digital Technologies Maintenance Agreement:** Clerk Sharee Sprague reported that she has been working with Scott Watson of Digital Technologies for the annual maintenance Agreement. Clerk Sprague reports that Steve Stringham has concerns regarding the agreement, which would appear to need further discussion between the Vendor and Mr. Stringham, therefore, would request the matter be tabled to the next Commissioner meeting.
3. **IT Update:** Items in need for approval were tabled to February 12, 2024.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 10:28 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Anderson. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried. Upon conclusion of discussion, Commissioner Funk declared the meeting open at 11:03 am.

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for February 12, 2024.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion carried and the meeting was adjourned at 4:43 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 12, 2024.

ATTEST:


SHAREE SPRAGUE, Clerk


COMMISSIONER FUNK, Chairman